



# The Military Librarian

The newsletter of the Military Librarians Division  
of the Special Libraries Association

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## Inside this issue:

<i>Exec Board/Committees</i>	2
<i>Member News</i>	2
<i>Notes from the Chair</i>	3
<i>Chaplain School Honors Librarian</i>	3
<i>MLW 2004 Tours</i>	5
<i>Nominations: Exec Board</i>	6
<i>MLW 2004 Report</i>	6
<i>Guidelines for Committee Annual Reports</i>	8
<i>Obituary</i>	9
<i>Book Review</i>	10



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**SPECIAL LIBRARIES ASSOCIATION  
2005 ANNUAL CONFERENCE**  
June 5<sup>th</sup>-8<sup>th</sup> • Toronto • Canada  
**Putting Knowledge to Work®**

## SLA 2005 –Toronto, Ontario Canada, June 5-8, 2005

By Amy Loughran, Director at large

There will much to experience during this truly International setting for the annual Special Libraries Association conference. Not only does the lovely city of Toronto have much to offer but the Military Librarians Division is offering three programs that should be of interest to many of the attendees. Richard Huffine, Director, EPA, Information Access Division and chair of the new Government Division will speak about return on investment (ROI) and making the business case for a government library. Judy Russell, Superintendent of Documents will address the changes taking place in the world of government documents and the evolution from paper to electronic format. Homeland Security will headline the third program with Kathy Eighmey, Library services coordinator for the Dept. of Homeland Security; Dr. Robison, Library director of the Memorial Institute for the Prevention of Terrorism; and Greta Marlatt of the Naval Postgraduate School. There will be a tour of the Royal Canadian Military Institute just a short walk from the conference center. The division, with the support of our vendor partners, will sponsor several networking events: breakfasts, the business/awards luncheon, and an evening reception are currently in planning stages. See the final conference program or calendar for times and locations of all division events in Toronto. (<http://www.sla.org/toronto/2005/>)

## Toronto Hotel Has Government Rates

Some MLD members have made reservations at the Intercontinental Toronto Centre for SLA. They do have a US Government rate, which is \$189 CAD/night. Here's the info ...

**TORONTO CENTRE**  
225 FRONT STREET WEST  
TORONTO, ON M5V 2X3  
CANADA  
1-416-5971400  
1-888-211-9874



## MLD Distinguished Service Award Nominations Due 1 April 2005

### WHO

Who keeps the Military Librarians Division running year after year? Who works (behind the scenes or out front) to make sure Military Librarians Workshop happens, is run smoothly, and is excellent? Now is your chance to be sure their work is recognized. Submit a nomination today.

### HOW

Nominations must be submitted using the nomination form (<http://www.sla.org/division/dmil/nomination.html>).

(Continued on page 4)

## Executive Board and Advisory Board Members of the MLD

OFFICE	NAME	EMAIL	TERM
<b>MLD Chair</b>	Carol Ramkey	<a href="mailto:ramkeyce@tecom.usmc.mil">ramkeyce@tecom.usmc.mil</a>	2004-2005
<b>Chair-elect</b>	Carol Jacobson	<a href="mailto:cjacobso@dtic.mil">cjacobso@dtic.mil</a>	2004-2005
<b>Secretary</b>	Sharon Lenius	<a href="mailto:Sharon.Lenius@ngbcio.ngb.army.mil">Sharon.Lenius@ngbcio.ngb.army.mil</a>	2004-2006
<b>Treasurer</b>	Marybeth Dowdell	<a href="mailto:marybethd@library.nrl.navy.mil">marybethd@library.nrl.navy.mil</a>	2004-2006
<b>Director at large</b>	Amy Loughran	<a href="mailto:Amy.Loughran@cfsc.army.mil">Amy.Loughran@cfsc.army.mil</a>	2003-2005
<b>Director at large</b>	Greta Marlatt	<a href="mailto:Gmarlatt@nps.edu">Gmarlatt@nps.edu</a>	2004-2006
<b>Immediate Past Chair</b>	Pat Alderman	<a href="mailto:aldermanp@ndu.edu">aldermanp@ndu.edu</a>	2003-2005
<b>Navy/Marine MLW Director</b>	Sandra Bradley	<a href="mailto:sandra.bradley@navy.mil">sandra.bradley@navy.mil</a>	2003-2005
<b>DOD MLW Director</b>	Lily McGovern	<a href="mailto:Lmcgovern@ndu.edu">Lmcgovern@ndu.edu</a>	2003-2005
<b>Air Force MLW Director</b>	Carolyn Ray	<a href="mailto:carolyn.ray@wpafb.af.mil">carolyn.ray@wpafb.af.mil</a>	2004-2006
<b>Army MLW Director</b>	Ed Burgess	<a href="mailto:edwin.burgess@us.army.mil">edwin.burgess@us.army.mil</a>	2004-2006

