## Guidelines for Listing Products & Services on the BHN Website

- Products listed on the website must be developed by the BHN member. All products and services must be wholly owned or copyrighted by the BHN member. This opportunity is for our members to affordably advertise products and services valued by the nutrition community.
- 2. Each member will receive three (3) free listings. Each submission form is considered a listing. Members may choose to list similar products together in one submission form provided that ALL items listed belong to the same category. Testimonials may not be included in the submission. Submissions must be no more than 400 characters. BHN dpg reserves the right to edit your entry if it exceeds the 400 character limit.
- 3. Members may post one graphic or logo with each listing. Graphic or logo must be in .jpg format.
- 4. Since the Products & Services listings are available to the public, we would not recommend listing phone or email addresses. Please just direct visitors to your website.
- 5. Each listing will be posted from June 1 through June 30 or any part of that time and may be renewed annually, provided BHN membership is current. A reminder email to renew or update your listing will be sent to each member. You must renew your listing no later than June 30 or it will expire, regardless of the date you purchased your listing.
- 6. Additional listings (beyond three) can be purchased for \$40 each (includes a graphic or logo).

## BHN MEMBER Product Store To List or Renew a Product or Service:

- 1. Send an e-mail request to the BHN webmaster. websitemaster@bhndpg.org
- 2. Members can add/renew up to three (3) free products and services listings. You can add one image for each listing. Maxium listing is 400 character count.
- 3. Please select the category you would like your listing to appear in on our Products & Services page.
- 4. If you want to add more than your three free listings click on the Purchase button, which will connect you with our store where you can make your purchase (\$40 per listing).

## **Disclaimers:**

- This member products & services area is provided for the benefit and convenience of BHN members. The fact that a product or service is included here does not suggest that it is endorsed, sponsored, or recommended by BHN or the Academy of Nutrition and Dietetics (Academy). Members should form their own opinions about such products or services.
- BHN reserves the right to refuse inclusion of a product whose nature/content may be considered discriminatory, personally offensive, or otherwise unacceptable.
- 3. BHN reserves the right to evaluate all statements and visual images in product/services submissions and to refuse to accept any that do not conform to BHN or Academy policy or philosophy.
- 4. BHN is not responsible for the reimbursement of a listing if a member does not renew his/her BHN membership by May 31 of any year.
- 5. If you have questions or concerns regarding Products & Services, please contact BHN website coordinator.