



SOCIETY OF
RESEARCH
ADMINISTRATORS
INTERNATIONAL

Register online at www.srainternational.org

2020 SRA Spring Intensive Training Programs

May 14-15 | Renaissance Seattle Hotel

Prefix _____ Name _____ Title _____

Badge Name (if different from above) _____ Company/Institution _____

Address _____

City _____ State _____ Zip _____

Phone _____ E-mail _____ Special Access or Dietary Needs _____

Would you like your email to appear on the online Participant List? ☐ Yes ☐ No

MEETING RATES

You must be a full member of SRA International at the time of the meeting to receive the membership rate.

	Pre-Registration deadline April 30	Onsite Registration After April 30
SRA International Member Rate	<input type="checkbox"/> \$655	<input type="checkbox"/> \$685
Non Member Rate	<input type="checkbox"/> \$790	<input type="checkbox"/> \$820

Please Choose Intensive Training Program:

- ☐ Departmental Research Administration
- ☐ Pre-Award
- ☐ Post-Award

MEMBERSHIP

Become a member now and take advantage of the SRA International member rate. SRA International full members receive the SRA Catalyst, eBlasts, Journal of Research Administration, full access to online professional resources via the SRA International website (this includes the membership directory), full voting rights and discounted rates for SRA International's Career Center and educational programs.

New Full Membership ☐ \$205
Membership Renewal ☐ \$175

TOTAL DUE: _____

PAYMENT INFORMATION

The last day to pre-register for the meeting is **April 30, 2020**. After the deadline you may register and pay onsite. Full payment must accompany your registration form. Your signature below authorizes SRA to charge your credit card the total rate.

☐ Check (payable to SRA International) ☐ VISA ☐ MasterCard ☐ AMEX ☐ Discover

Card Number _____ Security Code (3 digits) _____ Expiration _____

Print Cardholders Name _____ Total Due _____

Signature _____ Date _____

Email your completed registration form with credit card information to registration@srainternational.org, fax it to (703)741-0142 or mail your completed registration form with check to: SRA International, 1560 Wilson Blvd., Suite 310, Arlington, VA 22209. Checks must include participant name and completed registration form. Please do not email, mail AND fax your registration.



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POLICIES

Cancellation Policy

Written requests for registration refunds must be postmarked on or before **April 24, 2020**. Cancellations submitted on or before **April 24, 2020** are refunded less a \$50 cancellation fee. If membership dues were paid while registering, these will not be refunded; only the actual registration fees will be refunded less the \$50 cancellation fee. No refunds will be made after **April 24, 2020**. Refunds are not given for no-shows. Registration substitutions from the same institution are accepted; membership substitutions are NOT accepted. All fees will be reimbursed in the case of meeting cancellation.

Registration Policy

We cannot process any advance registration forms without full payment. After the registration deadline, **April 30, 2020**, you may register and pay onsite, a \$30 processing fee will be assessed for onsite charges. Acceptable payments for onsite registrations are check or credit card. **Invoices will NOT be issued. Purchase orders are NOT accepted.** You must be a full member of SRA International at the time of the meeting to receive meeting member rate.

Consent to Use Photographic Images

Registration and attendance at, or participation in, SRA International meetings and other activities constitutes an agreement by the registrant to the use and distribution of the registrant or attendees' image or voice in photographs, videotapes, electronic reproductions and audiotapes of such events and activities by SRA International and other third parties.

Privacy Policy

SRAI privacy policy, can be found at www.srainternational.org/privacy. For questions email us at communications@srainternational.org.