



**Dietitians in Nutrition Support Dietetic Practice Group
Annual Report 2017-2018**

Executive Committee Members

Chair: Sarah Peterson, PhD, RD, CNSC

Past Chair: Mandy Corrigan, MPH, RD, CNSC, FAND

Chair Elect: Yimin Chen, PhD, RD

Secretary: Alyssa Stamatakos

Treasurer: Katie Braun

Director of Nominations: Melissa Anderson, RD

Director of Nominations-Elect: Jane Ziegler, DCN, RD

Director of Communications and Marketing: Christina Rollins (first half), Wendy Phillips (second half)

Director of Professional and Product Development: Ainsley Malone, MS, RD, LDN, CNSC, FASPEN, FAND

HOD (non-voting): Elizabeth Pash

Student Coordinator (non-voting): Reilly McKinnis

Website address: www.dnsdpg.org

1. Chair-elect

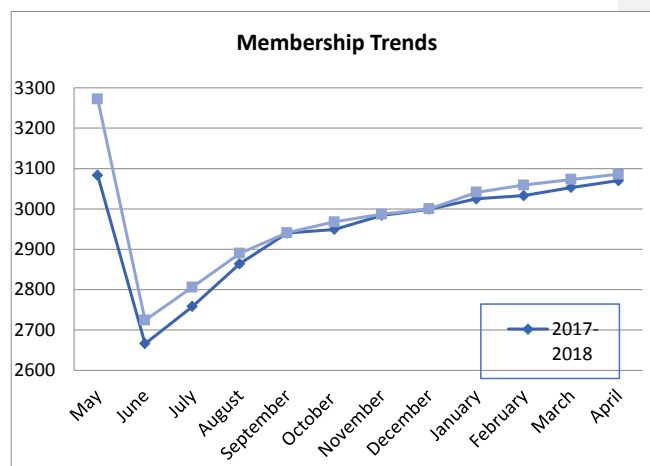
- a. Submitted education session proposals for
 - i. FNCE 2019 – 4 of 5 accepted
 - ii. ASPEN 2019 Nutrition Science & Practice Conference: 4 of 4 accepted
- b. New appointments and reappointments of EC/CC members for 2018 – 2019
- c. Planned DNS Leadership Retreat 2018
- d. Assisted with POW 2018 – 2019 and budget justifications
- e. Participated as faculty for DNS sponsored Nutrition Focused Physical Exam education session at the ASPEN 2018 Nutrition Science & Practice Conference

2. Membership

- a. Membership numbers and trends

Status	Total
Active	2837
Honorary	6

International	32
Life	6
Retired	40
Staff	9
Student	140
Total	3070



b. Historical yearly member count

99-00	00-01	01-02	02-03	03-04	04-05	05-06	06-07	07-08	08-09	09-10	10-11	11-12	12-13	13-14	14-15	15-16	16-17	17-18
3475	3206	3346	3489	3407	3273	3433	3538	3496	3523	3472	3526	3863	3599	3249	3277	3227	3083	3070

c. New members vs non-renewing members

	New Members	Non-Renewing Members
2017-2018	837	850
2016-2017	768	882
2015-2016	781	892

d. Funds Used: Membership survey incentive: \$100 Amazon gift card

e. Membership Survey: 389 Responses

f. Volunteer Requests/Placement:

- i. Vimeo created and sent to members to encourage volunteering
- ii. New volunteer intake form created
- iii. 14 Volunteer requests resulting in successful placement
- iv. Survey conducted among volunteers revealed most had positive experience, some feeling underutilized and one with negative experience
- v. Challenges:
 1. Placement process is somewhat cumbersome and limiting
 2. Does not appear to be many opportunities for those seeking to volunteer
 3. Communication with volunteers once placed seems to be lacking in some areas

g. Membership goals/vision:

- i. Continue to work on streamlining the management of volunteer requests and improving the placement process
- ii. Develop straightforward and clear cut responsibilities for volunteers and identify a point person responsible for managing/communicating with volunteers, e.g. monitoring forum
- iii. Eliminate generic volunteer recruitment, focus on targeted recruiting, e.g. If a specific need for help is identified during the year, send out a targeted request for this specific role
- iv. Recognize Volunteer Appreciation Week (April):
 - 1. Free webinar?
 - 2. Need to identify who qualifies as a volunteer
- v. Investigate electronic payment options for institutional Support Line subscriptions
- vi. Continue to work with institutions and SL editors on more efficient ways to ensure delivery of Support Line, e.g. automatic electronic delivery options?
- h. Support Line subscriptions
 - i. Institutional/non-Academy member subscriptions: 5 (fee remains \$70 for non-Academy members and \$140 for institutions)
 - ii. Life-time honorary members (for Support Line): 6 (Mark H. DeLegge MD, Stephen A. McClave MD, Gordon L. Jensen MD PhD, Ezra Steiger MD, Samuel Klein MD, Steven B. Heymsfield MD)
 - iii. Challenges regarding management of institutional subscriptions:
 - 1. Payment process is inefficient
 - 2. Routine inquiries regarding Support Line issues not received

