

## **Dietitians in Business & Communications (DPG-32) Position Description**

**TITLE:** **STUDENT CHAIR**

**TERM:** One Year; proceed to the office of Past Chair (one year): Non-voting member of the Executive Committee.

**PURPOSE:** Execute upon student strategic plan as it fits within the overarching DBC annual and strategic plan to increase student membership and engagement

**REPORTS TO:** Past Student Chair and Chair Elect

**COMMUNICATES WITH:** Executive Committee

**REPORT FREQUENCY:** Monthly and Annual Report

### **RESPONSIBILITIES:**

- Serves as a non-voting member of the Executive Committee; appointed by the Chair Elect for a period of a one-year; option to be reappointed by incoming Chair for a second year of service.
- Participates in Executive Committee Board Meetings.
- Serves as a liaison between student members and the Executive Committee.
- Helps to form and lead a Student Committee (made up of 2-3 student members), as needed.
- a. Encourages DBC student members to join the Student Committee and conduct committee business, as needed.
- Works with the DBC Chief Administrative Officer to manage the Student Member page on the DBC website, social media content and relevant newsletter articles.
- a. Facilitates social media content through the DBC Marketing and Communications Team and via the DBC Student Member Facebook page.
- b. Writes, or recruits a member of the Student Committee to write, at least one article or column for the newsletter. The article/column topics will align with the quarterly newsletter theme.
- Performs other duties as designated by the Executive Committee or as deemed of importance by the Student Committee.
- Assists in deciding on an incoming Student Chair for the next year.

### **ADDITIONAL INFORMATION/EXPECTATIONS:**

- DBC may provide some funding for the Student Committee Chair to attend the Food & Nutrition Conference & Expo™ (FNCE®) – subject to budget availability.