

Joe Do

2215 Rio Grande St. #606, Austin, TX 78705

joe_do@yahoo.com

832-916-9586

OBJECTIVE

To obtain an internship in order to effectively develop my talents in engineering and leadership

EDUCATION

The University of Texas, Austin, TX

B.S.in Petroleum Engineering, May 2016

GPA: 3.64/4.0

EXPERIENCE

Summer Research Intern

June 2014 — August 2014

UT Petroleum Engineering Department

- Met deadlines and produced standardized strength data for various conceptual cement recipes
- Presented findings in a cogent manner with superiors and fellow researchers on a weekly basis
- Developed skills of comprehension, preparedness, and efficiency

Summer Camp Counselor

June 2011—August 2012

Chinese Community Center

- Held responsibility for a group of kids throughout each day
- Created original physically and mentally stimulating activities to pique the kids' interest and creativity and foster lasting bonds amongst them
- Planned and executed a curriculum that fortified children's understanding of basic school subjects
- Helped teach children an extracurricular discipline to present to the center's staff and parents
- Served in the annual Community Fair which hosts over two dozen major Houston-area organizations and corporations

ACTIVITIES

Vice President

January 2014 — Present

UT Smash Club

- Encourage new members to interact with more experienced members and give coaching
- Provide venue, transportation, and advertising for weekly tournaments and meetings
- Maximize free-playing time and efficiently run 60+ man events

Ramshorn Leadership Retreat

February 2015

ConocoPhillips

- Formed deep understanding for team development and leadership
- Learn about idea formulation strategies and improve interpersonal skills
- Broadened perspective on challenges and problem-solving

Drilling and Production Camp

January 2015

Shell

- Learned about offshore drilling assets and subsea production
- Trained for helicopter evacuation and water survival
- Experienced state-of-the-art technology and daily operations
- Networked with camp organizers and out-of-state students

Summer Engineering Camp

May 2014

Halliburton

- Experienced drilling and fracking site operations
- Learned about technological development and manufacturing
- Networked with organizers and participants of the camp

Active Member

January 2014 — Present

American Association of Drilling Engineers, Society of Petroleum Engineers

- Acquire information about service and oil companies
- Attend weekly meetings to build network and familiarity with company recruiters and peers
- Learn about supplemental petroleum processes, concepts, and terminologies
- Volunteer: "Introduce a Girl to Engineering Day 2014, 2015" and "ExploreUT 2014, 2015"

AWARDS

- Petroleum Engineering Honor Society, Pi Epsilon Tau
- AADE: Dallas/Fort Worth Chapter Scholarship
- Hilcorp Energy Company Scholarship
- Houston Chapter: American Petroleum Institute Excellence Fund
- Houston Endowment President's Excellence Scholarship

SKILLS

- Strong verbal communication in large audience setting
- Critical problem-solving and use of logical reasoning
- Java, MATLAB, and Microsoft Office proficient
- Devotion to constant improvement and seeing results
- Driven to meet project deadlines with a quality finish

August 21, 2014

Re: Recommendation letter for Joe Do.

To Whom It May Concern:

I am very pleased to write a letter of recommendation for Joe Doe who is one of my summer intern students. Joe has spent the summer mixing and testing a variety of potential oil well cements including some experimental foam cements and cements containing a variety of nano-particles. He has worked diligently in this task with only a minimum of supervision from me. He has written weekly progress reports and presented them to me and other faculty members at our weekly research meetings. So, he now knows a great deal about the mixing of cement and the compressive and tensile strength testing of cement. All of this was done to industry standards, which he now also understands. He can submit for your review the final summer report he wrote describing his testing. You will find that his communication skills are quite good.

As such Joe will be a valuable employee because he understands the importance of quality control of oil well grade cement and the importance of the establishment of the strength required to support well loads that are imposed on the cement sheath. These aspects of well construction are extremely important and often overlooked by the well operator. Moreover he can communicate his work in a succinct way.

Additionally I must add how Joe came to this internship. He approached me after we returned from a summer camp at the Halliburton training facility in Duncan Oklahoma. He had done enough research to find that I had an interest in cement and that I might hire a summer intern. This shows imagination and independence of thought that goes beyond his years. So, I took a chance on Joe and I have been well rewarded by his diligent efforts.

I can therefore recommend him to you, without reservation, as a valuable employee, regardless of your assignment for him. This is because he will continue to grow as he learns more from his course work and in his internships. I am confident he will use this information to the benefit of himself and his employer.

Respectfully submitted,

A handwritten signature in cursive script that reads "Paul M. Bommer". The signature is written in black ink and has a long, horizontal flourish extending to the right.

Paul M. Bommer, Ph.D.
Chevron Lecturer in Petroleum Engineering
The Department of Petroleum and Geosystems Engineering
The University of Texas at Austin
512/471-1207
pmbommer@mail.utexas.edu