

Subrecipient Monitoring and Management Mini-Intensive

We are seeking an experienced and dynamic speaker to lead an interactive training program focused on **Subrecipient Monitoring and Management** under the Uniform Guidance (2 CFR 200.331–333). This mini-intensive will provide participants with the tools and knowledge needed to navigate the complexities of subaward administration with confidence and compliance.

Overview:

The selected speaker(s) will guide participants through both pre- and post-award requirements, including subrecipient vs. contractor determinations, risk assessments, fixed-price subawards, and post-award monitoring and enforcement. This program will incorporate real-world case studies, hands-on exercises, and examples of effective documentation practices. While the primary focus is on federally funded subawards, attention will also be given to non-federal scenarios where applicable.

Speaker Responsibilities:

- Deliver engaging and informative content that supports participant learning and development
- Provide clear explanations of 2 CFR 200.331–333 and how they apply in practice
- Share tools, templates, and examples of subaward documentation and risk assessments
- Facilitate discussions, simulations, or case study exercises to deepen understanding
- Address practical challenges and offer best practices from your experience
- Collaborate with program staff on content design and delivery format

Preferred Qualifications:

- Minimum 5 years of experience in research administration with direct responsibility for subrecipient management and compliance
- Demonstrated understanding of Uniform Guidance (2 CFR 200.331–333)
- Experience leading trainings, workshops, or speaking at professional conferences
- Ability to present complex regulatory concepts in an engaging and accessible way
- Familiarity with both federal and non-federal subawards preferred