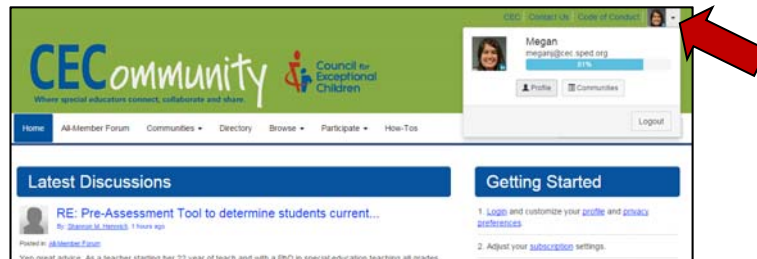


Managing Community Subscription & Email Preference Settings

The types of notifications you receive from the CECCommunity default based on the type of Community you belong to. For example, the All-Member Forum automatically sends a Daily Digest of the previous day's discussions each morning. You can update your subscription settings using the steps below.

From any page in the CECCommunity, select the drop-down menu next to your profile photo in the upper right-hand corner of the screen, and select the **Profile** button.



Once you're on your profile page, select the **My Account** tab and navigate to **Community Notifications** in the drop-down menu. Your subscription settings will look like the below:



You can update the frequency of the emails that you receive for each community, and which email address the subscription is set to below. The **Daily Digest**, sent each morning, is a summary of all the discussion posts for a particular community the previous day. **Real Time** notifications will send an email each time a new discussion post is started or replied to. **No Email** means you will not receive email notifications from that Communities.

You can also update your general email preferences using the **Email Preferences** item under the **My Account** tab.