



**SHIPPING INFORMATION** **ADVANCE WAREHOUSE ADDRESS**

1. All shipments must be sent prepaid. Collect shipments will be refused.
2. Shipments must arrive at our location no later than February 17, 2026.
3. Please be advised that there is not always someone present at our location, **so please do not require signature for delivery**. If you do require signature, Wolf River Expo Services LLC cannot guarantee that someone will be present to sign and shipment may be delayed. Please advise if shipment will be shipped other than UPS/FedEx, etc. so arrangements can be made.
4. Shipments received without receipts, freight bills or specified unit counts on the receipts or freight bills, such as UPS or van lines, will be delivered to the exhibitor's booth without guarantee of piece count or condition. Wolf River Expo LLC will assume no liability for such shipments. Consignment or delivery of a shipment to Wolf River Expo LLC, or its subcontractors by an Exhibitor or Shipper on behalf of the Exhibitor will be construed as an acceptance by the Exhibitor of the freight terms, conditions and rates listed.

\*Label each piece of your shipment(s) as follows:

TO: (YOUR COMPANY NAME & BOOTH #)  
 Nurse Symposium 2026  
 c/o Wolf River Expo Services  
 W4923 Burdick Road  
 Black Creek, WI 54106

Receiving Dates: **February 7 through February 17, 2026**  
 (Please contact us if you need to ship earlier.)

**CONTACT INFORMATION**

**Wolf River Expo Services LLC**  
**Jessica Cegielski**  
**920.540.8973 or**  
**[Jessica@wolfriverexpo.com](mailto:Jessica@wolfriverexpo.com)**

**INSURANCE**

Be sure your materials are insured from the time they leave your company until they are returned after the show. It is suggested that exhibitors arrange all risk coverages "riders" through your existing policies. **Wolf River Expo Services, LLC is not responsible for the security of items after they are delivered to each booth or until items are picked up at the booth for reloading at the close of the show. Please take all necessary precautions.**

**DRAYAGE RATE SCHEDULE & PAYMENT CALCULATION**

<input type="checkbox"/> <b>Advanced Shipments to Warehouse:</b> Includes receipt of your freight and delivery to booth at event site.	<input type="checkbox"/> <b>Return Shipment from Event:</b> Leave freight in your booth with prepaid shipping information attached.
\$55 per 100 lbs. (cwt)	\$55 per 100 lbs. (cwt)
For shipments greater than 100 lbs. use the following formula: Weight of Shipment _____ divided by 100 = _____ (Round to next whole #) _____ x \$55.00 = _____ <b>Advanced Shipping Total Due</b>	For shipments greater than 100 lbs. use the following formula: Weight of Shipment _____ divided by 100 = _____ (Round to next whole #) _____ x \$55.00 = _____ <b>Return Shipping Total Due</b>

**ESTIMATED TOTAL FREIGHT HANDLING CHARGES DUE: \$** \_\_\_\_\_  
 Description of shipment (required): \_\_\_\_\_  
 \_\_\_\_\_

**Payment Details:**

Payment by check or credit card is due in full by February 17, 2026. Complete the Credit Card Authorization form for credit card charges.

Mail payment and form to: Wolf River Expo Services LLC  
 PO Box 46  
 Black Creek, WI 54106

**Nurse Symposium 2026 – Oshkosh Conference Center, February 18-19, 2026**

**Company Name:** \_\_\_\_\_ **Booth #:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_ **Fax:** \_\_\_\_\_

**Ordered By:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_