SRA INTERNATIONAL
ANNUAL MEETING
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Developing Department Chair Training to Support a Successful Partnership

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slido

Which game show would you go on if you had the chance?

ⓘ Start presenting to display the poll results on this slide.

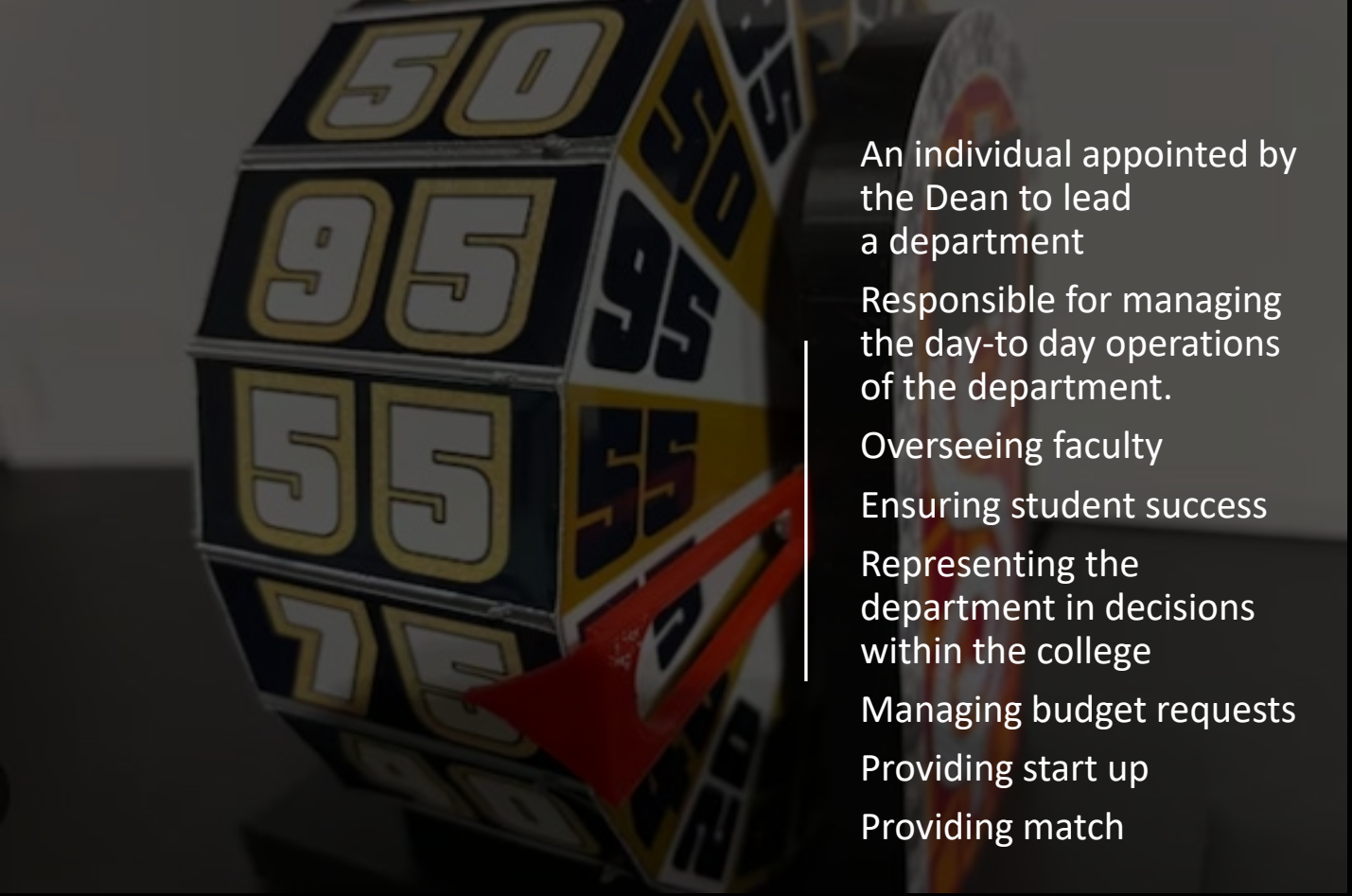
slido

One word describing the role of a Department Chair

ⓘ Start presenting to display the poll results on this slide.

What is the role of a department chair?

