



SVU Online Community Platform Code of Conduct Enforcement Procedures

- I. Purpose:

The purpose of this policy is to outline the procedures for handling violations of the community platform

- II. Baseline Expectations
 - A. Definition: The community platform [Code of Conduct](#) details the rules, guidelines, etiquette, and legal basis for participation in the online community platform, as well as stating the right of SVU to terminate access to any user who does not abide by the Code.
 - B. Public Availability: The most recent Code of Conduct shall be posted to and made available to all community platform users on every page of the platform (for example, a link in the page footer.)
 - C. Review Cycle: The Code of Conduct will be reviewed and updated as needed on at least a triennial cycle. The responsible parties are the Vice President and Ethics Committee Chair.

- III. Process for Handling and Communicating Violations
 - A. Reporting: SVU members should report concerns about possible violations of the Community Platform Code of Conduct to the SVU Office. SVU Office Staff are to immediately relay reported concerns to the Executive Director, to include a copy of the post(s) containing alleged violations.
 - B. Executive Director will evaluate the alleged violation and determine the SVU course of action. The Executive Director will determine whether the post violates the Community Platform Code of Conduct, and also whether it constitutes a potential violation of the SVU [Code of Ethics](#). The Executive Director may request and review additional information relevant to making this assessment. The Executive Director may take action that is deemed warranted in the circumstances. Examples of actions that may be taken include but are not limited to:
 - 1. No action.
 - 2. Communication to the member that a concern has been raised, with an

invitation to the member to edit or remove the post on a voluntary basis.

3. Post struck. Verbal and written warning, with CC to President and Ethics Committee Chair, to inform the member why the relevant post has been pulled down, and possible further action if Code violations continue.
4. Post struck. Written notice to offending member, with CC to President and Ethics Committee Chair, to inform why the relevant post has been pulled down, and possible further action if Code violations continue.
5. Post struck. Written notice to offending member, with CC to President and Ethics Committee Chair, to inform why the relevant post has been pulled down, and that access to the online community forum has been suspended for 30 days from the date of notification. Member will be informed of possible further action if Code violations continue.
6. Post struck. Written notice to offending member, with CC to President and Ethics Committee Chair, to inform why the relevant post has been pulled down, and that access to the online community forum has been suspended for a period of 365 days from date of notification. Member will be informed of possible further action if Code violations continue.
7. Post struck. Written notice to offending member, with CC to President and Ethics Committee Chair, to inform why the relevant post has been pulled down, along with a summary list of prior code violations to demonstrate persistent violations of the Code. Member will be informed that access to the online community forum is immediately and permanently terminated.
8. Post struck. Matter referred to Ethics Committee for consideration of summary termination of membership. Written notice to offending member, with CC to President and Ethics Committee Chair, to inform why the relevant post has been pulled down, and informing that Ethics Committee action is pending, and possible outcomes of that action. Member informed that access to the online community forum is immediately and permanently terminated.

If access to the online community has been terminated, temporarily or permanently, the member may submit a written request for reconsideration of the decision to the Executive Committee, within ten (10) days of the date of notification of the termination of access.

Adopted: January 2020