

2018 MS-CEC Clarissa Hug Teacher of the Year Award



The Council for Exceptional Children is an international community of professionals who are the voice and vision of special and gifted education. CEC's mission is to improve, through excellence and advocacy, the education and quality of life for children and youth with exceptionalities and to enhance the engagement of their families.

The CEC Clarissa Hug Teacher of the Year Award recognizes a CEC member (teacher or related service provider) who currently provides direct services to students with exceptionalities. The CEC Clarissa Hug Teacher of the Year is an outstanding member of the profession whose work exemplifies the best in special education teaching. His or her work reflects significant, documented educational success for students, continued professional development, and the highest standards of educational quality.

Nominations may be made by a CEC unit (state/provincial unit, chapter, division, or subdivision), individual (CEC member, principal, fellow teacher/colleague, student, parent, self), educational organization (school, parent group, etc.), or community group.

Award Benefits:

The CEC Clarissa Hug Teacher of the Year Award recipient will:

- Be recognized at an awards ceremony during the MS-CEC 2018 Convention in Tupelo, MS
- Be invited to attend the MS-CEC 2018 Convention compliments of MS-CEC (MS-CEC will cover the recipient's registration, meals, and hotel).
- Be invited to present at the Teacher-to-Teacher Lesson Swap, a special convention educational session.
- Receive a commemorative plaque.

Eligibility Requirements:

The nominee:

- Must be a CEC member in good standing currently and for at least the previous three years (dating from application deadline date).
- Must currently provide direct services to students with exceptionalities.

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The nominee:

- Must be a CEC member in good standing currently and for at least the previous three years (dating from application deadline date).
- Must currently provide direct services to students with exceptionalities.
- Must hold professional certification in the area in which he or she provides services.
- Must engage in work consistent with CEC's mission statement, as stated above. Posthumous nominations are not accepted.

Award Selection Considerations

- The CEC Honors Committee has the authority to give only one CEC Clarissa Hug Teacher of the Year Award or to deny granting the award in any given year.

Rules and Instructions for Nomination

- Nominations may be submitted in hard copy or digitally. All materials submitted become the property of CEC and will not be returned.
- All nomination materials (including letters of recommendation and other supporting documents) must be submitted together.
- Nominees may be nominated by a CEC unit (state/provincial unit, chapter, division, or subdivision), individual (principal, CEC member, fellow teacher/colleague, student, parent, self), educational organization (school, parent group, etc.), or community group. Only one nomination will be accepted from each CEC unit in any given year.
- Nomination packets must be postmarked by July 15, 2018.

How to Complete and Submit the Nomination Packet

- The nomination packet is divided into four sections. To facilitate review, the nomination packet should be organized as follows:

Section I. Completed nomination form

Section II. Resumé or vitae of nominee (three-page maximum)

Section III. Up to three letters of recommendation from colleagues, supervisors, or other professionals documenting the nominee's efforts in meeting the award criteria

Section IV. Three testimonials from students, parents, or colleagues of the nominee's ability to inspire students .

- The nomination form should be completed by the nominee and must be signed by the nominee.

If Submitting Hard Copies:

- The nominator should make 8 collated copies of the nomination packet. The original nomination packet should remain with the nominator; 7 copies should be sent to MS-CEC (see address below).
- Put the nominee's name and "CEC 2018 Clarissa Hug Award" on the front of each nomination packet.

If Submitting Digitally (on CD or DVD):

- Submit one disk with the complete nomination packet to MS-CEC (see address below). Each section and piece of supporting material should be saved as a separate file.
- Supporting materials may be scanned and included as images or PDF files if necessary.
- Please use the file name to clearly label each section and all supporting materials (e.g., "John_Smith_Nomination_Form.doc" or "John_Smith_Resume.doc").
- Be sure to label the CD or DVD with the nominee's name and "CEC 2018 Clarissa Hug Award."

2017 Clarissa Hug Teacher of the Year Award

All applications, whether submitted in hard copy or on disk, must be typed using a 12-point font. Handwritten forms will not be reviewed.

All nominations must be postmarked no later than Nov. 30, 2016. Mailed to:

Debbie Hubbert
472 Mt. Vernon Avenue
Jackson, MS 39209
(601) 960-5307 (work)
dhubbert@jackson.k12.ms.us

Section I: Nomination Form

Nominee Information

CEC uses information on the nomination form for all future correspondence and publicity. Please type your responses on the nomination form and make sure all information is accurate and spelled correctly.

Nominee:

Nominee CEC#

Address

City

State

Zip

Telephone Number:

Cell Number:

Fax

Email

Current Job Title/Affiliation

State/Provincial Teaching Certification

of consecutive years as CEC Member

Rationale for Nomination

Responses to the questions below must be typed and double-spaced in a 12-point font. Please use 8.5" x 11" white paper with one-inch top, left, right, and bottom margins. (To be completed by the nominee.)

Exemplary Practices and Achievements of Nominee

1. Describe how your teaching practices or programs result in effective academic/educational instruction and assessment. Include qualitative evidence regarding student outcomes. (750-word maximum)
2. Describe how your instructional practices are developmentally appropriate and individualized for your students. Include any collaborative efforts you are involved in. (500-word maximum)
3. Describe how you provide a positive learning environment for all your students. (500-word maximum)
4. If your students have cultural and linguistic differences, how do you address them in your instruction? (500-word maximum)
5. Describe how your continuing professional development has benefited your instruction and impacted your students. (500-word maximum)
6. Describe the three most critical issues currently facing the field of special education and explain how you are addressing those issues in your classroom. (500-word maximum)

Additional Accomplishments and Honors

1. Presentations made (school or district; state or national conferences).
2. State/provincial and local activities and their benefits to you, your students, or their parents. (500-word maximum)
3. Educational awards or recognition received.

For publicity purposes, please include the following information.

Nominee's Local
Newspaper

Address

City

State

Zip

Telephone

Fax

Email

Nominator Information

CEC Unit, Individual, or Group Submitting Nomination

Title or CEC Officer Position

Contact Person

Address

City

State

Zip

Home Phone

Office Phone

Fax

Email

Signature of Nominee

Section II: Nominee's Vitae

Please attach the nominee's resumé or vitae (three-page maximum).

Section III: Letters of Recommendation

Please attach up to three letters of recommendation from colleagues, supervisors, or other professionals documenting the nominee's efforts in meeting the award criteria, specifically in the areas of:

- Innovation
- Evidence of student progress
- Collaboration, leadership, or mentoring

Section IV: Testimonials

Please attach three testimonials from students, parents, or colleagues describing the nominee's ability to inspire students.