B	I	N	G	O
"An online program would solve this problem."	"This is batshit crazy."	"This gives me an idea for a new master's program."	"This is probably illegal to say, but..."	"Did you just say that out loud?"
"It's an issue of inter-departmental equity." ("Bullshit. I want my way.")	"My department needs more resources."	"I don't have enough faculty to teach these classes."	"We need to increase revenue."	"The dean is an excellent fundraiser."
"No."	"Will students learn more?" (This one will never be selected.)	FREE SPACE: "It looks like we are running over time."	"Sustainability."	Dean says, "We are having a great year!" (Exclamation required, sarcasm preferred.)
"You need to unmute yourself."	"Where's lunch?"	"I'll come to your office." (They will never come.)	"Where is [the one chair who is ALWAYS late]?"	"Let's refer that to a committee."
"Task force."	"Research only matters with full grant funding."	"Does anyone know how our peer schools do this?"	"Nonetheless, you are all doing a great job."	"Let's schedule another meeting for tomorrow."



An individual appointed by the Dean to lead a department

Responsible for managing the day-to day operations of the department.

Overseeing faculty

Ensuring student success

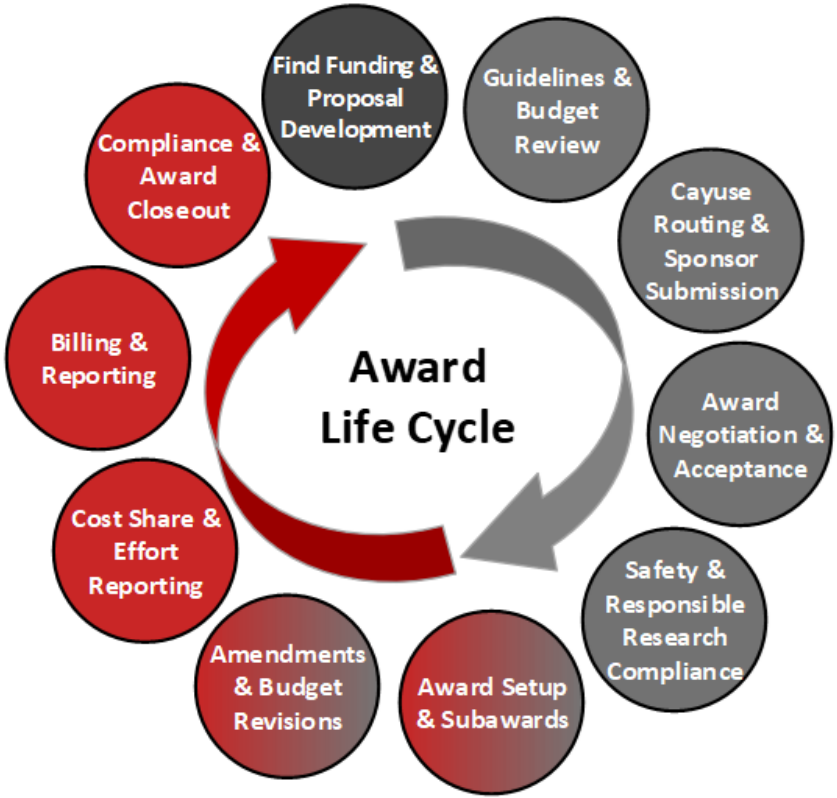
Representing the department in decisions within the college

Managing budget requests

Providing start up

Providing match

What is the role of a department chair in the award life cycle?



