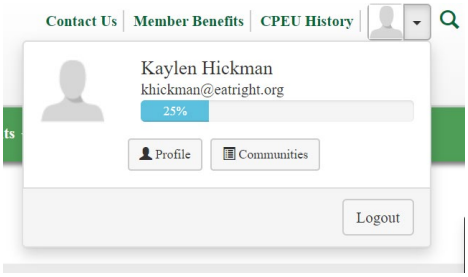
Diabetes
a dietetic practice group of the
Academy of Nutrition and Dietetics
Experts in Diabetes Care and Education

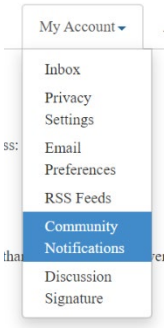
Diabetes DPG Discussion Board FAQs

1. **Can I send a direct email to the discussion board?**
    a. Yes, the email address is THEACADEMY-DDPG@ConnectedCommunity.org. The subject line of the email will become the subject line of the thread.

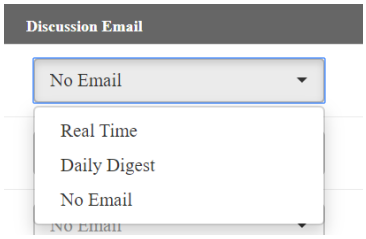
2. **How do I change my email preferences?**
    a. Go to your 'Profile' page.



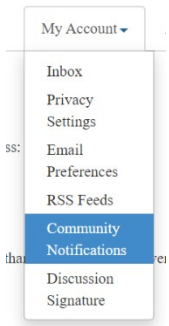
    b. Select "Community Notifications" under 'My Account.'



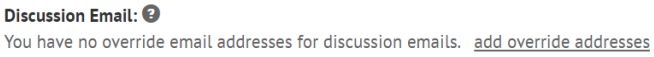
    c. Change your discussion board email preferences.



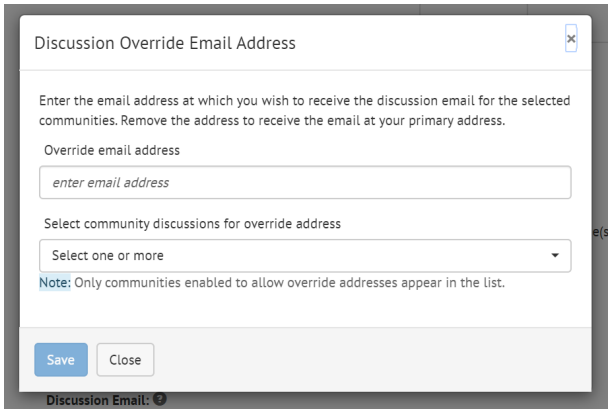
3. **How do I change my email address that the discussion board delivers to?**
    a. Go to the "Community Notifications" settings in your profile.



b. Under “Discussion Email:” click ‘add override addresses.’



c. Enter the email that you would like your discussion boards to be sent to.



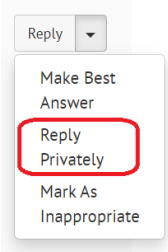
d. Select the correct discussion board.
e. Click ‘Save.’

4. Can I post to the discussion board anonymously?

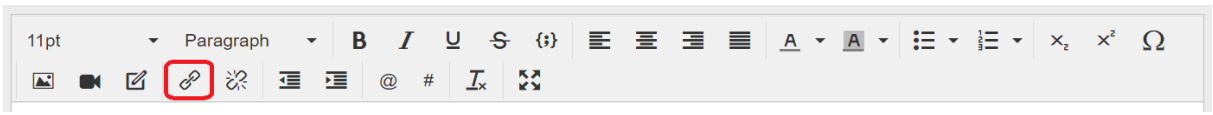
a. Yes, you can post anonymously through the website. When posting your message, select the checkbox next to “Post message anonymously.” Your post will be completely anonymous.