### Archives Committee

Joan Phillips, Chair  
[joan.phillips@maxwell.af.mil](mailto:joan.phillips@maxwell.af.mil)

### Awards Committee

Alta Linthicum, Chair  
[altaroge@erols.com](mailto:altaroge@erols.com)

### Governing Documents Committee

Janice Pepper, Chair  
[pepperje@tecom.usmc.mil](mailto:pepperje@tecom.usmc.mil)

### Division Discussion List Moderator

Tanny Franco  
[tfranco@dtic.mil](mailto:tfranco@dtic.mil)

### Division Webmaster

Patricia Alderman  
[aldermanp@ndu.edu](mailto:aldermanp@ndu.edu)

### MLW Registrar

Candy Parker  
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### MLW Webmaster

James C. Dorsey  
[jdorsey@dtic.mil](mailto:jdorsey@dtic.mil)

### Nominating Committee

Pat Alderman, Chair  
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[tracy.landfried@us.army.mil](mailto:tracy.landfried@us.army.mil)

Barbara Lupei, Layout Editor  
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### Resources Committee

Wendy Sayles Hill  
[whill@dtic.mil](mailto:whill@dtic.mil)

### Strategic Planning

Tracy A. Landfried, Co-chair  
[tracy.landfried@us.army.mil](mailto:tracy.landfried@us.army.mil)

Tim Renick, Co-chair  
[timothy.renick@eustis.army.mil](mailto:timothy.renick@eustis.army.mil)

### Membership Committee

Gail Nicula, Chair  
[niculag@jfsc.ndu.edu](mailto:niculag@jfsc.ndu.edu)

## Member News

Edwin Burgess, Director, Combined Arms Research Library, US Army Command and General College, Fort Leavenworth, KS (and MLW Director for Army on the Division's Executive Board) was elected to the Federal Library and Information Center Committee (FLICC) Advisory Council (FAC) for a three-year term. His term began in February 2005. Burgess is the Army representative on the FAC.

His contact information may be found in the Member's Only section of the SLA website. Check the online Membership Directory.

## Notes from the Chair

By Carol Ramkey

For many years, MLW was traditionally held in October. However, increasing problems with getting the Federal Budget passed meant that many potential MLW attendees did not have funding approval for travel until later in the fiscal year, so the date began to be pushed back into November and eventually into December.

Some of the attendees at MLW have said that they don't like having MLW the first week in December. They feel that that time of year is already too loaded with Holiday and family functions and they would like to see the MLW moved back to October or November.

Perhaps many of you are not aware that one of the reasons we have scheduled MLW for the first week in December is that this is a slow time for hotels and they are more willing to block a large set of rooms at the government rate. Hotels don't particularly like to block rooms at the government rate if they can get their regular conference rates instead. By scheduling the first week in December (or near any major holiday) we don't have to compete with as many non-government conferences.

At MLW 2004, the Executive Board discussed this issue and evaluated various times that we could possibly hold MLW. We decided that the following times of year would not work:

October – about 15 November. The annual federal budget authorization conundrum makes this period too risky to schedule.

March – July. There are too many conflicts with other national organization's conferences (CIL, DTIC, SLA, ALA, etc.), and too much competition from organizations that can pay more than the government room rate and from summer vacations.

August – September. Most organization's budgets are closed out by then and training involving travel with uncertain costs is not possible.

That leaves mid November – February as the best time for MLW.

As you know, January and February can present their own difficulties with weather related travel problems. We will also face competition for room blocks from non-government conferences at winter destinations (winter sports and sun areas). We will shortly be asking all the membership to fill out a survey about their preferences for scheduling between Mid-Nov and February. One of the questions that we will be asking is how much you would be willing to pay out of pocket per night, if we can't get the government rate. So please be thinking about these issues.