3. Communications and Marketing

- a. Social Media
 - i. Followers:
 - 1. Facebook: 4159
 - 2. Twitter: 1159
 - 3. LinkedIn: 126
 - ii. DNS participated in a Twitter Chat hosted by the HEN DPG and the Weight Management DPG to advocate for the Treat and Reduce Obesity Act on 2/21/18
 - iii. Actively supported the "Where in your Institution is Support Line?" campaign
- b. Website
 - i. One new volunteer started in October for the critical care network
 - ii. Updated the pediatric network page with a new network lead this year. All other network posts are up to date
 - iii. Need volunteers for the GI and research networks
 - iv. Working with DryWash to enhance a member profile feature that allows members to view past CPE certificates and completed webinars or Support Line quizzes all in one spot. It is a feature we were told we should already have but does not appear to be functioning so DryWash staff are investigating this for us.
- c. Support Line
 - i. Website downloads

Support Line	Downloads	Unique Downloads
April 2018 Volume 40 No. 2 Published	299	238
February 2018 Volume 40 No. 1 Published	420	258
December 2017 Volume 39 No. 6 Published	361	241
October 2017 Volume 39 No. 5 Published	218	157
August 2017 Volume 39 No. 4 Published	737	443
June 2017 Volume 39 No. 3 Published	429	289

- ii. Spring 2018 contest: "Where in your institution is Support Line?"
- iii. Kate Willcutts DCN, RD will continue as Editor through 2019.
- iv. Support Line issues 2019-2020 Associate Editors: Tegan Medico MS-MPH, RD and Beth Hall RD
- v. Support Line issues 2019-2020 Guest Editors: Jennifer Bridenbaugh MS, RD, Kelly O'Donnell MS, RD and Hannah Roosevelt MS, RD.
- vi. Annual Support Line Editors conference call was held on January 11, 2018 to start planning the 2019 issues.
- vii. Continuing work to be indexed on the Web of Science and PubMed.
- viii. Made transition to the new submission platform through Scholastica.
- ix. Joint issue with Oncology DPG planned for Feb 2019.
- x. Support Line Readership workgroup created

Goal: Increase Support Line readership as measured by number of downloads from the website		
Strategy	Tactics	Person Responsible
eBlasts	When announced in eBlast: <ul style="list-style-type: none"> Link directly to that Support Line issue List # of CPEUs in the issue List article titles Send Support Line eBlast by itself, with "Support Line" in the title of the email 	Communications & Marketing Director
Social Media	When posted: <ul style="list-style-type: none"> Social media posts will focus on 1 article/week (including Inquire Here) <ul style="list-style-type: none"> At least 3 tweets that week about that article. At least 1 Facebook and LinkedIn post that week about that article. Tag author in the post if possible. Other board members interact with the post by sharing something relevant about that article. 	Social Media Director Communications & Marketing Director All board members

	Social Media posts have gone live every week since the meeting regarding the articles.	
Discussion Board	<ul style="list-style-type: none"> • Guest Editor will post in the Forum that the issue has been posted and the titles of the articles and # of CEUs included. • Website monitor for that week will respond to that post with something they found practical and relevant to their practice. • Website monitors will be reminded to reference previous Support Line articles if applicable to forum responses. <ul style="list-style-type: none"> ○ Support Line Editor to provide easily searchable list of previous articles and issues to website team to facilitate this. <p>Amy posted on Forum about an article. Wendy responded, no members did.</p>	<p>Support Line Editor to coordinate Guest Editors</p> <p>Website Director to coordinate forum monitors.</p>
Contest	<p>Where in the World is Support Line? Contest was really successful and fun.</p> <p>Possible future contest ideas:</p> <ul style="list-style-type: none"> • Where in your institution do you read Support Line? (for those who don't travel and so that we can see where people practice or have their office) • Which Support Line author would you most like to meet? (And then do a Spotlight on the most mentioned authors in future Support Lines) • How many people at your institution can you get in a selfie with Support Line? Bonus points if you get someone from your C-suite in it (CMO, CNO, CEO, COO, etc.) <p>Next contest was "Where In Your Institution is Support Line?". It started the end of March 2018. Winner of \$50 gift card to be selected June 1.</p>	All: Vote on next contest and then we will schedule it.
CPEUs	<p>Highlight CPEU content of Support Line more</p> <ul style="list-style-type: none"> • Support Line Editor to include Suggested Learning Need codes and Essential Practice Competency codes in the issue (title page or with the articles) • Social Media Director to include these codes in posts • Focus on states with licensure requirements for a certain # of CPEUs each year and those who can't use their CNSC or other certifications to count for the full credit. 	<p>Support Line Editor to coordinate Guest Editors</p> <p>Social Media Director</p>

