

Name: _____ Institution: _____ Email: _____

Financial Management

One (1) one-day workshop and eight (8) concurrent sessions from the list below (five (5) required sessions; three (3) elective sessions)

Required Workshops Must Take One (1) (FM-R)

WS1: Financial Management, Reporting and Close Out
Friday, May 8 | 9:00 AM – 5:00 PM
Room: Embassy C, Lower Level 2

Required Sessions Must Take One (1) Session from Each Category (FM-R)

I. Facilities and Administrative Costs (FM- I)

TH105: The Future of Indirect Costing to Support Research – Latest Trend
Thursday, May 7 | 9:45 AM – 10:45 AM
Room: Embassy EF, Lower Level 2

II. Internal Controls (FM- II)

W201: Audit-Proofing Your Portfolio: Strategies for Research Admin Success
Wednesday, May 6 | 11:00 AM – 12:00 PM
Room: Embassy D, Lower Level 2

III. Post-Award Financial Management (FM- III)

W402: Mastering Budgeting, Forecasting, & Cost Principles for Research Administrators
Wednesday, May 6 | 3:00 PM - 4:00 PM
Room: Embassy A, Lower Level 2

IV. Property/Equipment/Procurement Standards (FM- IV)

TH201: Asset Management We Bought it ... Now What?
Thursday, May 7 | 11:00 AM – 12:00 PM
Room: Embassy D, Lower Level 2

V. Sub-recipient Monitoring (FM- V)

W302: From Basics to Best Practices: Subrecipient Monitoring Essentials and Updates
Wednesday, May 6 | 1:45 PM - 2:45 PM
Room: Embassy D, Lower Level 2

TH301: Subrecipient Monitoring: The Basics
Thursday, May 7 | 1:45 PM - 2:45 PM
Room: Embassy B, Lower Level 2

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**Elective Sessions
Must Take Three (3)
(FM-E)**

W104: Service Center Overhaul _____
Wednesday, May 6 | 9:45 AM - 10:45 AM
Room: Embassy B, Lower Level 2

W301: Power in the Projection: Financial Visions for Present and Future _____
Wednesday, May 6 | 1:45 PM - 2:45 PM
Room: Embassy A, Lower Level 2

TH202: The Uniform Guidance Requirements Behind Institutional Procedures _____
Thursday, May 7 | 11: 00 AM - 12:00 PM
Room: Embassy C, Lower Level 2

TH302: Clinical Trial Billing: Getting All the Money You Signed Up For _____
Thursday, May 7 | 1:45 PM - 2:45 PM
Room: Embassy EF, Lower Level 2

TH401: Budgets for Departmental RAs: Before and After the Award _____
Thursday, May 7 | 3:00 PM - 4:00 PM
Room: Embassy B, Lower Level 2

*Blank lines reserved for elective sessions at future meetings.
On each blank line write the name of the session as well as the meeting and the year.*