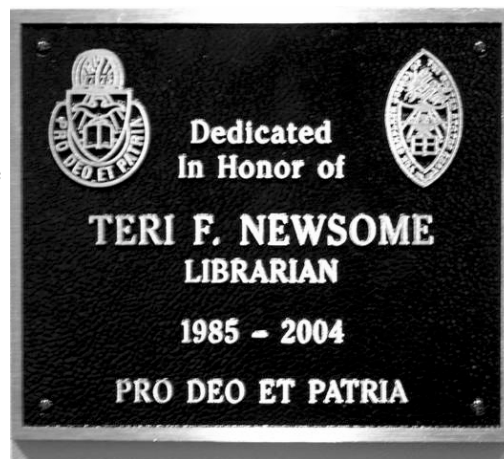
Note: MLD contracts with hotels two years out from the conference year, so the dates for 2005 and 2006 are already set and will be in the first week in December. If we make a change, the first year that we could do so would be 2007 or even 2008.

## Chaplain School Honors Librarian

By Nella Hobson, Public Affairs Office  
U.S. Army Chaplain Center & School

The U. S. Army Chaplain Center and School honored Teri F. Newsome, school librarian, who died of cancer in August of this year, by dedicating the library to her memory December 10. The poignant ceremony was a testimony to her 19 years of service to the school's library. Keynote speaker was the Army Chief of Chaplains, Chaplain (Maj. Gen.) David H. Hicks. Also in attendance were family, friends, staff and faculty and some 90 fellow military librarians.

Her husband, Rev. Dr. N. LaMonte Newsome, pastor of the Salem Missionary Baptist Church, Sumter, S.C., together with the school's commandant, Chaplain (Col.) Paul L. Vicalvi, unveiled the bronze plaque honoring Mrs. Newsome. The plaque now pays tribute to her dedicated service as it graces the entrance to the library.



(Continued on page 4)

**Award Nominations** *(Continued from page 1)*

A written statement of contributions, not to exceed 250 words, must accompany nominations submitted to the committee. The nominations are evaluated based on the special nature of the contributions and the benefits realized by the Military Librarians Division.

Nominations must be submitted using the online form which can also be emailed, mailed or faxed to:

Alta Linthicum  
6604 Lamont Dr  
New Carrollton, MD 20789  
PHONE: 1-301-552-1846  
FAX: 1-202-685-2834 (Attn: Pat Alderman)  
altaroge@erols.com

**WHAT**

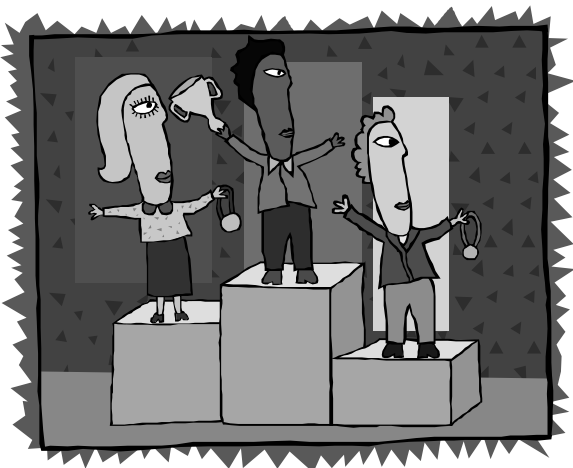
The **MLD Distinguished Service Award** was first awarded in December 1999 at the MLD Workshop in Williamsburg, VA. It recognizes a MLD member for outstanding and sustained contributions to MLD. The award consists of a certificate of achievement and/or a presentation gift. Nominees must be members of the Military Librarians Division. Membership eligibility of the nominees will be verified.

**WHEN**

Awards are presented annually at the Special Libraries Association Annual Conference and/or at the Military Librarians Workshop Business Meeting.

Congratulations again to past winners: Tanny Franco (2004); Sharon Lenius (2003); Joan Buntzen, BJ Fox, Laurie Stackpole (2002); Barbara Wrinkle (2001); Marcia Hanna (2000); Bonnie Davis, Carol Jacobson (1999)

Don't forget--**The deadline for nominations is Friday, 1 April 2005.**

**Chaplain School** *(Continued from page 3)*

The standing-room only crowd heard and responded to the accomplishments of the beloved librarian as remembered by Chaplain Hicks. "The research library that we dedicate to Teri Newsome today marks the first in Chaplain Corps history that a building or wing has been dedicated to a Department of the Army Civilian," he said. "It is an honor well deserved. She will be remembered every day that the Chaplain School is open."

