



Name: \_\_\_\_\_

# CPE Tracking Sheet

Continuing Professional Education credit hours for Certified Public Accountants

Complete this form and return to [SRAMeetings@srainternational.org](mailto:SRAMeetings@srainternational.org)

A certificate of completion will be e-mailed to you. CPE credits are calculated on a 50-minute hour.  
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SPONSOR: SRA International  
PROGRAM: 2025 SRAI Virtual Research Administration Conference  
LOCATION: Group Online

SPONSOR ID#: 111743  
DATES: April 21-25, 2025

Please initial the session you attended to confirm your attendance.

Attendee Initials	Session Title	Business Law	Business Mngt & Org.	Finance	Management Services	Personal Development	Regulatory Ethics	Specialized Knowledge	Other
MONDAY, APRIL 21									
1:00 PM – 4:00 PM									
	Introduction to Research Law (Part 1 of 2)	180							
	Leading with Integrity: Strategic Leadership and Ethical Innovation in Research Administration		180						
Attendee Initials	Session Title	Business Law	Business Mngt & Org.	Finance	Management Services	Personal Development	Regulatory Ethics	Specialized Knowledge	Other
TUESDAY, APRIL 22									
1:00 PM – 4:00 PM									
	Introduction to Research Law (Part 2 of 2)	180							

WEDNESDAY, APRIL 23									
Attendee Initials	Session Title	Business Law	Business Mngt & Org.	Finance	Management Services	Personal Development	Regulatory Ethics	Specialized Knowledge	Other
12:30 PM – 1:30 PM									
	W101: Group Therapy for Research Administrators					60			
	W102: Mastering Multi-Component Grant Submissions		60						
	W103: Legal and Tech Transfer Session	60							
	W104: Export Controls in the Research Environment	60							
	W105: The Cost of Cost Share: How to Track, Manage and Reduce Institutional Commitment			60					
Attendee Initials	Session Title	Business Law	Business Mngt & Org.	Finance	Management Services	Personal Development	Regulatory Ethics	Specialized Knowledge	Other
2:00 PM – 3:00 PM									
	W201: Building Innovation: The Design & Development of Texas A&M's New Academic/Industry Campus		60						
	W202: Navigating the Pre-Award Process: Best Practices and Strategies for Success		60						
	W203: Hot Topics in Research Law	60							
	W204: Doing Responsible Conduct of Research Responsibly: Developing, Implementing and Monitoring RCR For Your Institution						60		
	W205: Fundamentals and Approach to Subrecipient Monitoring			60					
3:30 PM – 4:30 PM									
	W301: Building Your Professional Network - Planting Seeds before You Need the Fruit!					60			
	W302: Building Institutional Capacity Through Research and Faculty Development		60						
	W303: Hooks, Lines and Sinkers of Contracts. Words That Matter and their Risks	60							
	W304: Compliance: Minimum Program, Conflict of Interest & Fraud, Waste and Abuse						60		
	W305: Post-Award Non-Financial Issues for the Central Research Administrator			60					
Attendee Initials	Session Title	Business Law	Business Mngt & Org.	Finance	Management Services	Personal Development	Regulatory Ethics	Specialized Knowledge	Other
THURSDAY, APRIL 24									

12:30 PM – 1:30 PM									
	T101: From Tension to Resolution: Key Strategies for Constructive Conflict Management								60 – Communications and Marketing
	T102: Leveraging and Optimizing Innovation in the Pre-Award Process		60						
	T103: How to Navigate Various Electronic Systems and Updates		60						
	T104: Achieving Compliance Through Compassion: An Innovative Cognitive-Based Shift in Research Administration (Intermediate)								60 – Behavioral Ethics
	T105: Post-Award Crisis Management			60					
2:00 PM – 3:00 PM									
	T201: Workload Measurements–A More Realistic Approach to Staffing Our Offices		60						
	T202: Clinical Trial Budgets – Industry Clinical Trial Agreements vs. Non-profit/Federal agreements			60					
	T203: 2025 and Beyond: Navigating Research Security Requirements Under the Trump Administration	60							
	T204: The Art of COI Sausage Making: System Implementation Lessons Learned						60		
	T205: Effortlessly Certified: Navigating, Maintaining, and Complying in the Maze of Effort Requirements			60					
Attendee Initials	Session Title	Business Law	Business Mngt & Org.	Finance	Management Services	Personal Development	Regulatory Ethics	Specialized Knowledge	Other
3:30 PM – 4:30 PM									
	T301: Tips for Successful Onboarding and Training					60			
	T302: Understanding Pre-Award Complexities		60						
	T303: Red Lines & Bottom Lines: Mastering Contract Negotiation	60							
	T304: Don’t Be Delayed – Compliance Approvals Needed Before Research Can Start						60		
Attendee Initials	Session Title	Business Law	Business Mngt & Org.	Finance	Management Services	Personal Development	Regulatory Ethics	Specialized Knowledge	Other
FRIDAY, APRIL 25									
12:30 PM – 1:30 PM									
	F101: Workplace Bullying and Microaggressions: Preventing Regressive Bullying in Research Administration					60			
	F102: NSF GRANTED Program: Successes, Insights, and Tips		60						

	F103: Current Federal Research Policy Trends and Issues (2025)	60							
	F104: Reconciliations/Projections			60					
	F105: Cost Principles and Audit Readiness				60				
Attendee Initials	Session Title	Business Law	Business Mngt & Org.	Finance	Management Services	Personal Development	Regulatory Ethics	Specialized Knowledge	Other
2:00 PM – 3:00 PM									
	F201: Proactively Managing Change		60						
	F202: New Research Administrator in Pre-Award: How to get from Beginner to Subject Matter Expert RA (SME-RA)					60			
	F203: Intellectual Property as a Partnership Tool: Protection, Communication, Engagement, and Process to Ensure It Isn't Just Another Contract Provision	60							
	F204: Building Trust and Protecting Participants: Maintaining Compliance with ClinicalTrials.gov						60		
	F205: Where is My Money? Award Set-up and Project Implementation			60					
Attendee Initials	Session Title	Business Law	Business Mngt & Org.	Finance	Management Services	Personal Development	Regulatory Ethics	Specialized Knowledge	Other
3:30 PM – 4:30 PM									
	F301: Virtual Synergy: Strengthening Team Spirit in Remote Work								60 – Communications and Marketing
	F302: Budgets: Beyond the Basics			60					
	F303: Streamlining Success: How Specialized Teams and Maximum Transparency Enable a Cross-Functional Clinical Trial Administration Model to Meet the Needs of Researchers and Sponsors				60				
	F304: Navigating the Gray Zone: Addressing Research Misconduct Beyond Falsification, Fabrication, and Plagiarism								60 – Behavioral Ethics
	F305: Understanding Facilities and Administrative (F&A) Costs: A Historical Perspective			60					

I certified that I attended the sessions that I have marked above.

Signature\_\_\_\_\_

Print Name\_\_\_\_\_

Organization\_\_\_\_\_

E-mail\_\_\_\_\_

Society of Research Administrators International is registered with the National Association of State Boards of Accountancy (NASBA) as a sponsor of continuing professional education on the National Registry of CPE Sponsors. State boards of accountancy have final authority on the acceptance of individual courses for CPE credit.