**San Francisco Bay Region Board Meeting Minutes  
June 16, 2022 noon - 1pm**

In attendance: A Nykamp, D Hunt, J Lapachet, J Talbot, H Josephine, M Rosen, V Churchill

Called to order: 12:09 pm

* Reports
  + Secretary
    - Review any changes to 05/12/2022 Minutes
    - Approved
  + Webmaster
    - **Action item from 01/13/2022:** Max, Marlene, and Helen to discuss website tutorial further **amended to:** meeting on 3/15/2022 to discuss; working on it and will include Connect tutorial - pending
    - **Action item from 05/12/22:** Max to contact Bill Lee, [mmlee@flash.net](mailto:mmlee@flash.net), about whether there are already tutorials available - **DONE**
      * Found and watched the tutorials without having to email Bill - feels more comfortable now with doing a presentation
      * **Action item from 06/16/22:** Max will add the links to the tutorial to our wiki
  + Treasurer
    - **Action item from 05/12/22:** Deb to text Rennie about renewing Kahoots and share Rennie’s number with Helen; **DONE 6.13.22**
      * Let’s go ahead and get our own account since we haven’t heard from Rennie - check the wiki first to see if the account info is there
    - **Action item from 05/12/22:** Deb will post to Connect asking about criteria others are using to determine the granting of student annual conference stipend
    - Our annual budget was approved last week. We made one final change: the student stipend to the annual conference $350 instead of $300. Final version linked to the wiki
  + Programs
    - Events
      * **Action Item from 01/13/2022**: write up description of 10/17 event and post to Connect **amended to:** add to wiki instead and find event photo

([renemy@gmail.com](mailto:renemy@gmail.com))

* + - * **Action Item from 02/10/2022:** Helen will ask Jordan if there’s a way to get analytics on video views – Request video views from Jordan at SLA HQ. **DONE.**
      * **Action item from 05/12/22:** Helen to ask Leadership/Connect community what folks are doing to collect event funds ahead of time.

**DONE:** Helen and Amy met with Jordan to review the process. SLA HQ will pay for event tickets or deposits with SLA credit card. Community to use SLA Eventbrite account for event registration and to accept payment. Funds go directly to SLA. A service fee will be charged per transaction.

* + - * + https://www.eventbrite.com/support/articles/en\_US/Troubleshooting/how-much-does-it-cost-for-organizers-to-use-eventbrite?lg=en\_US
      * **Action item from 05/12/22:** Helen to conduct survey on format preference (Zoom or in-person) for professional development program – Survey in process
      * John Muir House (Martinez) - would be free; just need to pick a date https://www.nps.gov/jomu/planyourvisit/basicinfo.htm
      * Stanford Silicon Valley Archives - August 26th, 3:30-4:30 pm Friday afternoon and then meet up for dinner somewhere. Helen is working with Zac. Helen is going to reach out to Helen Rut
      * Filoli Garden event in the works - Jane can help ( $25. admission fee on weekends) https://filoli.org
      * Other ideas:
        + Jack London House ($10 vehicle entry fee, in Glen Ellen), https://jacklondonpark.com/
        + John Steinbeck House ( Open on Sundays only, in Salinas) https://steinbeckhouse.com/2022/04/21/summer-house-tours/,
        + Ruth Bancroft Garden (non-member fee $10/seniors $8, in Walnut Creek)