Teri Newsome began her government service in 1982 as a library intern at Fort Monroe, Va. For her next position, she transferred to the Fort Jackson, S.C. library in 1984. In December of 1985, she accepted the job as librarian at the Chaplain School, then located at Fort Monmouth, N.J. When the school moved to Fort Jackson late in 1995 (as a result of BRAC 93), she moved with it, returning to Fort Jackson after more than 10 years.

"When Teri arrived at the Chaplain School, most of the books were uncataloged and were still in stacks in the back rooms. There were books that hadn't even been unpacked from a move several years before," Hicks noted. The library now boasts some 35,000 volumes and hundreds of other reference items and the latest in computer technology.

In 1990, within five years of Teri's arrival to the Chaplain School, the U. S. Army Training and Doctrine Command recognized and awarded the Chaplain School library as the best in TRADOC. Out of 26 Army Service Schools, the Chaplain School library and Teri Newsome were given that honor - the Commander's Award for Excellence!

Rev. Dr. Newsome expressed his gratitude to the Chief and the Commandant for the honor bestowed on his beloved wife. He mentioned personal anecdotes demonstrating how his wife loved the Chaplain School, the library and the students she served each day. He told how when they would get to take a vacation, Teri would bring a stack of books and other items along with them, always thinking of the library.

He mentioned that Teri would always be striving to make the library better - what could she do or what could she order to improve the capabilities of the library - for the chaplains, chaplain assistants and others who visited and worked in the library every day.

The Chief concluded his remarks by stating, "A strong library is a cornerstone to any institution of learning and any educational process. For the loyal, faithful and magnificent service of Teri F. Newsome to this library, we dedicate it to her memory and in her honor - for the advancement of learning, for the decades to come."





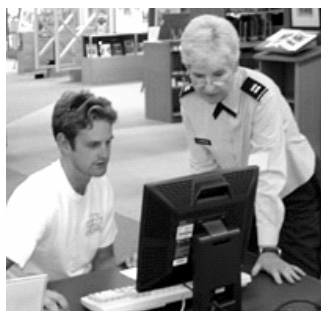
## MLW 2004 Tours in Charleston

By Barbara Lupei, Technical Information Specialist,  
NAVAIR Weapons Division Technical Library,  
China Lake, California

One of the highlights of MLW 2004 was the "Charleston Program and Tour." My colleague Mara Bowen and I had the opportunity to join a large group of military librarians on the tour bus and spend a day in Charleston, South Carolina.

Our first stop was at The Citadel, a state-sponsored comprehensive military college. Our tour started at the Daniel Library, where we immediately noticed that the librarians wear Army uniforms — even though they are not military librarians! CPT Kathleen Turner explained to us that the uniform puts them on an equal footing with the professors and administrators, which comes in handy on joint committees. Students saluted CPT Turner as we toured the parade grounds and a dormitory courtyard. The campus resembles a fortress, with ramparts around all of the buildings, cannons on the parade grounds, and the students in uniforms. About one third of the graduates go on to join the military.

Daniel Library entrance



A librarian assists a student with the OPAC. The student is in civilian attire. The librarians are not allowed to wear their uniforms off-campus.

*Photo from The Citadel's  
web site: <http://www.citadel.edu/>*



The military librarians gathered in the rare books room of the Daniel Library, where snacks were served.

The library is decorated with several large murals depicting historic battles. There are also several display cases filled with miniature replicas of battles.

We also toured The Citadel Museum, directed and operated by Jane Yates. Hired in the early '90's, Yates transformed a haphazard collection of war memorabilia into a fascinating museum that features the history of The Citadel from its founding in 1842 to the present. The past is brought to life by combining photographs from the college archives with exhibits and biographical sketches. In order to display cadet uniforms from the 1840's, Yates had to order child-sized manikins because adults were quite a bit smaller in those days.



Summerall Chapel was decorated for Christmas.



The parade grounds are surrounded on all sides by white buildings topped with turrets and ramparts.

