

## Print Program of Work Projects

**DPG/MIG Name** Research  
**Fiscal Year** 2014-2015  
**POW Status** Approved

**DPG/MIG Vision** Research Dietetic Practice Group will provide members with information and networking to allow them to be the valued source for conducting, interpreting, and applying research related to food, nutrition, and dietetics.

**DPG/MIG Mission** The Research Dietetic Practice Group is leading the future of dietetics by promoting the conduct and application of research related to food, nutrition and dietetics.

| Project Code | Project Description and Rationale  | Total Revenue | Total Expenses | Excess - Deficit |  |
|--------------|--|---------------|----------------|------------------|--|
| 5401         | This project will supply the leadership and support to complete the Program of Work by the Executiv  | 18,250        | 8,121          | 10,129           |  |
| 5402         | Effectively communicate upcoming events and information to members for use in their research and pra | 0             | 16,838         | -16,838          |  |
| 5403         | Increase the visibility of RDPG activities and achievements to Improve the perceived benefits of mem | 0             | 3,300          | -3,300           |  |

**Totals** 18,250 28,259 -10,009

Approximate Reserve Level \$ 28,409

Projected % operating expenses in reserve 100%

## Print Project Detail

DPG/MIG Name Research  
Fiscal Year 2014-2015  
POW Status Approved

**Project Description and Rationale** This project will supply the leadership and support to complete the Program of Work by the Executive Committee of the Research Dietetic Practice Group (DPG) and to increase visibility of research within the practice group and AND.

Project Code 5401

### Revenue

| Account Number | Description                                | Rate  | Quantity | Total     | Comments  |
|----------------|--|-------|----------|-----------|---|
| 15440030105401 | MEMBERSHIP DUES<br>Membership dues STUDENT | 10.00 | 250      | 2,500.00  | In 2012-2013, RDPG student members = 232. As of February 2014, student members = 263. |
| 15440030105401 | MEMBERSHIP DUES<br>ACTIVE Members          | 25.00 | 630      | 15,750.00 |   |
|                |  |       |          | Total     | 18,250.00   |

### Expense

| Account Number | Description  | Rate  | Quantity | Total  | Comments  |
|----------------|--|-------|----------|--------|---|
| 15459550405401 | MEMB DUES/SEMINAR FEES<br>Academy Leadership Training Webinars | 78.00 | 2        | 156.00 | Academy Leadership training webinars that include 4 modules at \$19 each=\$78.00. Attendance by Chair and Chair-elect |

|                |                            |  |        |   |          |   |
|----------------|----------------------------|--|--------|---|----------|---|
| 15452048505401 | TRANSPORTATION             | EC FNCE Stipend  | 800.00 | 7 | 5,600.00 | \$800 each will be provided to Chair, Past Chair, Chair-elect, Secretary, Treasurer, Nominating Committee Chair and a Digest editor (7 total).  |
| 15459550405401 | MEMB DUES/SEMINAR FEES     | PPW Registration   |        |   | 495.00   | A. Cover registration expenses of \$495 (regular member) and participation in the Public Policy Workshop.   |
| 15459551315401 | CREDIT CARD PROCESSING FEE | Membership credit card fees  |        |   | 411.00   | G. Credit card fees: Estimated at 2.25%; therefore, \$18,250 x 0.0225   |
| 15452048105401 | LODGING                    | HOD 3 nights   |        |   | 756.00   |   |
| 15452048305401 | SUBSISTENCE                | HOD 3 day  | 56.00  | 3 | 168.00   | Academy pays travel , DPG pays for lodging/subsistence - will need to submit 2 reimbursement forms  |
| 15452048505401 | TRANSPORTATION             | PPW travel, lodging, and per diem  |        |   | 400.00   |   |
| 15454545115401 | TELECONFERENCE EXPENSE     | 8 EC, 2 Web site Redesign Committee, and 1 Nominating Committee conference calls |        |   | 135.00   | Teleconference calls for 10 EC meetings (10 attendees), 4 Website Redesign Committee meetings (4 members), and 1 NC meeting (3 members) \$0.018/minute per participant = ~7500 member minutes = \$135.00 total charge |
|                |                            |  |        |   | Total    | 8,121.00  |

## Print Project Detail

**DPG/MIG Name** Research  
**Fiscal Year** 2014-2015  
**POW Status** Approved  
**Project Description and Rationale** Effectively communicate upcoming events and information to members for use in their research and practices, and consequently to be more effective in providing information and expertise to the public