https://ruthbancroftgarden.org

* + Past President
    - Using the SLA-SF listserv, rather than Connect, for SLA-SF Past Presidents' communication because not all past presidents are current members
    - **Action item from 06/16/22:** Zoom - Jaye is going to delete the current series and there will be a new meeting invitation either from Jaye or Jane before the next meeting
    - Jaye is having Outlook/Gmail nightmares - she’s working on fixing it and you might get emails from her with either @astound or @berkeley
    - Jaye and Max with Wess last week, he cannot get Connect emails, encouraged him to go to HQ to get help
  + President-Elect
    - **Action item from 4/14/2022:** Jane will tap into Sierra Nevada Community listserv
    - **Action item from 4/14/2022:** Jane will take on connection with regional coordinators when SLA-SV and SF merged
    - **Action item from 5/12/22:** Jane to ask Jordan how to get the full address of members
      * Has not emailed Jordan yet, waiting to send a bigger email about membership and attending the conference virtually (a maybe)
    - On May 25th, Jane talked with Ruth and Melinda, they have not officially announced the closing of the Sierra Nevada chapter. It seems they are waiting for SLA to do the initial announcement. Once they announce the closure, we might be able to get the listserv and add those names to our outreach
  + President
    - **This morning's SLA Town Hall:** Connect/SLA.org update
      * HQ wants to get feedback on website frustration so please send it in.
    - **Action item from 4/14/2022:** Deb will check what we need to do for a name change to San Francisco Bay Region Community. **UPDATE:** on 4/27, Deb contacted our SLA Board Liaison Jim MIller and is awaiting a response. **6/11/2022 update**: Deb emailed Jim again with a reminder.
    - **Action item from 4/14/2022:** Jane and Deb will discuss sending an email welcoming the SLA Sierra Nevada members to SLA SF. **6/16/2022 update**: Jane is working with SLA-SN to get the listserv information.
    - Who is attending SLA Annual virtually or in-person? One free registration available.
      * Three nights hotel room also available. Interested?
      * Early Bird registration extended to July 1
      * Hardship financial assistance: <https://www.sla.org/attend/sla-2022-annual-conference-source-forward/sla-2022-registration-rates-and-policies/sla-2022-hardship-financial-assistance/>
      * Jane will take one of our free registrations
      * If you would like one of the free registrations, please let Deb know ASAP
      * Helen is registered for virtual; Amy is registering - DONE 6/22/22 (for virtual)
    - Do we want a presence at the SLA Conference on Main Street?
      * Exhibit hours for Member Main Street will be:
        + Sunday, July 31, 2022: 12:00 - 2:30pm EDT
        + Monday, August 1, 2022: 12:00 - 2:30pm EDT
        + Tuesday, August 2, 2022: 10:00am - 1:30pm EDT
      * We need a coordinator for the Community booth, staffing the booth for *at least one day* during the 2022 SLA Annual Conference
      * Action item from 06/16/2022: Deb to ask Zac if he is attending in person and whether he would be interested in representing on Member Main Street. **UPDATE:** Deb and Zac discussed and decided not to have a booth. Zac will, however, staff the welcome/check in desk at the Western States Reception.
    - We are awarding one or two SLA registration stipends for an SLASC member (for SJSU students only). Amy and Deb will review short essays (deadline 6/22). Would anyone else like to join us in reviewing applicants?
      * Veronica can help out
* Additional Topics
  + **Action Item from 02/10/2022:** Amy and Helen to further discuss co-sponsoring events with the student group. Working on it for fall programs. Working with Tina. (See comments above)
  + **Action Item from 5/12/2022:** Deb to send out a Save the Date for our next meeting. **DONE**
  + **Action Item from 5/12/2022:** Amy to look into recording Board meetings and ask about using the SLA Zoom account for meetings versus Jaye’s account - **not applicable anymore, we’re not going to record Board meetings**
* Next Meeting Date: July 14th at noon
  + Veronica will be on family vacation; Amy will be in Hawaii
  + Reschedule to July 21st at noon
    - This Zoom will be separate from the Zoom series
  + **Action item from 06/16/22:** Share updates as they happen since a lot going on between now and next meeting

Motion to adjourn: Jaye moves, Amy seconds

Meeting adjourned: 1:09 pm

**Resources:**

* SF Community Connect: <https://connect.sla.org/sanfrancisco/home>
* Connect Library: <https://connect.sla.org/sanfrancisco/community-home/librarydocuments?communitykey=a14dd845-d46b-4e03-b1db-cd877e2c74c4&tab=librarydocuments>
* Google Drive:<https://drive.google.com/drive/folders/1TFBOI2LHxeUutWVXIFAkFD_iYWkh6n6r>
* Wiki: <http://slasf.pbworks.com/w/page/143000871/FrontPage>
* Western States Community Reception Wiki: <http://slawscr.pbworks.com/w/page/144239658/Western%20States%20Chapters%20Reception%20Wiki>