The tour of the Citadel was so interesting, we lingered there longer than we should have — even though we were all anxious to get to the historic area of Charleston to do some shopping and sample some low-country seafood!!

The military librarians went their separate ways once we reached the historic area of Charleston. Most went looking for a good place to eat, but I was distracted by a charming little jewelry store called Handpicked.

*(Continued on page 9)*

## Nominations are open for three elected positions on the Division Executive Board

by Tracy Landfried

Note: SLA has decided to run its fiscal year concurrent with the calendar year. At the Tampa Leadership Summit (January 2005), SLA announced the Association year will run concurrent with the calendar year beginning in 2007. That means that Division Officers elected for next year will actually serve 6 months longer than previous officers in those positions. Their terms will end in December 2007, instead of July 2007, for 2 year terms; and December 2008 for three year terms.

1. Division Chair-elect (1 July 2005-31 Dec 2008) becomes Chair in January 2007 and is responsible for the June 2007 division programs and board meetings in Denver, CO (3-6 June 2007), and the Executive Board meetings at MLW 2006 in San Antonio.

The Division Chair-elect will attend the following SLA and MLD meetings:

MLW 2005 – Las Vegas, NV, December 2005;

SLA winter 2006 – TBA;

SLA annual – Baltimore, June 2006;

MLW 2006 – San Antonio, TX, December 2006;

SLA winter 2007 – TBA;

SLA annual 2007 – Denver, CO, June 2007.

This year's nominee should attend (as Past Chair) the SLA annual meeting in Seattle 2008 and the MLW 2008 (TBA).

2. Director-at-large (1 July 2005-31 December 2007) works with the Chair-elect and will be the primary planner for content of division programs and scheduling networking events and board meetings at the SLA annual conference in Denver, June 2007.

The Director-at-large will attend SLA conference planning meetings at the winter leadership summit and annual SLA conference and should attend Executive Board meetings at MLW.

TBA-January 2006; June 2006-SLA Annual conference-Baltimore; December 2006-MLW 2006-San Antonio; TBA-January 2007; June 2007-SLA Annual conference-Denver; TBA-MLW 2007.

3. MLW Director for Navy/Marine Corps (1 July 2005 – 31 December 2007). Finds a Navy or Marine Corps host for the next Navy rotation of MLW. Should attend the following Executive Board meetings: June 2006-SLA Annual conference-Baltimore; December 2006-MLW 2006-San Antonio; June 2007-SLA Annual conference-Denver; TBA-MLW 2007.

Elections are held in June 2005, at the annual conference in Toronto, Ontario, Canada. You need not be present to be

elected!

Officers elected in June take their office on 1 July 2005. There is usually a "transition board meeting" held to facilitate the transfer of files between outgoing and incoming officers, including Committee Chairs. File transition can be done via mail.

We have already asked several potential nominees to consider the position of Chair-elect. We are still looking for nominees for Director-at-large and the MLW Directors for Navy/Marine Corps and DOD.

The Military Librarians Division is an all-volunteer organization. We need volunteer leaders to accept the challenges ahead. Please contact Patricia Alderman, Nominations Chair, to volunteer for the elected Executive Board of the Division. Alderman's contact information may be found on the Mem-



## MLW 2004 Report

by Tracy Landfried

Army, Navy, and Air Force meetings were held before/after the workshop. Throughout the three days of the workshop presentations by the Army, and Air Force Librarians, a representative of the Consortium of Naval Libraries, the Executive Director of FLICC, and a DTIC representative provided informative briefs on activities, successes and problems within their organizations.

Greta Marlatt, our MC for the conference, kept the action moving, and during the transition times between speakers, regaled the participants with interesting bits of information and trivia, which all enjoyed. Thanks to her for keeping the proceeding on an even keel.

Here are some highlights of the presentations.

### DAY ONE:

Our first speaker was Dr. Frank Horvath from the DoD Polygraph Institute and Fort Jackson, who gave us an overview of the mission and history of the organization we would be visiting later in the conference.



Charles Bierbauer

*Photo from Premier  
Speakers Bureau.*

Charles Bierbauer, our keynote speaker, is Dean of the College of Mass Communications and Information Studies, which includes the School of Library & Information Science and the School of Journalism & Mass Communications, University of South Carolina.