d. Item Writing

- i. Debbie Carpenter trained Stacey McCray and Arlene Escuro for the 2018-2019 year.
- ii. The item writing committee now has six members. All members have been trained in item writing. The committee members work with the DNS Editor and

Guest Editor to complete the necessary steps to have each issue of Support Line approved for CPEU credit (generally 3 CPEU per issue).

e. Speakers Bureau

- i. Emails sent to members on the Speakers List to inquire if they wished to remain on this list and to update their desired topics. This helped to identify gaps in topics and geography.
- ii. Working on a vetting process for new speakers and discussing the creation of a mentoring program to foster new/developing speakers.
- iii. Speakers Bureau information on website:
 1. Non-members site: able to identify speaker names, topics, and region where the speaker is located.
 2. Member site: able to get full contact information for speakers.
 3. Speakers are able to opt into having their names in either/both areas.
 4. If inquirers have questions about the list, they can be directed to the Speakers Bureau.

iv. Topic Areas

1. Critical Care Nutrition
2. Enteral 101
3. Parental 101
4. Malabsorption
5. Malnutrition (diagnosing, assessing, issues associated with)

v. The “gaps” are as follows see map to reference):

1. **WEST:** Critical Care Nutrition
2. **SOUTHWEST:** Critical Care Nutrition, EN/PN 101, Malabsorption
3. **NORTHEAST:** EN/PN 101, Malabsorption, Malnutrition



4. Student Coordinator

- a. Attended June meeting in Arizona
- b. Edited student grant policy to change application guidelines to hopefully increase number of student applications; EC approved changes
- c. Sent email and had information posted to social media about student grant availability

- d. Contacted grant recipient and met with them at the FNCE® DNS gathering
 - e. Attended FNCE®, attended monthly meeting in person, assisted with DNS booth, networked with DNS members at social gathering
 - f. Sent emails to Dietetic Internship Directors and DPD Directors to spread the word about benefits of DNS student involvement
 - g. Replied to various emails from students and directors concerning DNS student membership
 - h. Skype called undergraduate class in NY and spoke to students directly about DNS
 - i. Invested time into student forum; gained EC approval for student participation incentive, sent emails to students encouraging participation, posted topic to forum, had media posts about student participation; no participants; decided to focus energy in other areas
 - j. Assisted in evaluating/scoring applications for 2018-2019 student coordinator
 - k. Met with incoming coordinator and discussed roles and responsibilities of position; answered all questions
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5. Nominations

- a. Academy Position Nominations:
 - i. President-Elect: None Submitted
 - ii. Treasurer-Elect: Jodi Wolf (declined) and Marsha Stieber – She did not get application submitted in time, nominate again for next year
 - iii. Speaker-Elect: Susan Brantley – declined
 - iv. Board of Directors: Director at Large- Ainsley Malone
 - v. Nomination Committee: National Leader- Jen Lefton (declined) and Mandy Corrigan- not chosen
- b. DNS Ballot Nominations:
 - i. Chair-Elect: Christina Rollins
 - ii. Secretary: Britta Brown
 - iii. Treasurer-Elect: Jennifer Sporay
 - iv. Nominating Committee Apprentice: Alyssa Stamatakos
- c. Academy Honors/Award Nominations:
 - i. Medallion Award- Susan Roberts, awarded!
 - ii. Honorary Membership- Daren Heyland, awarded!
 - iii. Excellence in Practice- Kate Willcuts, not chosen
 - iv. Excellence in Research- Sarah Peterson, not chosen
 - v. Excellence in Management- Christina Rollins, awarded!
 - vi. Lenna Frances Cooper Award- Ainsley Malone, not chosen
 - vii. Trailblazer Award – Beth Taylor, missed early deadline for 2017-18, retry next year
- d. Fall DNS Grants: (7 applicants)
 - i. Experienced Practitioner Winners- Heather Stanner, Rebecca Fuller
 - ii. Emerging Practitioner Winners- Brittany Powelson, Jill Stapleton
- e. Spring DNS Grants: (3 applicants)

