

Name: _____ Institution: _____ Email: _____

Pre-Award

Two (2) half-day workshops and five (5) concurrent sessions from the list below
(four (4) required sessions; one (1) elective session)

Required Workshops

Must Take Two (2)

(PA-R)

WS6: Proposal Management Process

Tuesday, May 6 | 9:00 am – 12:30 pm

Room: Rio Mar 3

WS4: Proposal Budgeting Fundamentals including NIH

Tuesday, May 6 | 1:30 pm – 5:00 pm

Room: Rio Mar 3

Required Sessions

Must Take Four (4)

(PA-R)

I. eRA Tools and Systems (PA-I)

T402: Leveraging Technology to Enhance Operational Workflows and Streamline Efforts

Thursday, May 8 | 3:00 pm – 4:00 pm

Room: Rio Mar 2

II. Finding Funding Opportunities (PA-II)

W103: Finding Funding Opportunities

Wednesday, May 7 | 9:30 am – 10:30 am

Room: Rio Mar 5

III. Pre-Award Preparation for Post-Award Success (PA- III)

W203: From Proposal to Payday: Navigating the Research Administration Adventure, Bridging the Gap between Pre-Award and Post-Award Offices

Wednesday, May 7 | 10:45 am – 11:45 am

Room: Rio Mar 3

IV. Award Review and Acceptance (PA-IV)

T103: What Type of Agreement Is This and What Should I Do With It?

Thursday, May 8 | 9:30 am – 10:30 am

Room: Rio Mar 3

Name: _____ Institution: _____ Email: _____

Elective Sessions
Must Take One (1)
(PA-E)

W402: The Right Fit – Clinical Research Feasibility

Wednesday, May 7 | 3:00 pm – 4:00 pm

Room: Rio Mar 5

T203: Challenges of Non-English Speaking Research Administrators in the
Pre-Award Phase

Thursday, May 8 | 10:45 am – 11:45 am

Room: Rio Mar 3

T403: Building a Basic Budget

Thursday, May 8 | 3:00 pm – 4:00 pm

Room: Rio Mar 5

Blank lines reserved for elective sessions at future meetings.
On each blank line write the name of the session as well as the meeting and the year.