(Continued on page 7)

**MLW 2004** (Continued from page 6)

DEDICATION DAY AT FAITH CABIN

This photo was taken in 1932 at the dedication of the first Faith Cabin Library in Saluda County, South Carolina.

Photo from: [www.libsci.sc.edu/histories/](http://www.libsci.sc.edu/histories/)

Dr. Robert Williams, the luncheon speaker told us the story of the Faith Cabin Libraries in South Carolina from 1933-1961. Few of us knew the fascinating story of the Faith Cabin Libraries. In 1932, Willie Lee Buffington dedicated the first Faith Cabin Library in Saluda County. Eventually 26 Faith Cabin Libraries were established in South Carolina and 50 were established in Georgia. See <http://www.libsci.sc.edu/histories/aif/aif08.html> for additional information.



Janice LaChance  
Photo from [www.opm.gov](http://www.opm.gov)

Janice LaChance, Executive Director SLA, (former Director, OPM, during Clinton administration) spoke on the State of the Profession. She sees a global community of Information Professionals that is growing and thriving as well as looking beyond the physical library and into the core business function of the organizations they represent.

LaChance told us to create a compelling vision or image of the future and work for it. She said our vision should be our desired outcome for ourselves, and our corporation or organization. To be leaders, we must get out of our comfort zones. Too many librarians have myopia: we tend to maintain a focus on the trees instead of the forest. We need to see the forest and the trees. We need to join committees in our organizations and our professional associations. We need to anticipate the end-user experience and continually challenge how things are done in our organizations.

Check out revised SLA Competencies (revised in 2003.) <http://www.sla.org/content/learn/comp2003/index.cfm>

Panel on Wireless Technologies – Beaming It To the Users - with R. James King, NRL; Judit Sedillo, NPS; and LTC Clifton Poole, NDU.

Naval Research Laboratory deployed 50K Radio Frequency Identification Devices (RFID) to book collection in 2004. RFID allows shelf-reading, handles holds, checks for weeding candidates, and locates miss-shelved, or “missing” material. With a handheld reader staff can create a triage cart to carry materials for processing, re-shelving, or holds for users.

Naval Postgraduate School has found that in deploying a wireless network, the Public services/Library circ desk staff,

who are more visible to the public than the Help Desk staff, becomes the first line of defense. Library Circ Desk personnel must get trained and/or get help desk personnel to sit in the public area also. NPS found that complaints included non-coverage and bandwidth hogging (i.e. users downloading anything). The library suffered cascading support needs (printing from laptops, etc.) and missing network cables. Users like wireless and do not want to give it up. They want it to work as fast as desktop access – and it does not.

Government agencies can institute a wireless network if they can make a strong business case for it. NIST SP 800-48, Implementing Secure Wireless Network is the guide to use. Wireless network managers must be diligent in keeping Hot Spots secure. Sedillos recommended ReefEdge as a good technology for securing wireless.

**DAY TWO:**

Panel on Virtually There: Virtual Reference Service - with Paula Rumbaugh from OCLC, Jennifer Harbster, Library of Congress Science Reference Librarian, and Jean Conrad from NOAA.

Paula Rumbaugh discussed using QuestionPoint as a reference management tool focusing on service history, which tracks the QuestionPoint lifecycle of: Receive, Assess, Answer, Follow-up, Publish, File, and Evaluate. For resources, see <http://www.Questionpoint.org>.

Jennifer Harbster, who does the wonderful Everyday Mysteries on the Library of Congress website, discussed her techniques and processes for creating this site: Checkout Everyday Mysteries at: <http://www.loc.gov/rr/scitech/mysteries/> See also the Science reference site at: <http://www.loc.gov/rr/scitech/>

Jean Conrad discussed issues and problems with communication in establishing a reference service outside of an individual agency or across agency boundaries, specifically developing a Department of Homeland Security Reference Service.



Judy Russell

Photo from <http://www.gpoaccess.gov/jrussell.html>

Judy Russell, Superintendent of Documents, USGPO, discussed The Collection of Last Resort/How to Authenticate Government Documents. There are major transformations and strategic planning going on in GPO. Uncertainty is empowering as it forces us to discover and embrace new skill sets and this is happening at GPO. GPO's goal is to create a national bibliography of US government documents, including not just those in their collection, but government documents that don't meet GPO collection mandates but are still valuable resources. One of GPO's major challenges is locating and authenticating “born digital” documents that don't go through normal printing channels, where GPO traditionally received and authenticated documents for the collection. They

(Continued on page 8)

**MLW 2004** (Continued from page 7)

are working to determine how to watermark digital documents so that they cannot be changed and users will know that they are seeing the original government document.

