

VMUG Leader - Program Guidelines

Thank you for your interest in being a volunteer Leader with the VMware User Group (VMUG)!

VMUG communities are regional groups of VMware users that connect locally to share best practices, learn and network. VMUG Leaders are volunteers responsible for being an Active Leader and maintaining an Active Community by following the below Program Guidelines.

Active VMUG Community

- Plan and host a minimum of three (3) local community meetings per calendar year.
- VMUG Community has a minimum of (2) and a maximum of five (5) Leaders.
- Ensure an equal or greater number of Customer Leaders (whose company does not sell products or services to VMware users) versus eligible Partner Leaders.*

Active VMUG Leaders

- Leaders must complete VMUG Leader Training.
- Responsibilities include:
 - o Planning local meetings to maintain an Active VMUG Community.
 - Secure meeting venue
 - Secure event sponsors
 - o Work with VMware Resource on meeting topics and VMware updates
 - o Submit meeting requests on the VMUG Communities site.
- Assist planning UserCon events where applicable.
- Participate in at least three (3) Leader calls.
- Contribute online in the Leader community and local community.

VMUG Team reserves the right to add or remove Leaders from a community. VMUG Team also reserves the right to remove any Leader from a leadership position based on the following:

- Inactive Leader for four (4) consecutive months (Leader has not held any meetings and/or not communicated or responded to VMUG Team).
- Leader's group has been inactive in six (6) consecutive months.
- Leader has been engaging in unethical or illegal behavior.

Please let the VMUG Team know if you have any concerns about meeting the above guidelines. The VMUG Team will discuss goals with you for your specific community.

If you are interested in applying to be a VMUG Leader, please complete the online [Volunteer Application](#) for consideration.

**Eligible Partner Leaders are at the discretion of VMUG. Partner Leaders may only serve in a technical role at his/her company) on the Leadership Team. Please contact LeaderServices@vmug.com with any questions.*