- i. Experienced Practitioner Winners: Anne Coltman and Maya Guggari
- ii. Emerging Practitioner Winners: no applicants
- f. Student Grant: Lauren Chan
- g. DNS Student Coordinator: 2 applications received
 - i. Winner: Lauren Chan
- h. DNS Distinguished Service Award: Mandy Corrigan
- i. DNS Distinguished Practice Award: Denise Jezerski

6. Motions

Date	Motion	Vote (yes/no/abstain)	Status
6/3/2017	Motion: to change Support Line from 3 electronic and 3 print copies per year to 4 electronic copies 2 print per year (included in \$9,000 savings)	All in favor	Motion is carried
6/11/2017	Motion: to approve the 2017-2018 Sponsorship Prospectus	All in favor	Motion is carried
6/29/2017	Motion: to approve the updated student grant application	All in favor	Motion is carried
7/11/2017	Motion: to approve \$40 for D. Kulman plaque	All in favor	Motion is carried
8/8/2017	Motion: to approve \$1100 for Drywash to build NFPE Institutional pricing option to web store	All in favor	Motion is carried
8/8/2017	Motion: to approve \$100 for shipping of headphones to webinar speakers	All in favor	Motion is carried
8/28/2017	Motion: to approve policy and procedures PG-1, PG-2, PG-3, PG-5, PG-6, PG-7	All in favor	Motion is carried
9/21/2017	Motion: to approve using GoToWebinar platform for 2017-2018.	All in favor	Motion is carried
10/3/2017	Motion: to approve \$17 to create a sponsor sign for the DNS member reception at FNCE	All in favor	Motion is carried
11/21/2017	Motion: to approve policies and procedures S-11, S-14, S-15, S-16 and updates to Guiding Principles	All in favor	Motion is carried

11/21/2017	Motion: to approve funding for A. Melton to attend the ASPEN Nutrition Science & Practice Conference to teach feeding tube placement	All in favor	Motion is carried
11/28/2017	Motion: to cover the \$242 for the encryption certificate to our websites	All in favor	Already paid for last year
12/19/2017	Motion: to approve policies & procedures E-1, E-2, E-3, E-3A, E-4, E-6, E-8, and E-9.	All in favor	Motion is carried
12/19/2017	Motion: to approve DNS Advanced Practice Survey questionnaire and send to DNS members via Survey Monkey	All in favor	Motion is carried
12/19/2017	Motion: to approve extra \$25 Paypal monthly payment to process web store purchases	All in favor	Motion is carried
1/23/2018	Motion: to approve giving away a \$20 student membership	All in favor	Motion is carried
1/23/2018	Motion: to approve policies and procedures E-5, E-10A, E-11, PG-8A, PG-8B, PG-8C	All in favor	Motion is carried
1/23/2018	Motion: to allow the APR residents to have access to the NFPA video during their residency	All in favor	Motion is carried
2/27/2018	Motion: to offer DNS members a 20% discount for all items in the store (with the exception of the institution NFPE subscription and the current webinar) on RD day (March 14th).	All in favor	Motion is carried
3/13/2018	Motion: to approve policy and procedure E-12 with title change to Executive Coordinator.	All in favor	Motion is carried
5/9/2018	Motion: to approve the DNS 2018-2019 POW.	All in favor	Motion is carried
5/17/2018	Motion: to approve policy and procedure PG-8D.	All in favor	Motion is carried

7. House of Delegates

- a. Fall 2017 HOD Meeting: In order to promote health and disease prevention and meet public health practice needs in the next 3-5 years, nutrition and dietetic practitioners must be in leadership positions to sustain national policy efforts. While elected local,

state, and federal legislators are public health influencers, the current focus was on other roles in organizations, institutions, and government. Focused on RD career ladder at meeting and barriers,

- i. Meeting objectives:
 - 1. Understand the relevance of public health leadership roles to the profession.
 - 2. Recognize themes or significant trends among leaders that facilitated their rise to public health leadership.
 - 3. Stimulate discussions on what systems, structures, and collaborations must be in place to help nutrition and dietetics practitioners pursue this high level of leadership.
 - 4. Identify key action steps nutrition and dietetics practitioners can take to:
 - a. prepare for and pursue public health leadership positions
 - b. advocate for current and future opportunities.
- b. Mega Issue: How can nutrition and dietetics practitioners secure influential public health positions in institutions, organizations, and government bodies?
- c. Spring 2018 Virtual Meeting: The shorter virtual Spring 2018 HOD Meeting focused on culture background information regarding RD careers and the culture of the Academy and HOD in particular. HOD members had participated in a long survey earlier in the year. Results were discussed as well as assumed and debated rationale for results.
 - i. Meeting Objectives:
 - 1. The Glossary of Terms and the Culture Survey Topline Results were reviewed prior to the meeting and were two documents we referenced throughout the meeting and during the dialogue sessions.
 - 2. Academy Updates and Committee/Taskforce Reports were shared and reviewed.
 - 3. Feedback on this document via the post-meeting survey was shared and discussed.

