**2015 Regional Coordinators**

Regional Coordinators are members of the Standing Committee on Regional Services and Membership (see By-laws, Article VI, Section 7)

Would also like Representatives A and B from Executive Board to also be part of standing committee

Term of Office: RCs will stay for as long as they are actively involved. This helps with continuity.

Responsibilities:

1. Communicate regularly (minimum of six times per year) with active groups in each region by phone, state or provincial conference, e-mail, etc.

2. Assist in the identification of needs and the establishment of priorities for meeting the needs with in respective regions.

1. Serve as a resource to the subdivisions and membership in specific region; facilitate planning.
2. Assist to develop/maintain/implement and share a plan of action targeted at getting subdivisions organized. (Perhaps including contact and work with ICEC federation Executive Boards to encourage them to assist in facilitating subdivision development.)
3. Assist in developing of strategies designed to facilitate membership growth within the region. Obtain and make available a list of state/provincial person in charge of programs for emotional/behavioral disorders.
4. Process subdivisions' requests for budgets by analyzing the requests, making a recommendation, and sending them to the Chairperson. This is not currently an option due to budget. There has not been any opportunities for “request for funds” for many years.
5. Facilitate subdivisions to file on time the annual reports: Unit Officer Form, Annual activity plan, Name and contact information for Treasurer

3. Monitor subdivisions to file on time and report annually with CCBD.

4. Submit reports on regional activities requested by the chairperson