

## **Diversity Liaison**

### **Position Description:**

The Diversity Liaison is an appointed position. Diversity Liaisons serve at the affiliate and dietetic practice group (DPG) level and are charged with conducting diversity outreach events to promote the profession to diverse individuals and/or increase cultural competency of current practitioners.

### **Diversity Liaison**

- Must be a member of the Academy and PHCN DPG.
- Is appointed by the Chair
- Serves as a non-voting member of the Executive Committee (EC)
- Work with the Academy's Diversity Committee

### **Term:**

- 2 years; can be reappointed once

### **General PHCN DPG duties**

- Participates in trainings, meetings, webinars, and teleconferences as provided by the Academy for DPG leadership.
- Attends EC meetings and conference calls.
- Performs other duties as specified in the job description or as designated by the EC

### **Position specific duties**

- Works in conjunction with membership chair to assess current initiatives to recruit a demographically diverse dietetics profession in collaboration with the Academy's Committee on Diversity and Inclusion and Nutrition and Dietetic Educators and Preceptors (NDEP).
- Communicates with PHCN DPG members on pertinent issues via eblast, website, and discussion list.
- Reviews and updates job description as needed and submits it to the EC for approval.
- Trains the incoming diversity liaison and transfers relevant files.
- Plans at least one diversity initiative per year.

### **Estimation of time commitment:**

3-4 hours per month

Revised/Approved: 06/01/20