



SOCIETY OF
RESEARCH
ADMINISTRATORS
INTERNATIONAL

Register online at www.srainternational.org

2019 Allegheny Chapter Meeting

Herberman Conference Center

Pittsburgh, PA | May 10, 2019

REGISTRATION FORM

Prefix _____ First Name _____ Last Name _____

Badge Name _____ Title _____

Company/Institution _____

Address _____

City _____ State _____ Zip _____

Phone Number _____ Fax _____

E-mail _____

Special Access or Dietary Needs _____

Is this your first SRA International meeting? ☐ Yes ☐ No

MEETING RATES

Full or Chapter Membership in SRA International is required to attend the meeting. If you are not a member of SRA International, your Full Membership fee will be included in the meeting registration fee. **Full meeting registration includes conference, provided conference meals and educational sessions.**

	Pre-Registration (deadline April 29th)	On-site Registration (after April 29th)
SRA International Member Rate	<input type="checkbox"/> \$145	<input type="checkbox"/> \$165

MEMBERSHIP

Become a member now and take advantage of the SRA International member rate. SRA International full members receive the SRAI Catalyst, eBlasts, Journal of Research Administration, full access to online professional resources via the SRA International Web site, full voting rights and discounted rates for SRA International's Career Center and SRA International's educational programs. *SRA International full members or members with lapsed dues CANNOT switch to chapter membership.*

New Chapter Membership	<input type="checkbox"/> \$100 (\$70 + \$30 processing fee)
Chapter Membership Renewal	<input type="checkbox"/> \$70
New Full Membership	<input type="checkbox"/> \$205 (\$175 + \$30 processing fee)
Full Membership Renewal	<input type="checkbox"/> \$175

Name: _____

PAYMENT INFORMATION

The last day to pre-register for the meeting is **April 29, 2019**. After the deadline you may register and pay on-site. Full payment must accompany this registration form. Your signature below authorizes SRA International to charge your credit card the total meeting fee.

☐ Check (payable to SRA International) ☐ VISA ☐ MasterCard ☐ AMEX ☐ Discover

Card Number _____ Security Code (3/4 digits) _____ Expiration _____

Print Cardholders Name _____ **Total Due** _____

Signature _____ Date _____

Additional Email for Receipt Confirmation _____

Email your completed registration form with credit card information to registration@srainternational.org, fax it to (703) 741-0142 or mail your completed registration form with check to: SRA International, 1560 Wilson Blvd., Suite 310, Arlington, VA 22209. Checks must include participant name and completed registration form. Please do not email, mail AND fax your registration.

POLICIES**Cancellation**

Written requests for registration refunds must be postmarked on or before **April 29, 2019**. Cancellations submitted on or before **April 29, 2019**, are refunded less a \$50 cancellation fee. If membership dues were paid while registering, these will not be refunded; only the actual registration fees will be refunded less the \$50 cancellation fee. No refunds will be made after **April 29, 2019**. Refunds are not given for no-shows. Registration substitutions from the same institution are accepted; membership substitutions are NOT accepted. All fees will be reimbursed in the case of meeting cancellation.

Registration

We cannot process any advance registration forms without full payment. After the registration deadline, **April 29, 2019**, you may register and pay onsite. Acceptable payments for onsite registrations are check or credit card. **Invoices will NOT be issued. Purchase orders are NOT accepted.** You must be a Full or Chapter Member of SRA International at the time of the meeting to receive member rates.

Consent to Use Photographic Images

Registration and attendance at, or participation in, SRA International meetings and other activities constitutes an agreement by the registrant to the use and distribution of the registrant or attendee image or voice in photographs, videotapes, electronic reproductions and audiotapes of such events and activities by SRA International and other third parties.