

Minn. Wage Theft Employee Notice

Building Trades – Union Employees

1. Employee:			
Mailing address:			
Phone number:		Email address:	
First day of employment:		Job classification:	
2. Legal name of employer:		Main office/principal place of business address:	
Phone number:		Email address:	
Operating name of employer (if different):			
Mailing address (if different):			
<i>Most terms and conditions of employment for union employees are set forth in a collective bargaining agreement. Attached is the current wage rate sheet and collective bargaining agreement for your job classification or use the following link:</i>			
3. Employment status (exempt or non-exempt):			
<input type="checkbox"/> Employee is exempt from overtime and other provisions of Minnesota Statutes 177			
Legal basis for exemption:			
<input type="checkbox"/> Employee is non-exempt (entitled to overtime, minimum wage, other protections under Minn. Stat. 177)			
3. Wage Rates: See attached Labor Agreement.			
Wage Premiums (Foreman, Working Out of Area, Etc.): See attached Labor Agreement.			
Overtime pay: See attached Labor Agreement.			
Travel allowances and reimbursements: See attached Labor Agreement.			
Other information relevant to pay:			
4. Leave benefits (sick leave, paid vacation or PTO), if any: See attached Labor Agreement.			
How benefits are accrued: Number of hours _____ or days _____			
<input type="checkbox"/> per year <input type="checkbox"/> per month <input type="checkbox"/> per pay period <input type="checkbox"/> per hours worked			
5. Deductions from an employee's pay will be made for State and federal payroll taxes as well as court-ordered deductions. Additional deduction amounts are specified in the Labor Agreement and wage rate sheet.			
<input type="checkbox"/> 401k as designated by employee, if any. <input type="checkbox"/> Union dues			
6. Number of days in the pay period:		Regularly scheduled payday:	
Date employee will receive first payment of wages earned:			
7. Other information relevant to this position:			
I, the employee, have received a copy of this notice: <input type="checkbox"/> Yes <input type="checkbox"/> No			
Employer signature	Date	Employee signature	Date

Note: The following statement is being translated and will be provided in the languages below: “This document contains important information about your employment agreement. Check the box at left to receive this information in this language.”

	Spanish	
	Hmong	
	Vietnamese	
	Mandarin	
	Russian	
	Somali	
	Laotian	
	Korean	
	Tagalog	
	Cushite/ Oromo	
	Amharic	
	Karen	

Translation providers approved by the Minnesota Department of Administration

The Bridge World Language Center, Inc.

110 Second Street S., #213
Waite Park, MN 56387
320-259-9239
mini@bridgelanguage.com

Betmar Languages, Inc.

6260 Hwy. 65 N.E., #308
Minneapolis, MN 55432
763-572-9711
best@betmar.com

Fox Translation Services

1152 Mae Street, #122
Hummelstown, PA 17033
866-369-1646 or 407-733-3720
dina@foxfoxcasemanagement.com

Global Translation and Interpreter

913 E. Franklin Ave., #206
Minneapolis, MN 55404
612-722-1244
sandor@globaltranslations.com

Latin American Translators Network, Inc.

1720 Peachtree Street N.W., #532
Atlanta, GA 30309
800-943-5286, ext. 8641 translations@latn.com
800-943-5286, ext. 8620 idenis@latn.com

Lingualinx Language Solutions, Inc.

433 River Street, #6001
Troy, NY 12180
518-388-9000
abartlett@lingualinx.com

Prisma International, Inc.

1128 Harmon Place, #310
Minneapolis, MN 55403
612-349-3111
jromano@prisma.com

Swits, LTD

110 S. Third Street
Delavan, WI 53115
262-740-2590
translations@swits.us

Latitude Prime, LLC.

80 S. Eighth Street, #900
Minneapolis, MN 55402
888-341-9080, ext. 501
elle@latitude.com