

Past Chair

Past Chair:

- Must be a member of the Academy and PHCNPG.
- Is elected
- Serves as a voting member of the Executive Committee (EC)

Term:

One year

General PHCNPG duties

- Attends EC meetings and conference calls.
- Performs other duties as specified in the job description or as designated by the EC

Position specific duties

- Serves as ex-officio, non-voting member of the Nominating Committee.
- Responsible for preparing the annual report of the PHCNPG for previous fiscal year.
- Reviews the Guiding Principles and updates as needed and submits it to the Executive Committee for approval.
- Supports the policy and advocacy leader position.
- Trains and mentors the chair elect.
- Participates in trainings, meetings, webinars, and teleconferences as provided by the Academy for DPG leadership.
- Participates in monthly conference calls and meetings at FNCE.
- Reviews and updates job description as needed and submits it to the Executive Committee for approval.

Original: 05/14

Revised/Approved: 05/03/19, 06/01/21