TCG + TheFrontOffice present
FREELANCERS
RELIEF
FUND: Theatre Designers
EMILYA CACHAPERO (she/her)
Theatre Communications Group (TCG), Director of Artistic and International Programs

WENDY GOLDBERG (she/her)
TheFrontOffice, Founder

JOSH SMALLEY (he/him)
TCG, Artistic and International Programs Associate
MISSION: To lead for a just and thriving theatre ecology

Theatre has the power to uplift and change the world. As theatre-makers and practitioners, TCG values artistic curiosity, open discourse, and meaningful connections. We believe in individual and collective action, adaptive and responsive leadership, and equitable representation in all areas of practice.

www.tcg.org
The Freelancers Relief Fund: Theatre Designers program provides a limited number of rapid response grants of $1,000 for freelance scenic, lighting, costume, sound and projection designers who have had theatre employment within January 2019 - March 2020 and are experiencing financial need due to the COVID-19 pandemic.
Freelance Theatre Designers in one of two categories are eligible to apply –

• **Critical Needs:** Theatre Designers who do not have access to employment in any sector, unemployment insurance/benefits, family support or other emergency relief and who have no or minimal access to essential life needs (food, housing, medicine and caretaking).

• **Financial Hardship:** Theatre freelancers who are only able to meet essential life needs for 3 months or less and have limited sources of income, such as unemployment insurance/benefits.
SELECTION PROCESS

- All applications will be reviewed by an independent panel of theatre professionals;
- Priority will be given to applicants with Critical Needs as described on previous slide;
- A minimum of 51% of grants will be awarded to Black, Indigenous, and People of Color (BIPOC) Theatre Designers.
Monday, December 7th, 2020 2:00pm EST
Online Application Portal opens on TCG’s website

Monday, December 7th - Friday, December 11th 5:00pm EST
Applications accepted on a rolling basis. Portal may close early depending on number of submissions received.

Wednesday, December 16th
All applicants will be notified via email of the status of their application

Please do not inquire about the status of your application unless you have not received notification from TCG staff by Friday, December 18, 2020.
HOW TO APPLY

1. Review program information: https://circle.tcg.org/resources/grant-programs/freelancers-relief-fund

2. Visit the above link starting Monday, December 7th 2:00pm EST. Applications will be accepted through Friday, December 11th 5:00pm EST. The application portal may close early depending on the number of submissions received.

3. In addition to answering basic personal and professional information, applicants will need to provide evidence of professional employment in the theatre field during January 2019 - March 2020.

4. Applicants will also need to provide documentation of theatre work cancellation and loss of income since March 1, 2020 as a result of COVID-19. Only one piece of documentation is needed per cancelled activity.

5. Applicants will be notified via email on the status of their application on Wednesday, December 16th. Please do not inquire before Friday, December 18th.
APPLICATION PORTAL TIPS

1. Log-in to the TCG Application Portal: New TCG Grant applicants will need to enter an email address and a password. Previous TCG Grant applicants will need to enter the email and password they used for their last application. You can click ‘Forgot Password?’ if needed.

2. Save & Finish Later: Do not close out of your internet browser without clicking the Save & Finish Later button. At any time, you can save your work and return to the application form by selecting the button.

3. Idle Application Alert: An idle application will time out after 60 minutes and you may lose unsaved progress. TCG recommends you save your application often and consider writing answers to longer questions in a separate location to ensure that you do not lose your responses.

4. Sharing Applications: The portal will allow the applicant to share access to the application with others to view and/or edit, if desired.

5. Submission Confirmation: Applicants who have successfully submitted an application will receive an application confirmation email from mail@grantapplication.com (check your spam!)
CONTACT

JOSH SMALLEY (he/him)
TCG, Artistic and International Programs Associate
jsmalley@tcg.org
212-609-5900 ext. #264
THANK YOU!

This program is supported by donations from theatre practitioners and audience members, including leadership level support from Rockstar Games, John Lee Beatty, Netflix and Aurin Squire.

To donate to the Freelancers Relief Fund: Theatre Designers program, please contact Kevin Bitterman, TCG’s Director of Institutional Advancement & Partnerships at kbitterman@tcg.org.
THANK YOU!

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Monday, December 7th, 2020 2:00pm EST

https://circle.tcg.org/resources/grant-programs/freelancers-relief-fund

If you do not have access to the internet, contact Josh for an alternate way to apply
at ismalley@tcg.org or call 212-609-5900 ext. #264