8. Professional and Product Development

- a. Webinar
 - i. Members: 1 coordinator, 2 committee members
 - 1. Webinar coordinator was responsible for coordinating ideas from the committee for potential speakers, assisting the group with obtaining speakers, communicating speaker requirements to prospective speakers, completing necessary Academy paperwork, scheduling webinars, webinar practice meetings, and communicating with the DNS store and marketing liaison.
 - 2. Committee members were primarily responsible for moderating webinars, obtaining speakers, and communicating with the speakers during their presentations.
 - ii. 4 live webinars during 2017-2018 year:

Webinar Title	Date	Speaker	Moderator	Number of Attendees	Number Purchased in Store
Diagnosing Malnutrition with CT Scans	11/8/17	Sandra Gomez-Perez, PhD, RD LDN	Colleen Tsarnas	69 individual 10 group	0
Fluids and Electrolytes	2/14/18	Theresa Cattell, RD LDN CNSC	MaraLee Beebe	73 individual 15 group	17 individual 1 – non member
Pressors and Pentobarbital	3/14/18	David Evans, MD FACS	MaraLee Beebe	69 individual 11 group	5 individual
Malnutrition – Past, Present and Future	4/11/18	Ainsley Malone, MS RD CNSC LDN FADA, FASPEN	Krista Clark	260 individual 2 group	29 individual 1 non member

iii. General webinar information

1. Management of webinars with the new Go To Webinar platform was highly successful in managing potential miscommunications that occurred during previous platforms.
2. The store manager closed registration on the morning of the webinar, which enabled latecomers the opportunity for registration.
3. The new webinar platform enabled speakers to utilize polling to enhance presentations as well.
4. The speakers were all excellent, and received many compliments on their webinar content.

iv. Webinar goals for 2018-2019 year:

1. Empower committee members to take a more active role in webinar management by taking complete ownership of the webinar they are moderating with minimal assistance from the coordinator.
2. Increase webinar participation by 5% by the end of fiscal year 2018-2019 by scheduling topics of high interest, and recruiting knowledgeable speakers.

v. Previously recorded webinar sales

	# Sold	Income
Nutrition Support in the Complex Critically Ill Patient – Member price	8	\$140
The Role of Nutrition in Pressure Ulcer Management	3	\$60
Ketogenic Diet in the Clinical Setting Webinar - Member price	2	\$40
Symposium - Iron Deficiency Anemia: What the Dietitian Needs To Know-Member	5	\$100
Alternative Lipid Emulsions: Implications fin the Adult Population – Member price	2	\$40
To Blend or Not to Blend and Everything in Between – Member	2	\$30

Addressing Hospital Malnutrition: Where are we Now and Where are We Headed – Member price	1	\$20
Dying to be Thin-Bariatric Surgery – Member price	1	\$18
Advanced Practice Dietitians – The Nutrition Support Practice Model Webinar – Member price	1	\$20
PN/EN combined slide set	7	\$360
EN slide set	1	\$30

- b. Nutrition Focused Physical Assessment Video (NFPA)
 - i. Marketing of the video was implemented via the communications and marketing team in June of 2017. Also was highlighted at FNCE® and the 2017 Symposium. Academy approved a flyer for distribution by Nestle to their accounts.
 - ii. Total sales (6/1/17-5/25/18)
 - 1. Member – (\$80): 89 for \$7025
 - 2. Non-member (\$120): 14 for total of \$1680
 - 3. Institutional (\$500): 12 for \$6000
 - 4. Total sales: \$14,705
- c. 2017 Symposium – June 2-3, 2017
 - i. Symposium Committee was comprised of Gail Cresci, Sandy Austhof, Susan Roberts, Katie Braun and Hannah Roosevelt.
 - ii. Symposium Exhibitors and Sponsors
 - 1. Abbott: \$16,170
 - 2. Baxter: \$6,000
 - 3. Fresenius Kabi: \$750
 - 4. Nestle: \$750
 - 5. Halyard Health: \$750
 - 6. Kate Farms: \$750
 - 7. Functional Formularies: \$750
 - 8. Breezing: \$750
 - 9. Real Food Blends: \$750
 - 10. Alcresta: \$750
 - 11. AMT: \$750
 - iii. Registrations
 - 1. 71 paid registrants
 - 2. 17 exhibitor registrations
 - 3. 21 speaker registrations
 - iv. Session recordings
 - 1. Intelliquest recorded the sessions again this year for sale as a full package at the Symposium.
 - 2. Overall sales were a very small (\$860)
 - a. By end of contract, DNS needed to provide Intelliquest a rebate of \$3140.
 - b. Individual sales of 2017 sessions are included in sales report.