5. How can I send attachments in a private message?

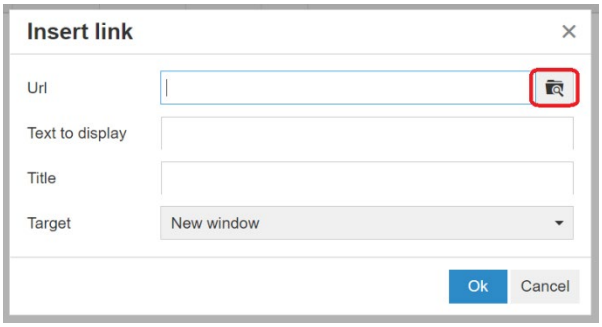
a. If replying through your email, click the “Reply to Sender via Email” button and attach your file.
b. If you are replying through the website, click the arrow next to “Reply” and select “Reply Privately.



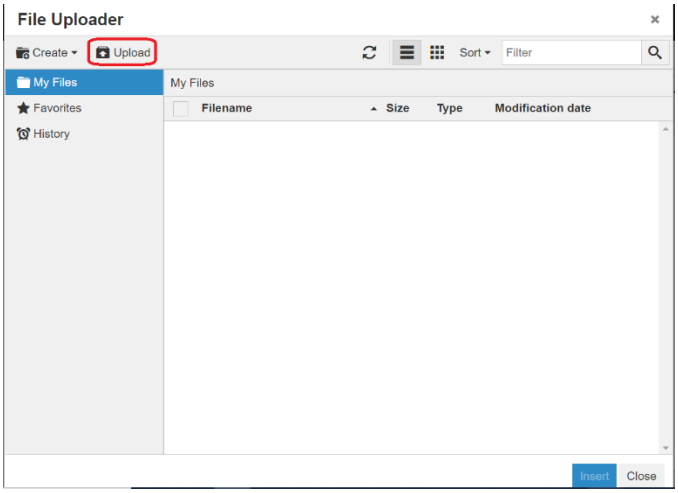
c. Click the link icon.



d. A “Insert link” box will appear, click on the folder with a magnifying glass icon.

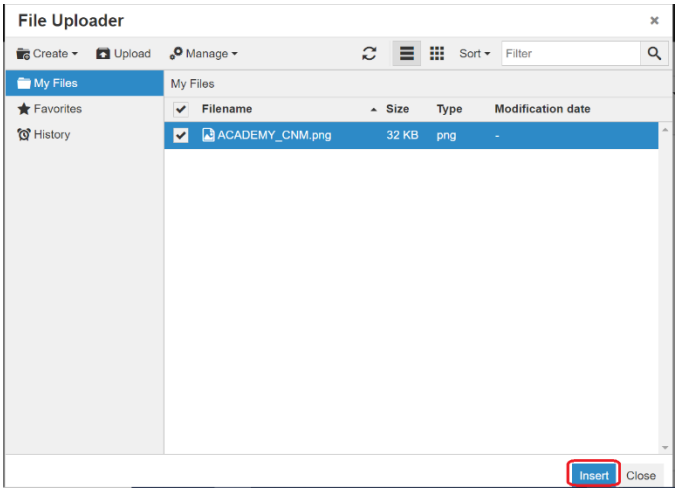


e. In the “File Uploader” box, click “Upload”.

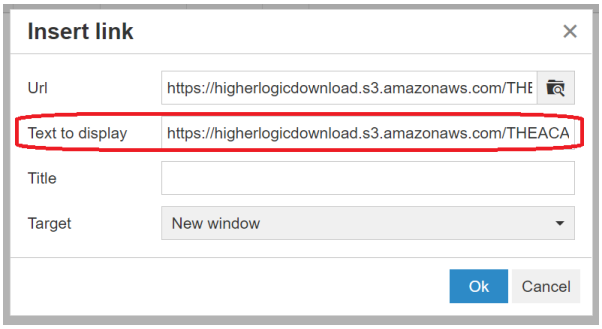
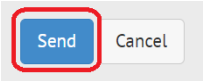


f. Choose file from your computer.

g. Click the blue “Insert” button.



h. The “Insert link” dialogue box will reappear with the ‘URL’ and ‘Text to display’ fields filled out. Update the ‘Text to display’ field to how you would like the file name to appear.



i. Finish your reply and click the “Send” button.