**Project Code** 5402

Revenue

Total

Expense

| Account Number | Description   | Rate | Quantity | Total    | Comments  |
|----------------|---|------|----------|----------|---|
| 15461051005402 | FOOD SERVICE<br><br>FNCE Member Meeting                   |      |          | 6,000.00 | A. The Member Breakfast in Houston at FNCE 2013, the cost depends on hotel or conference pricing and possible changes. Sponsorship being sought.  |
| 15452549205402 | PROFESSIONAL/CONSLTNG<br><br>Website redesign/maintenance |      |          | 3,000.00 | Consultation for web designer, maintenance of website and updating materials will be performed on an as needed basis.. 2014-15 - website overhaul |

|                |                    |   |         |   |          |   |
|----------------|--------------------|---|---------|---|----------|---|
|                |                    |   |         |   |          | Note: This figure assumes the amount budgeted for this current year plus \$1500 additional to total \$3000.   |
| 15461050605402 | HONORARIUMS/AWARDS | New sletter Honorarium                        | 200.00  | 4 | 800.00   | \$200 honorarium to author of lead article.   |
| 15453045205402 | POSTAGE            |   |         |   | 50.00    | F. Committee work will also generate postage and copying charges: copying and mailing costs are estimated to be a minimum of \$50. Note: costs are approximate. |
|                |                    | Postage for EC business                       |         |   |          |   |
| 15459552305402 | OUTSIDE SERVICES   |   | 1000.00 | 4 | 4,000.00 | Premier expenses \$34 per page. Estimate of 28 pages per quarterly newsletter= \$952, rounded to \$1,000 per newsletter.  |
|                |                    | New sletter set up                            |         |   |          |   |
| 15459552305402 | OUTSIDE SERVICES   |   | 100.00  | 4 | 400.00   | CPEU writer fee (\$100/newsletter), Caroline Sullivan<br>carolinesullivan@gmail.com   |
|                |                    | CPEU writer                                   |         |   |          |   |
| 15461050805402 | AUDIO VISUAL       | FNCE Member Event AV                          |         |   | 2,000.00 | Based on FNCE 2013 costs.   |
| 15456046305402 | WEB HOSTING        |   |         |   | 588.00   | WebEx license allows for unlimited number of webinars. Voice Over IP is no additional cost. Planning for a possible 4 webinars during 2014-2015.                |
|                |                    | WebEx license previously arranged through AND |         |   |          |   |
|                |                    |   |         |   | Total    | 16,838.00   |



## Print Project Detail

**DPG/MIG Name** Research  
**Fiscal Year** 2014-2015  
**POW Status** Approved  
**Project Description and Rationale** Increase the visibility of RDPG activities and achievements to Improve the perceived benefits of membership.

**Project Code** 5403

Revenue

Total

Expense

| Account Number | Description  | Rate   | Quantity | Total  | Comments   |
|----------------|--|--------|----------|--------|--|
| 15456550205403 | ADVERTISING/PROMOTION<br><br>FNCE DPG Showcase<br>Materials and Shipping |        |          | 250.00 | \$250 will be used for promotional materials/shipping to present at the DPG Showcase. Banner, luggage tags, and ribbons left over from 2013 FNCE should be enough for 2014 FNCE. |
| 15461050605403 | HONORARIUMS/AWARDS<br><br>Student Research Awards                        | 400.00 | 2        | 800.00 | Goal two student awards to be given: each recipient receives a \$400 monetary award.   |

|                |                       |   |        |   |          |  |
|----------------|-----------------------|---|--------|---|----------|--|
| 15461050605403 | HONORARIUMS/AWARDS    | Research pilot grant,<br>funding split--\$1500 from<br>RDPG and \$1500 from<br>outside source.  |        |   | 1,500.00 | Member award(s) will be a "<br>(source being sought)/RDPG<br>Pilot Grant" for a research<br>project @ \$3,000. Funding<br>split--\$1500 from RDPG and<br>\$1500 from outside source.   |
| 15460052505403 | DONATIONS TO ADAF     | Foundation Donation   |        |   | 100.00   | The \$100 is up from \$50<br>given in 2013.  |
| 15462047105403 | PRINTING/COPYING      | Award certificates for<br>winners and recognition for<br>officers/volunteer<br>committee chairs |        |   | 250.00   | Certificates for awardees (3)<br>and RDPG officers/volunteer<br>committee chairs will be<br>prepared, estimate of<br>\$50.00. - EC committee<br>(10?) - Awardees (3) -<br>Recognition for past-chair,<br>estimate of \$100.00/chair. |
| 15461050905403 | EXPO/MEETING SERVICES | FNCE Gala Tickets   | 200.00 | 2 | 400.00   | 2 tickets for Chair and<br>Chair-elect. In the event that<br>either one cannot attend, it<br>will be the discretion of the<br>Chair as to who should<br>receive the ticket(s).   |
|                |                       |   |        |   | Total    | 3,300.00   |