Pre-Award

Post Award

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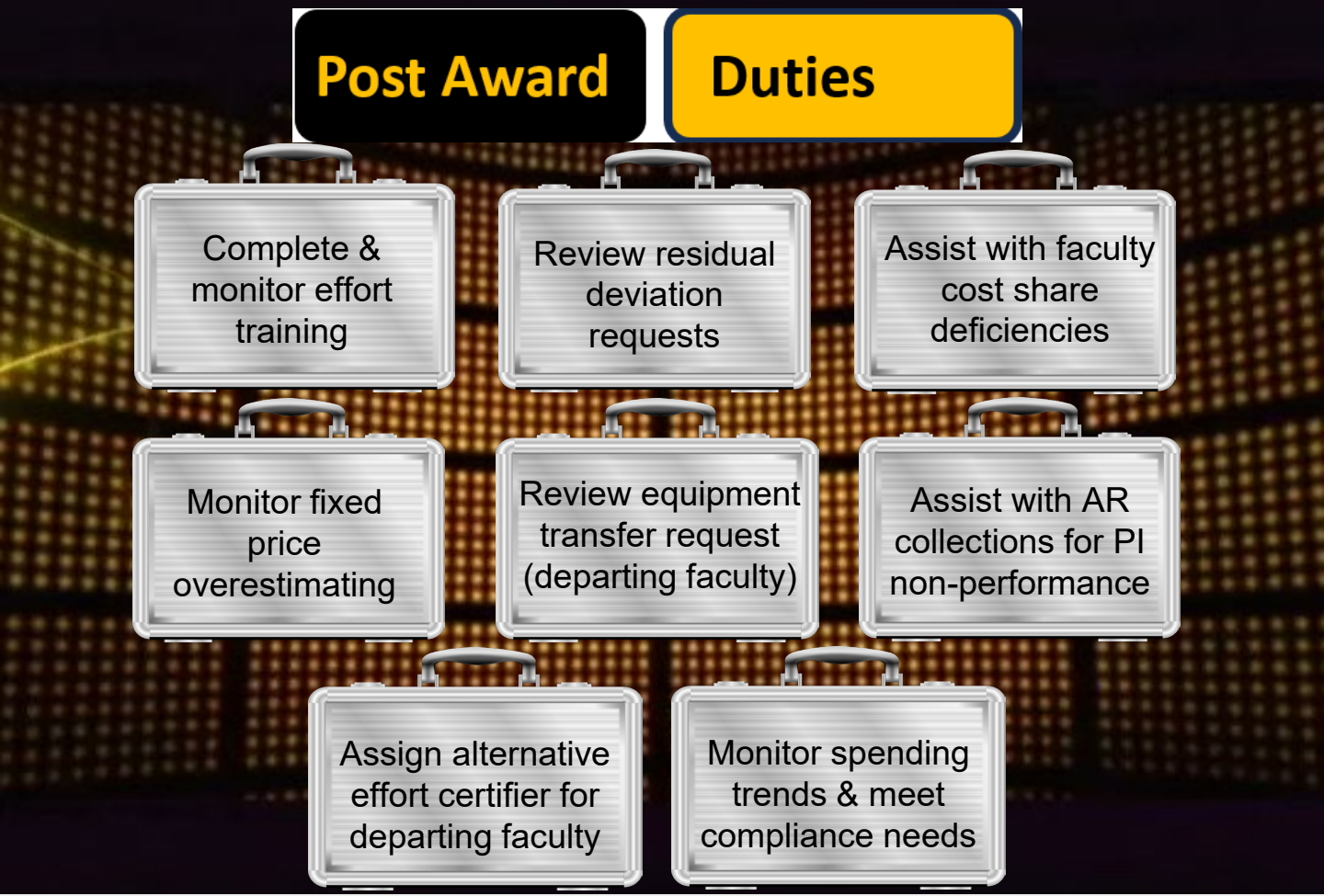
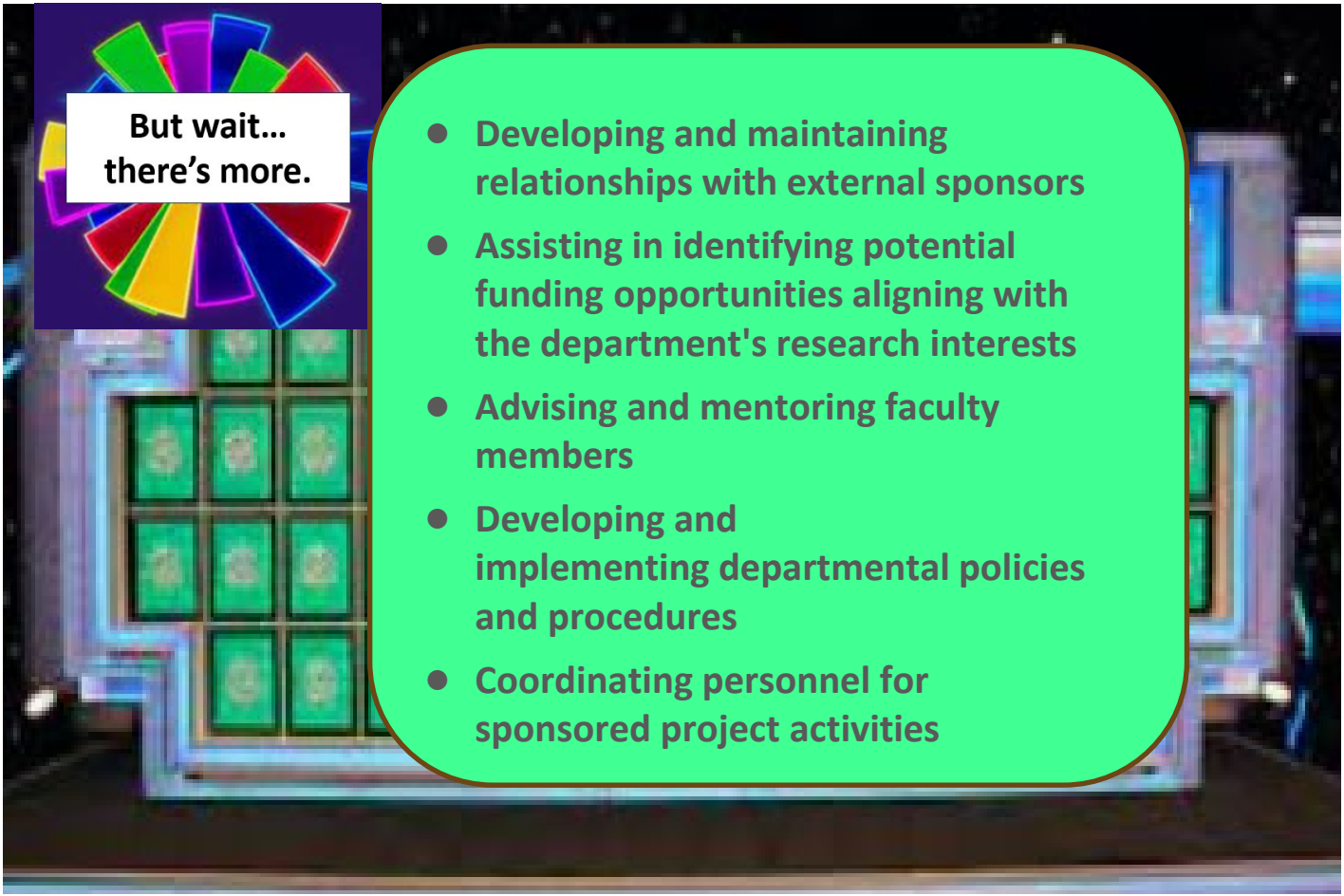
Pre-Award Duties

