

## **2019 SRA International Ohio Chapter Meeting**

### **CALL FOR PROPOSALS**

The Ohio Chapter of the Society of Research Administrators International is currently looking for informed subject matter experts to speak at the **2019 Ohio Chapter Meeting** on June 10, 2019 at Baldwin Wallace University in Berea, Ohio.

We are seeking speakers who can contribute new insights, discussions, and/or practices on research administration. Presenting a session at an SRAI Chapter Meeting provides you with an excellent opportunity to share your knowledge and learning experiences, increase your exposure, and network with other Research Administrators and Research Managers! New and previous speakers are welcomed!

If you are interested in presenting a session at the meeting, please complete the 'Proposed Session Description' form and submit it by December 15, 2018. The proposals are going to be reviewed in January 2019 and notifications will be sent in February 2019.

Should you be chosen to present, you will be required to submit a signed 'Speaker Agreement Form' - this will be separately emailed to you for completion. Please be aware that SRAI is a volunteer organization and there is no reimbursement or stipends being offered at this time for presenters. Also, please register for the conference if you would like to attend other sessions.

We like to post PowerPoint or other presentation materials on our website before the conference, in order to allow members access to this information. This is a members-only log-in site that is accessible only to the membership of SRAI. If you agree to have your presentation materials posted on the SRAI website, a signed 'Presentation Release Form' giving permission will be required; this will be separately emailed for completion. Please be prepared to submit a copy of your presentation before May 1, 2019.

Should you have any questions, comments, or concerns, please don't hesitate to contact us.

We look forward to seeing you in June 2018!

**Meaghan Ventura, President**  
**Cindy Malott, President-Elect**  
**Kimberly Pratt, Past President**  
**Karie Kennedy, Secretary**  
**Melissa Mingler, Treasurer**

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**2019 SRA International Ohio Chapter Meeting**

**PROPOSED SESSION DESCRIPTION**

**Conference Date:** June 10, 2019

**Location:** Baldwin Wallace University

**Please complete and return by:** December 15, 2018

**Session Topic/Title:**

(Sessions should be 75 minutes in length)

**Session Description\***

**(2-3 Sentence Summary):**

\*This is the description that will be listed in the conference program. Sell your session to prospective participants: Who would be interested?, what will they learn?, why is the topic interesting?, etc.

**Please list at least two learning objectives of the session:**

- 1.
- 2.

**Please indicate the format of the session:**

- ☐ Presentation      ☐ Panel Discussion      ☐ Hands-on Workshop  
☐ Other: \_\_\_\_\_

**Please designate the applicable track of the session:**

- ☐ Pre-award      ☐ Post-award      ☐ Clinical Trials  
☐ Compliance-Financial      ☐ Compliance-Regulatory  
☐ Other: \_\_\_\_\_

**Please designate the applicable knowledge level of the session material:**

- ☐ Basic (0-1 yrs exp)      ☐ Intermediate (2-4 yrs)      ☐ Advanced (5+ yrs)  
☐ All Levels

**Please provide the names and contact information for all presenters in your session as they wish them to appear (attach additional pages if needed):**

Proposed by Name: \_\_\_\_\_

Job title: \_\_\_\_\_

Institution/Organization: \_\_\_\_\_

Office Phone Number: \_\_\_\_\_

Mobile Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

Additional Presenter Name: \_\_\_\_\_

Job Title: \_\_\_\_\_

Institution/Organization: \_\_\_\_\_

Email: \_\_\_\_\_

**Return this form by email to:** Cynthia Malott at [cynthia.chappell@cchmc.org](mailto:cynthia.chappell@cchmc.org)

**Questions:** (513) 636-0377