

## **INTRODUCTION**

The Uniform Law Foundation (“ULF”) was established in 1990 for charitable and educational purposes by the Uniform Law Commission (“ULC”). Among the Foundation’s purposes is the advancement of high quality legislative drafting in the formulation and promulgation of uniform state laws. Broad participation in the drafting process by diverse segments of our society helps to assure that all points of view are considered as uniform legislation is developed.

## **FUNDING POLICY STATEMENT**

The ULF Board of Trustees considers grant applications from organizations and individuals whose participation as an Observer in ULC drafting projects would not be possible without financial assistance from third parties.

## **ELIGIBLE APPLICANTS**

To be eligible to apply for funds from ULF, an applicant must:

1. Be a non-profit organization; or
2. Be an individual or individuals who provide expertise or research involving issues pertinent to a ULC drafting project.

## **FUNDING POLICIES/GUIDELINES**

A priority in consideration of grant applications is the value of gaining input from consumer-oriented groups or individuals, especially where such input would otherwise be absent.

Generally, applicants are encouraged to pay for at least 50% of the costs of airfare (if applicable), hotel, ground transportation, and meals. However, where hardship is demonstrated, applications will be approved even if the proposed contribution by the applicant is less than 50%.

## **APPLICATION SUBMISSION REQUIREMENTS**

Generally, an application signed by the properly authorized officials of the grant applicant must be received by the ULF at least 45 days prior to a scheduled ULC Drafting Committee meeting.

The applicant’s proposal MUST: (1) respond to all questions set forth in the “Project Narrative”; and (2) contain all data required by the application. Without the proposal containing this information, the proposal may be rejected. The applicant is encouraged to provide as much detail as appropriate to assist the ULF Board of Trustees in making its grant award decisions.

**Documents which require return are:**

1. Signed grant application face sheet;
2. Completed project narrative sheets;
3. Proposed project budget sheet;
4. If the applicant is an organization
  - a. Copies of the applicant's operating budget (or year-end financial statements) for the previous two years; and
  - b. Tax status letter and Federal Tax Identification Number.

**APPLICATION SUBMISSION**

Mail or return application to the ULC Chief Administrative Officer:

Elizabeth Cotton-Murphy, Uniform Law Commission, 111 N. Wabash Avenue, Suite 1010, Chicago, IL 60602

An electronic copy, formatted as a PDF file, may be emailed to [ecotton@uniformlaws.org](mailto:ecotton@uniformlaws.org).

For information or clarification contact: Elizabeth Cotton-Murphy at 312-450-6601, or [ecotton@uniformlaws.org](mailto:ecotton@uniformlaws.org).

Thank you for your interest.

## GRANT APPLICATION FACESHEET

NAME OF APPLICANT: \_\_\_\_\_

ORGANIZATION, if applicable: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_ EMAIL ADDRESS: \_\_\_\_\_

GRANT REQUEST FOR CALENDAR YEAR: \_\_\_\_\_ AMOUNT: \$ \_\_\_\_\_

ULC DRAFTING COMMITTEE: \_\_\_\_\_

If funds are awarded by the Foundation, the applicant agrees to accept the funds with all the terms, conditions, and assurances appearing on the next page of this form.

Observer (Applicant)

Authorized Organization Official\*

NAME: \_\_\_\_\_

NAME: \_\_\_\_\_

TITLE: \_\_\_\_\_

TITLE: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

DATE: \_\_\_\_\_

\*For use if Applicant is representing an Organization.

APPLICANT:

ORGANIZATION:

### **CONDITIONS AND ASSURANCES**

The applicant understands that, by accepting funds awarded pursuant to this application, it assents to

1. Not discriminate, on the basis of race, color, religion, sex, age, handicap, gender preference, or national origin, against: (a) any person applying for employment or employed by the grantee with respect to any personnel action; or (b) any person seeking participation in, or the benefits or proceeds of, the activities paid for in whole or in part by this grant;
2. Use funds awarded under this grant solely for purposes described in the grant proposal, subject to any modification or restrictions directed or approved by ULF.

### **PROJECT NARRATIVE**

1. Introduction:  
If the applicant is an individual, describe the applicant's current employment or vocation. If the applicant is an organization, describe the organization, its history, and purpose.
2. Project Objective:  
Describe the reason why participation in the ULC Drafting Committee work is sought.
3. Current or Prior Relevant Activities:

APPLICANT:

ORGANIZATION:

4. Describe your efforts, if any, to obtain funding for your participation in this project:
  
  
  
  
  
  
  
  
  
  
5. Describe your future plans, if any, to continue this initiative and to fund the costs of your participation in this project:
  
  
  
  
  
  
  
  
  
  
6. Organizational Status:
  - a. Describe the organization/agency's tax status.
  
  
  
  
  
  
  
  
  
  
  - b. If applicant is not a recognized tax-exempt organization, describe its purposes.
  
  
  
  
  
  
  
  
  
  
  - c. Attach a copy of the most recent letter from the Internal Revenue Service determining tax status.

APPLICANT:

ORGANIZATION:

**PROPOSED PROJECT BUDGET**

<b>EXPENSE CATEGORY</b>	<b>PROPOSED PROJECT BUDGET</b>
Airfare/Train Fare/Mileage	\$ <hr/>
Hotel	\$ <hr/>
Other Transportation (cabs, etc.)	\$ <hr/>
Meals	\$ <hr/>
Other	\$ <hr/>
<b>TOTAL BUDGET FOR PARTICIPATION</b>	\$ <hr/>
<b>TOTAL ULF FUNDS REQUESTED</b>	\$ <hr/>