- c. Several sessions from 2015 and 2013 Symposiums were purchased this year as well (see sales report)
- d. 2019 Symposium
 - i. Planning Committee: Ainsley Malone, Christina Rollins, Katie Braun, Lauren Probstfeld, Christan Bury, Beth Taylor, Jennifer Wooley, Jennifer Lefton
 - ii. Symposium to be held in conjunction with the Pediatric Nutrition Practice Group (PNPG) June 7-9, 2019
 - 1. DNS Day – June 7
 - 2. Combined Day – June 8
 - 3. PNPG Day – June 9
 - 4. DNS Retreat to be held June 9
 - 5. Format for DNS and combined day will include plenary, breakout and skills sessions.
 - iii. Meeting request for hotel acquisition in Charlotte, NC submitted to Academy Meetings Team; Hilton Center City chosen for Symposium location.
 - iv. RFP for Symposium meeting and event management services submitted. Three applications received and reviewed. The Academy's Conference and Event Services Team chosen as 2019 Symposium planner.
 - v. Planning committee has developed preliminary meeting content based on 2017 evaluations as well as member survey for skills session interest. Awaiting session finalization following PNPG recommendations for combined symposium day.
 - vi. Meeting will again include posters during networking reception with judging and awards. Katie Braun has agreed to coordinate this process.
 - vii. Lauren Probstfeld (DNS Sponsorship Coordinator) and PNPG representative will work together to develop combined sponsorship
- e. Enteral and Parenteral Order Writing Survey
 - i. Collaborative Evaluation between DNS and ASPEN
 - ii. Working group members: Sarah Peterson, Wendy Phillips, Stephanie Dobak, Carol Ireton-Jones, Mary Rybicki, Ainsley Malone, Peggi Guenter, Amanda Haney.
 - iii. Proposal to survey DNS and ASPEN RDs on order writing practices was approved by the Academy and the combined DNS-ASPEN group began their work in January 2018.
 - iv. Sarah submitted IRB proposal for project through Rush University with subsequent approval.
 - v. Survey draft finalized by the working group and submitted to clinical experts for content validity in April. Final survey has been sent to the Academy for final approval.
 - vi. Anticipate distribution in early June to DNS and ASPEN RDs. Survey will be open for three weeks with results available in July.
 - vii. FNCE® session to highlight survey and its results.
 - viii. Working group will develop a manuscript for co-publication in Nutrition in Clinical Practice and the Journal of the Academy of Nutrition and Dietetics.

Commented [RB1]: This information can be updated with more current information (check with Ainsley for updates)

- f. Advanced Practice Residency
 - i. Advisory Board: Ainsley Malone, Susan Roberts, Mandy Corrigan, Stephanie Dobak, Mary Marian, Andrea Jevonn, Sarah Peterson, Cindy Hamilton, Renee Welsh, Abby Wood.
 - ii. Met monthly for 2017-18 year. Anticipate bi-monthly meetings for 2018-19.
 - iii. APR Residents Rebecca Fuller, Lucinda Garcia began their residency mid-March 2018.
 - iv. Contract for APR Director developed and finalized.
 - v. Resident manual completed.
 - vi. APR Director and Admin Assist worked with faculty to obtain curriculum modules. All modules underwent review via curriculum committee via evaluation rubric.
 - vii. Modules being administered via MyLearning (Cleveland Clinic's online education system).
 - viii. APR to provide 75 CPEUs.
 - ix. Development of Capstone and Cleveland Clinic experiential APR components finalized. Gail Cresci to serve as Capstone Advisor.
 - x. In May 2018, began marketing for 2019 residency.
- g. DNS Store Sales (June 2017 – May 24, 2018)
- h. Total Sales: \$24,436