- Review and approve proposals specific to resource utilization and/or other department specific concerns
- Review F&A waiver/reduction requests
- Provide letters of support
- Encourage compliance with rules and procedures associated with seeking external support for research
- Review and approve Cost Share requests and commitments
- Approve backup department funds for advance account requests


Post Award
Duties
Complete & monitor effort training
Review residual deviation requests
Assist with faculty cost share deficiencies
Monitor fixed price overestimating
Review equipment transfer request (departing faculty)
Assist with AR collections for PI non-performance
Assign alternative effort certifier for departing faculty
Monitor spending trends & meet compliance needs

Compliance Duties

It Depends		F&A
$200	• Communicate research-related training requirements including Responsible Conduct of Research (RCR) training, appropriate security training, COI, training, etc. • Promote adherence to research ethics policies and procedures	$200
$400	• Department compliance with secure and ethical data use, data confidentiality, data management and retention • Report knowledge of allegations of research misconduct appropriately, ensure cooperation regarding allegations	$400
$600	• Promote adherence to all federal and University regulations and policies related to security and export control	$600
$800	• Address any departmental non-compliance issues – human subject participants, animal safety, FCOI, EH&S, Export Control	$800
$1000		$1000

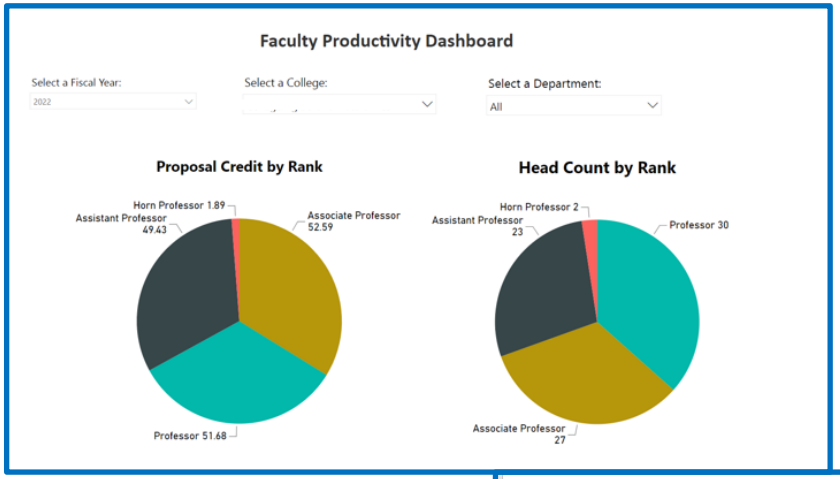


- Developing and maintaining relationships with external sponsors
- Assisting in identifying potential funding opportunities aligning with the department's research interests
- Advising and mentoring faculty members
- Developing and implementing departmental policies and procedures
- Coordinating personnel for sponsored project activities

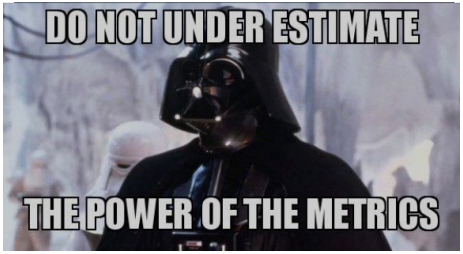
Best Practices for Developing Department Chair Training Programs

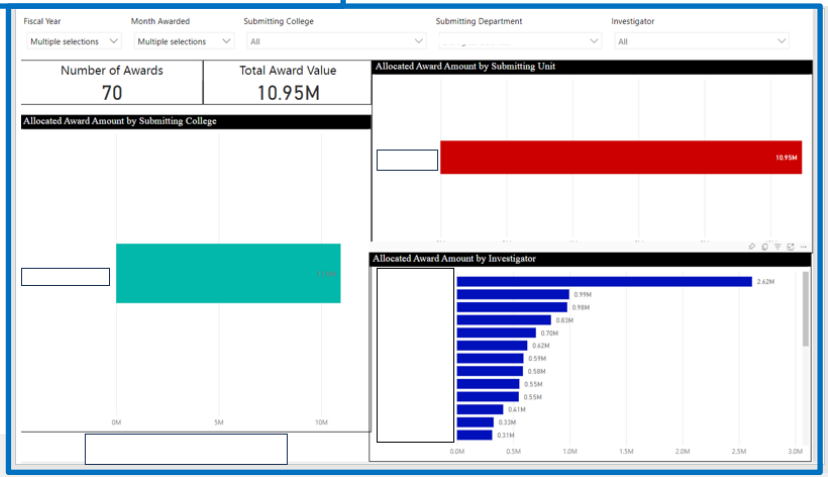
Tailor the training to the needs of the department

- Types of funding/ sponsors
- Amount of department support
- Resources needed/ Faculty experience
- Don't forget the metrics


Faculty Productivity Dashboard
Select a Fiscal Year:
2022
Select a College:
Select a Department:
All
Proposal Credit by Rank
Horn Professor 1.89
Assistant Professor 49.43
Associate Professor 52.59
Professor 51.68
Head Count by Rank
Horn Professor 2
Assistant Professor 23
Professor 30
Associate Professor 27

KEEP
CALM
AND
TRACK
METRICS


DO NOT UNDER ESTIMATE
THE POWER OF THE METRICS


Fiscal Year
Multiple selections
Month Awarded
Multiple selections
Submitting College
All
Submitting Department
Investigator
All
Number of Awards
70
Total Award Value
10.95M
Allocated Award Amount by Submitting College
Allocated Award Amount by Submitting Unit
Allocated Award Amount by Investigator

Include input from experienced faculty in training development

Leveraging historic experience, “I wish I knew..”

Provide invaluable insight into the challenges faced by department chairs

Provide real-world examples that chairs can relate to

THE CASE OF THE WAY OVER COST SHARER

Incorporate appropriate technology

- Interactive learning experiences
- Webinars
- Online seminars
- Facilitate communication and collaboration
- Be respectful of time

ZOOM:
"PLEASE WAIT, THE MEETING HOST WILL LET YOU IN SOON"

Your meeting is a high priority if there's free food.

Evaluate, assess and update

Important to gauge the effectiveness of the training to see if changes need to be made

Assessments and surveys

Feedback from faculty

Questions?

Comments?

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