

SNS DPG Discussion Board Instructions

1. Navigate to the [Discussion Board](#) page.
2. There are multiple topic pages that you can choose, or you can choose to post to the Live Discussion Board.

Discussion Board Topics

- [Allergies & Special Diets](#)
- [Competitive Foods, Teacher Meals, & Catering](#)
- [Farm to School & Sustainability](#)
- [Free & Reduced, CEP](#)
- [Grants & Funding Opportunities](#)
- [Jobs Seekers & Postings](#)
- [Local Events & Networking](#)
- [Looking for Recommendations](#)
- [Marketing & Communications](#)
- [Meal Programs \(Breakfast, Lunch, Supper\)](#)
- [Nutrition Students & Interns](#)
- [Procurement](#)
- [Professional Development & Continuing Education Opportunities](#)

Live Discussion Board

1 to 8 of 8 threads (50 total posts)

Most Recently Updated ▾

Posts in my communities ▾

50 per page ▾

[Post New Message](#)

Thread Subject

Replies

Last Post

3. On each of the discussion board pages, you will see instructions for how to post and reply to a message.
 - a. Instructions to Post a Message
 - i. Click "Post New Message".
 - ii. Add a Subject and your discussion content.
 - iii. Add a tag at the end of your discussion content by typing hashtag "#" and selecting a Discussion Topic tag (a list of tags can be found below).
 - iv. Click the blue "Send" button.
 - b. Instructions to Reply to a Message
 - i. If you are replying while logged in to the SCAN website, click "Reply to Discussion" to send your message to the entire community or "Reply to Sender" to reply privately to the original sender; both links are, located in the gray column at the right. (We recommend replying to the sender for simple comments that add little value to the overall discussion; and replying to the entire community when you are sharing knowledge, experience or resources that others could benefit from.)
 - ii. You can also reply from your email account by replying directly from the email notification you receive without having to log in to the community website. Simply click on the "Reply to Discussion" link in the column at the right and type in your message.
 - iii. Add a tag at the end of your reply by typing hashtag "#" and selecting a Discussion Topic tag (a list of tags can be found below).
4. If you forget to tag your post during the posting process, you can tag your post.
 - a. Select your discussion thread.


b. Click the blue “Add a tag” link.

DPG42 School Nutrition Services (SNS)

Community Home Discussion **50** Library **40** Events **4** Members **860**


◀ Back to discussions [Expand all](#) | [Collapse all](#)

FNCE Follow ☆

 [Add a tag](#)

c. Select the appropriate tag (a list of tags can be found below).

5. As a member of the discussion board, you are automatically enrolled in a “Daily Digest” email.
6. With the “Daily Digest” you will receive an email at the end of every day with all the posts that were sent. Below is an example email:

 **School Nutrition Services**
a dietetic practice group of the
Academy of Nutrition and Dietetics

[DPG42 School Nutrition Services \(SNS\)](#)

1. FNCE [Reply to Group](#) [Reply to Sender](#)

[Reply to Group Online](#) [View Thread](#) [Recommend](#) [Forward](#) [Flag as Inappropriate](#)

- a. The links in the email allow you to either “Post New Message” to the discussion board, reply to the group or sender, or view the post on the website.

Discussion Board Tags

- #Allergies
- #Breakfast
- #Catering
- #CEP
- #Communications
- #Competitive Foods
- #Continuing Education
- #CPE
- #Farm to School
- #Free and Reduced
- #Funding
- #Grants
- #Interns
- #Job Postings
- #Job Seekers
- #Local Events
- #Lunch
- #Marketing
- #Meal Programs
- #Networking
- #Procurement
- #Professional
Development
- #Recommendations
- #Special Diets
- #Students
- #Supper
- #Sustainability
- #Teacher Meals