

# 2018 MS-CEC Special Education Research Award



The Council for Exceptional Children is an international community of professionals who are the voice and vision of special and gifted education. CEC's mission is to improve, through excellence and advocacy, the education and quality of life for children and youth with exceptionalities and to enhance the engagement of their families. The CEC Special Education Research Award recognizes an individual or research team whose research has made significant, documented contributions to the education of exceptional children and youth.

## **Award Benefits**

The CEC Special Education Research Award recipient will:

- Be recognized at an awards ceremony during the MS-CEC 2019 Conference in Tupelo, MS.
- Be invited to present an educational session at the annual convention.
- Receive a commemorative plaque.

## **Eligibility Requirements**

- Nominee must be a CEC member.
- Nominee may be an individual researcher or part of a research team.
- The research of the nominee must be directed at improving the educational success of children and youth with exceptionalities.
- Posthumous nominations are not accepted. Award Selection Considerations
- The CEC Honors Committee has the authority to give only one CEC Special Education Research Award or to deny granting the award in any given year.

## Rules and Instructions for Nomination

- Nominations may be submitted in hard copy or digitally. All materials submitted become the property of CEC and will not be returned.
- All nomination materials (including letters of recommendation and other supporting documents) must be submitted together.
- Nomination packets must be postmarked by July 15, 2018.

### How to Complete and Submit the Nomination Packet

- The nomination packet is divided into four sections. To facilitate review, the nomination packet should be organized as follows:

Section I. Completed nomination form

Section II. Vitae of nominee (10-page maximum)

Section III. Examples of published articles (three maximum)

Section IV. Up to five letters of recommendation

- The nominee should complete the nomination form.

### If Submitting Hard Copies:

- The nominator should make 8 collated copies of the nomination packet. The original nomination packet should remain with the nominator; 7 copies should be sent to MS-CEC (see address below).
- Include a table of contents as well as tabbed and titled dividers for each section. Please label the sections by information type. For example, the first label should read "Nomination Form."
- Put the nominee's name and "CEC 2018 Special Education Research Award" on the front of each nomination packet.

### If Submitting Digitally (on CD or DVD):

- Submit one disk with the complete nomination packet to MS-CEC (see address below). Each section and piece of supporting material should be saved as a separate file.
- Supporting materials may be scanned and included as images or PDF files if necessary.
- Please use the file name to clearly label each section and all supporting materials (e.g., "John\_Smith\_Nomination\_Form.doc" or "John\_Smith\_Vitae.doc").
- Be sure to label the CD or DVD with the nominee's name and "CEC 2018 Research Award."

**All applications, whether submitted in hard copy or on disk, must be typed using a 12-point font. Handwritten forms will not be reviewed.  
All nominations must be postmarked no later than Nov. 30, 2016.**

**Mail to:**

**Debbie Hubbert  
472 Mt. Vernon Avenue  
Jackson, MS 39209  
(601) 960-5307 (work)  
dhubbert@jackson.k12.ms.us**

### **Section I: Nomination Form**

#### Nominee Information

CEC uses information on the nomination form for all future correspondence and publicity. Please type your responses on the nomination form and make sure all information is accurate and spelled correctly.

Nominee: Contact Person (if nominee is a research team)

Address

City State Zip

Telephone Number: Cell Number:

Fax Email

Current Job Title(s)

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## ***Description of the Research Program***

Responses to the questions below must be typed and double-spaced in a 12-point font. Please use 8.5" x 11" white paper with one-inch top, left, right, and bottom margins.

1. Please provide a description of the research program(s). (1,000-word maximum)
2. Please provide an analysis and evaluation of the extent to which the research has had a direct impact on practice, programs, or policy needs and has improved the education of children and youth with exceptionalities. (1,000-word maximum)

*For publicity purposes, please include the following information.*

Nominee's Local Newspaper	<b><i>Description of the Research Program</i></b>		
	Address		
City	State		Zip
Telephone	Fax		Email
The nominee's university press	Address		
City	State		Zip
Telephone	Fax		Email

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## **Nominator Information**

Person Submitting Nomination

Title or CEC Officer Position

Affiliation or CEC Unit Represented

Address

City

State

Zip

Home Phone

Office Phone

Fax

Email

Signature of Person Submitting Nomination

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## **Section II: Nominee's Vitae**

Please attach the nominee's curriculum vitae (10-page maximum).

## **Section III: Published Articles**

Please attach examples of articles published by the individual or research team (three maximum).

## **Section IV: Letters of Recommendation**

Please attach up to five letters of recommendation documenting the nominee's efforts in meeting the award criteria. The letters should describe the impact of the research on the education of exceptional children and youth within programs as well as from the perspective of the research and practice of the broader field.

The letters of recommendation should address the specific research program for which the applicant is being nominated. They must represent public and private schools, state/provincial education agencies, colleges and universities, or other related field sites.