**DAY THREE:**

Panel on SIRSI Hyperion - with Mary Barravecchia, Naval Undersea Warfare Center (NUWC), and Ann Cashin, Naval Explosive Ordnance Disposal (EOD) Center. Hyperion is SIRSI's digital media archive. It allows non-print media to be cataloged and accessed via the electronic catalog.

NUWC has added audio from World War II submariner's training: both natural and manmade sounds. NUWC gets Reprint Reports on agency patents, conference papers, and journal articles and uses Hyperion to provide complete text and graphics of these resources. Return on investment savings include time delays removed, reproduction costs removed, and storage requirements diminished.

The Explosive Ordnance Disposal taxonomy was created with SIRSI Hyperion Digital Media Archive strategy session.

Hyperion's value includes providing quick access to digitized copies while preserving the hardcopy for posterity, providing standardized PDF versions of documents rather than multiple file formats, and enabling users across the enterprise to share what they are working on.

Human Computer Interaction – Jim Ungar, Dudley Knox Library, Naval Postgraduate School (NPS).

Unger developed taxonomy to make NPS web pages user friendly and useful for end-users. Lessons learned include:

A good taxonomy -

- Improves search and discovery for users
- Organizes website content
- Provides keyword metadata for search
- Provides structure for site navigation
- Standardizes nomenclature within context
- Paves the way for interoperability.
- Develops a future platform for information sharing.

Websites should help end-users with real business

Website re-design is not a quick process.

He recommended some model sites:

<http://www.forrester.com/find> - 7 facets / 100 items

<http://www.Epicurious.com> - excellent recipe for taxonomy design.

**Awards / Gifts / Thank yous**

Carol Ramkey – Division Chair

Marybeth Dowdell – Treasurer – Registration

Candy Parker – Registration

Greta Marlatt – Master of Ceremonies

Genny Arledge – Local Host

Sharon Lenius & Wendy Hill – Division Resources Co-Chairs

Jim Dorsey and Sandy Scroggs – Website

Connie Wiley – Planning  
Carol Jacobson – Planning  
Tracy Landfried - Timekeeper

**THURSDAY AFTERNOON:**

MLW participants traveled to Fort Jackson, where they attended a beautiful and moving dedication of the US Army Chaplain's School Library to Teri Newsome, long-time Director of the library and original host of MLW 2004, who passed away this past year. Then we had an informative and fascinating tour of the little known DoD Polygraph Institute.

**GUIDELINES FOR COMMITTEE ANNUAL REPORTS**

Military Librarians Division, SLA

Each committee Chair is to forward a written report to the Division Chair by April 1.

**FORMAT OF ANNUAL REPORTS****1. EXECUTIVE SUMMARY**

Begin your report with an executive summary that provides highlights of the committee's accomplishments during the year. The summary will be used to write the Division's annual report to the Association and may be published in *THE MILITARY LIBRARIAN* either intact as written or excerpted.

**2. COMMITTEE MEMBERSHIP**

List members and year appointed to the committee.

**3. ACTIVITIES**

List and elaborate upon activities undertaken by the committee during the year. This will include ongoing projects, new initiatives, and one-time efforts.

**4. BUDGET INFORMATION**

Indicate costs incurred by the committee that were charged to the Division. It is also helpful to indicate what types of expenses were absorbed by committee members and/or their institutions, such as telephone charges, postage, printing, etc. This section will not serve as a substitute for budget information that is requested by the Treasurer.

**5. RECOMMENDATIONS**

The committee should provide recommendations for changes in procedures, projects, goals, or other information that will be useful for future committees. Since further action may be appropriate, each recommendation should be made as a separate point, e.g. a bulleted format.

**6. ADDENDA**

As needed, other information may be appended to the report, including results of surveys, documents, etc.



**Tours** (Continued from page 5)

Street scene in historic Charleston.