Product title	Net quantity	Total sales
Nutrition-Focused Physical Exam Video and Study Guide- Institutional Price	12	6000
Nutrition-Focused Physical Exam Video and Study Guide-member price	54	4320
Nutrition-Focused Physical Exam Video and Study Guide- Member price	35	2696
Live Webinar: Fluid and Electrolyte Management in Parenteral Nutrition-Member Price	73	1460
Webinar: Diagnosing Malnutrition with CT scans and Ultrasounds-Member Price	69	1380
Live webinar: Pressors and Pentobarbital- A Review of the Nutritional Impacts of Medicines Used in Critical Illness- MEMBER PRICE	69	1380
Nutrition-Focused Physical Exam Video and Study Guide- Non member price	10	1200
Live Webinar: Fluid and Electrolyte Management in Parenteral Nutrition-Institutional Price	15	1125
Live webinar: Pressors and Pentobarbital- A Review of the Nutritional Impacts of Medicines Used in Critical Illness- INSTITUTIONAL PRICE	11	825
Diagnosing Malnutrition with CT scans and Ultrasounds- Institutional Price	10	750

Nutrition-Focused Physical Exam Video and Study Guide-non-member price	4	480
Fluid, Electrolytes and TPN- Member Price	17	320
Enteral Nutrition and Parenteral Nutrition Slide Sets - Member Price	5	240
Small Bowel Feeding Tube Insertion Toolkit- Member Price	9	160
Live Webinar: Addressing Malnutrition: Past, Present and Future- Institutional Price	2	150
2017 Symposium session: Ethics and Nutrition Support- Member Price	6	120
Fluid Balance and the Enteral Patient- Member Price	8	120
Pressors and Pentobarbital- A Review of the Nutritional Impacts of Medicines Used in Critical Illness- MEMBER PRICE	5	100
Nutrition Support in the Complex Critically Ill Patient- Member Price	6	98
Parenteral Nutrition Slide Set- Member Price	3	84
2017 Symposium session: Pre and Probiotics- Member Price	4	80
2017 Symposium session: Nutrition and Sepsis- Member price	4	80
Handgrip Strength Assessment: A Skill to Enhance the Diagnosis of Disease Related Malnutrition-NON MEMBERS	4	80
Iron Deficiency Anemia: What the Dietitian Needs To Know- Member Price	4	68
2015 DNS Symposium: Therapeutic Diet Order Writing: The Road to Implementation-member price	3	60
Live Webinar: Fluid and Electrolyte Management in Parenteral Nutrition- Non Member Price	2	60
The Role of Nutrition in Pressure Ulcer Management Webinar	3	60
Live webinar: Pressors and Pentobarbital- A Review of the Nutritional Impacts of Medicines Used in Critical Illness- NON-MEMBER PRICE	2	60
Enteral Nutrition and Parenteral Nutrition Slide Sets - Non-Member Price	1	60
DNS Symposium 2015 Lecture- Fluid Balance and the Enteral Patient- Member Price	3	60
Enteral Nutrition and Parenteral Nutrition Slide Sets- Non Member Price	1	60
2017 Symposium session: Lean Body Mass Assessment: Ultrasound and CT- Member Price	3	56
2017 Symposium session: Developing a Feeding Tube Placement Program: How to Get Started- Member Price	2	40
Alternative Lipid Emulsions- Implications in the Adult Population- Member	2	40

November 2016 Nutrition Support in the Complex Critically Ill Patient - Member Price	2	40
Diagnosing Malnutrition with CT scans and Ultrasounds- Member Price	2	40
Ketogenic Diet in the Clinical Setting- MEMBER price	2	40
Underfeeding in the ICU- member price	2	40
DNS Symposium 2015- Iron Deficiency Anemia: What the Dietitian Needs To Know-Member	2	40
2017 Symposium session: ASPEN Safe Practices for Enteral Nutrition Therapy- Non-Member Price	1	30
Live Webinar: Addressing Malnutrition: Past, Present and Future- Non-Member Price	1	30
Enteral Nutrition Slide Set - Member Price	1	30
To Blend or Not to Blend & Everything in Between - Member Price	2	30
Fluid, Electrolytes and TPN- Non Member Price	1	30
Addressing Hospital Malnutrition: Where Are We Now and Where Are We Headed? - Member Price	1	20
2017 Symposium session: Order Writing Competencies- Member Price	1	20
DNS 2015 Symposium- Integrating Social Media Into Practice Member Price	1	20
Advanced Practice Dietitians: The Nutrition Support Practice Model Webinar - Member Price	1	20
2015 DNS Symposium-Enteral Connectors: New Standards and Designs- member price	1	20
2013 DNS Symposium Session: Incorporating the Nutrition-Focused Physical Exam into Your Practice	2	20
Lipid Tutorial Modules 1-3: Globules of Lipid Information Complete Set	1	20
2017 Symposium session: ASPEN Safe Practices for Enteral Nutrition Therapy- Member Price	1	20
Dying to Be Thin - Bariatric Surgery - Member Price	1	18
Applying the Pediatric Malnutrition Definition: Lessons Learned- Member Price	1	18
2017 Symposium session: Gastrointestinal Feedings Post Op: What's the Deal on Beginning Oral Feedings? Member Price	1	16
Lipid Tutorial Module 3 : Role of Enteral and Parenteral Lipids among Adults Receiving Nutrition Support	1	12