After Mara and I made purchases there, we wandered around and ended up eating lunch on the patio of a charming Irish pub.



The menu at Tommy Condon's Pub includes dishes made from local seafood in addition to their Irish stew and imported ales.

After lunch we browsed through the Old City Market, a series of open-air sheds where vendors and artisans sell sweetgrass baskets, jewelry, taffy, spices, clothing, photos, prints, and many other wares. At that point I quit taking pictures and just soaked up the atmosphere. Once we were all back on the bus we enjoyed seeing what other people had purchased!

This trip was sponsored by Landmark Audiobooks. Patrick Deering even provided cold water (*needed*) and chocolates (*coveted*) on the return trip. He also gave away his sample large-print books, audiobooks, music CD's, and DVD's. Many thanks to Patrick, Landmark Audiobooks, and the MLW 2004 Program Committee for coordinating this memorable tour. **It was a great day!**

Learn more about The Citadel and Daniel Library at <http://www.citadel.edu/>. More information on Charleston is available at the Charleston Visitors Bureau site at <http://www.charlestoncvb.com/>.

*Photos by Barbara Lupei unless otherwise noted.*

**Robert W. Severance (1907 – 2005)**

Robert W. Severance died on January 12, 2005, after a brief illness. He was 97.

Mr. Severance had a long and remarkably productive career that began in the depths of the depression, spanned both World War II and the Korean Conflict, and ended on the day Richard Nixon left office in August 1974.

A 1928 graduate of Furman University (A.B.) and the University of Virginia (M.A. 1929), Mr. Severance obtained a B.S. in Library Science from George Peabody College in 1933. His first professional position was as a department head at the Knoxville (Tennessee) Public Library, 1933-1934. Subsequently, he held administrative posts with the libraries at North Carolina State University (Assistant Director, 1934-1936), Stetson University (Library Director, 1936-1940), and at Baylor University (Dean, 1940-1953). During the war years, Mr. Severance served with the US Army Air Corps (1943-1945) and was recalled during the Korean Conflict for service with the USAF from 1951-1953. After his return from this second tour of active duty, Mr. Severance was Deputy Director of the Pentagon Library (1953-1956), Assistant to the Director of the National Library of Medicine (NLM), where his main responsibility was planning the (then) new NLM Library building. In 1957 Mr. Severance was named to succeed Dr. Jerrold Orne as Director of the USAF Air University Library, a position he occupied with distinction until retirement in 1974.

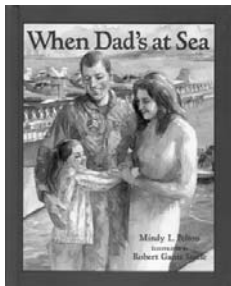


**December 5-9 at the  
Riviera Hotel**

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## SEPARATION – A UNIVERSAL EXPERIENCE

By Rebecca Sims, Library Director, Offutt AFB, Nebraska



Mindy Pelton's book "When Dad's at Sea" is a realistic and straightforward story of a young girl's thoughts and feelings when her father deploys. While the father is a U.S. Naval aviator, Emily's experiences are universal for the separation of any family member for any reason.

The story includes several good suggestions for things to do during a separation so the family feels closer. Emily and her parents make a paper chain with each link representing one day her father will be gone; once he leaves, she tears off one link each day. She and her mother eat certain meals when they know her father will ("Taco Tuesdays"), and they keep in touch via a video and phone calls from Dad and emails back and forth which are available to families in all of the U.S. military services. The importance of finding peers is expressed when Emily finds a friend in the new girl down the street whose father is also deployed.

The illustrations, by Robert Gantt Steele, are gentle watercolors that convey the emotions of all of the family members. There are excellent extra touches, such as the shelves of dolls from foreign lands in Emily's room, implying that this is not the first separation this family has been through.

Structurally, the story flows well, punctuated by the normal reactions young children have to this type of disruption. Fear, anger, sadness and eventual acceptance are all included, as well as the joyous reunion when the ship returns. Having been through this experience as a military spouse, I found tears welling up several times in sympathy.

Written to be read to the 4-7 age group, the text would be difficult for most children that age to read by themselves. After having the story read to them, though, they can review it on their own through the beautiful illustrations. This book can help children identify their confusing emotions, sparking discussions to help them deal with the family separation. A high circulation book for this Air Force general library.

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