Lipid Tutorial Module 1 : Everything You Ever Wanted to Know about Oils/Lipids	1	12
2013 Symposium- Acute Kidney Injury and Critical Illness: What, When, and How to Feed	1	10
2013 DNS Symposium- Malnutrition and Obesity: Micronutrient Deficiencies that Promote Diabetes	1	10
2013 DNS Symposium- Lean Body Mass: Cachexia, Sarcopenia & Functional Status	1	10
So You Think You Know Sh*t Everything You Wanted to Know About Poop but Were Afraid to Ask Webinar - Member Price	0	0
Live Webinar: Addressing Malnutrition: Past, Present and Future- Member Price	260	0
Malnutrition Coding Toolkit-Members Only Free	329	0
Addressing Malnutrition: Past, Present and Future- Members	32	0
Malnutrition Coding Toolkit- MEMBERS ONLY	273	0
Handgrip Strength Assessment: A Skill to Enhance the Diagnosis of Disease Related Malnutrition	241	0

9. Mentoring

- a. Writers Mentoring Program
 - i. 3 new mentor/mentee groups assigned this year. They are just beginning the process so expect submissions for *Support Line* in late 2018 – early 2019.
- b. Career Mentoring Program
 - i. 13 mentor/mentee groups assigned this year. 4 mentees currently in need of placement.

10. Strategic Plan needs for focus

- a. Tactic 1.1.1.: Work on collecting baseline data to encourage DNS member involvement in other committees and workgroups. Need for defining what committees and acquiring information from membership.
- b. Tactic 1.1.2.: Aim to target session proposals to other DPG meetings. Also a chance to market DNS products.
- c. Tactic 1.2.4.: Sent survey about advanced practice credential but need to better encourage members to take exam, e.g. inform them of application deadlines. Should also consider maintaining a list of DNS members who have passed exam.
- d. Tactic 2.1.1.a.: Utilize new volunteer to update Resource Library and bring in new ideas.

- e. Tactic 2.2.1.: Need to discuss need and practicality of expanding mentoring program. Currently do not have enough mentees.

11. Financial

Description	YTD Budget	YTD Actual	Variance from Budget
Revenue			
Membership Dues	\$93657	\$88100	\$5557
Meeting Registration Fees	\$41000	\$169	-\$40831
Merchandise Sales	\$8160	\$24530	\$16379
Continuing Ed Material Sales	\$4000	\$6173	\$2173
Royalties	\$0	\$753	\$753
Subscription Income	\$400	\$560	\$160
Grants/Contracts	\$51375	\$56250	\$4875
Total Revenue	\$198592	\$176544	-\$22048
Expenses			
Publications	\$0	\$2484	-\$2484
Lodging	\$24106	\$20633	\$3473
Subsistence	\$16505	\$4309	\$12196
Transportation	\$43876	\$23418	\$20458
Professional/Consulting	\$42844	\$29644	\$13200
Postage	\$6830	\$5539	\$1291
Freight	\$1400	0	\$1400
Office Supplies	\$0	\$7	-\$7
Warehouse Space Rental	\$0	\$1540	-\$1540
Teleconference Expense	\$377	\$358	\$19
Website Hosting	\$0	\$196	-\$196
Advertising/Promotion	\$2750	\$460	\$2290
Depreciation	\$3560	\$3560	\$0
Other Expense	\$17870	\$8939	\$8931
Books/Subscriptions	\$0	\$45	-\$45
Seminar Fees	\$10239	\$9354	\$885
Credit Card Processing Fees	\$2174	\$3560	-\$1396
Donations/Contributions	\$1250	\$15	\$1235
Outside Services	\$6635	\$16020	-\$9385
Donations to ADAF	\$5000	\$5000	\$0
Honorarium/Awards	\$35220	\$17933	\$17287

Audio Visual	\$14255	\$12052	\$2203
Expo/Meeting Services	\$1300	\$0	\$1300
Food Service	\$45373	\$40463	\$4910
Printing/Coping	\$23150	\$13899	\$9251
Total Expenses	\$304714	\$219438	\$85276
Investment Income			
Investment Income	\$0	\$48272	\$48272
Net Income			
Net Income	-\$106,122	\$5,378	\$111,500

Respectfully submitted,
Sarah Peterson PhD, RD