



The Military Librarian

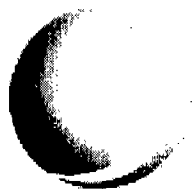
The Newsletter of the Military Librarians Division
of the Special Libraries Association

VOLUME 47, 3

FALL 2002

Inside this issue:

Exec Board/Committees	2
Your New Editor	3
MLD Future Directions	3
Timeline for Change	4
MLW 2002 Daily Schedule	5
Websites and Tips	6
New Members List	7
MLD Transition Bd Minutes	8
Write for the Military Lib.	11
MLD List SLA-DMIL	12



Special Libraries
Association

MLD Celebrates 50th Anniversary

By Sharon Lenius, Immediate Past Chair

In 2003 the Military Librarians Division will be 50 years in existence. During those 50 years there have been innumerable changes.

Working with the military services and DOD, the Division Members have always striven for excellence in service for its customers. Now it is time to celebrate this occasion with a year-long party. Keep tuned to the SLA-DMIL Discussion List and the MILITARY LIBRARIAN for other announcements.

As you may have noticed from the SLA-DMIL Discussion List that Tanny Franco manages so very well, there is a

call for members to step forward for a 50th Anniversary Task Force. Currently serving on the Task Force established by Suzanne Ryder are: Ann Cashin, Lynne

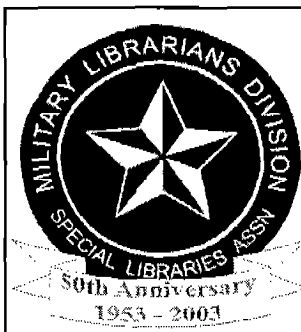
Tobin, Sharon Lenius and Pat Liquori. A couple more people are needed.

Please contact Sharon Lenius at 703 601-2710 or DSN 329-2710 or by e-mail at sharon.lenius@ngbcio.ngb.army.mil.

Some special plans are already underway:

1.) To let the leadership of SLA know we are celebrating our 50th Anniversary, we will have a Birthday Cake at the Winter Meeting in New Orleans, January

See SLA 2003, page 5



Column from the Chair

By Suzanne M. Ryder, MLD Chair

I have enjoyed attending conferences, workshops and professional meetings for many years.

Along the way, I have made many important contacts and learned a great deal that has helped me in my career. Like many attendees, I never thought about the logistics involved in organizing and running a major conference or workshop. I just thought about how attending the conference or meeting might help me. I was much more concerned about getting my requests approved and my

travel orders cut before the discount registration rates expired and the affordable hotels were filled. I had it pretty easy!

This past year has been a real eye opener for me. I had an opportunity to see how much work goes on behind the scenes at SLA, at the division, chapter, and executive levels. I also saw how much time and effort goes into canceling a workshop in the wake of unforeseen circumstances.

See From the Chair, page 10

Executive Board Members and Committees of the MLD

OFFICE	NAME	EMAIL	TERM			
MLD Chair	Suzanne Ryder	suzanner@library.nrl.navy.mil	2002-2003			
Chair-elect	Patricia Alderman	aldermanp@ndu.edu	2002-2003			
Secretary	Diane Schnurrrusch	dschnurr@dtic.mil	2002-2004			
Treasurer	Claudia C. Tavares	tavaresc@dpg.army.mil	2000-2004			
Director at large	Tanny Franco	tfranco@dtic.mil	2001-2003			
Director at large	Carolyn Eaton	eatonck@navair.navy.mil	2002-2004			
Immediate Past Chair	Sharon A. Lenius	Sharon.Lenius@ngbcio.ngb.army.mil	2002-2003			
Air Force MLW Director	Carol A. Emery	carol.emery@langley.af.mil	2000-2004			
Army MLW Director	Bohdan Kohutiak	kohutiak@carlisle.army.mil	2001-2004			
Navy/Marine MLW Director	Sandra Bradley	bradleysc@navair.navy.mil	2002-2004			
DoD MLW Director	Carol Jacobson	cjacobso@dtic.mil	2002-2003			
Navy/Marine MLW Director	Sandra Bradley	bradleysc@navair.navy.mil	2002-2003			
<table><tr><td>Archivist Committee Chair Joan Phillips joan.phillips@maxwell.af.mil Awards Chair Addie Ross Addie_Ross@rl.fws.gov Bylaws Committee Chair Janice Pepper pepperje@tecom.usmc.mil Discussion List Moderator Tanny Franco tfranco@dtic.mil MLW 2002 Host Carol Ramkey ramkeyce@mcu.usmc.mil MLW 2003 Host Sarah Mikel mikels@ndu.edu</td><td>Membership Committee Connie Wiley, Chair cwiley@dtic.mil Vacant, Air Force Rep Kathleen Heincer, Army Rep Heinckl@hqda.army.mil Janice Pepper, Navy/Marine Rep pepperje@tecom.usmc.mil Vacant, DoD Rep Nominating Committee Chair Tracy Landfried tlandfri@arl.army.mil Publications Committee Tracy Landfried, Editor tlandfri@arl.army.mil Pat Alderman, Webmaster (MLD) aldermanp@ndu.edu</td><td>James C. Dorsey, Webmaster (MLW) jdorsey@dtic.mil Teri Newsome, Layout (Current Issue) newsomet@usachcs.army.mil Lynne Tobin, Layout tobinl@nima.mil Resources Wendy Sayles Hill whill@dtic.mil Strategic Planning Committee Chair Tracy Landfried tlandfri@arl.army.mil <hr/>Disclaimer: "Special Libraries Association assumes no responsibility for the statements and opinions advanced by the contributions to the Association's publications. Editorial views <u>do not necessarily represent the official position of Special Libraries Association.</u>"</td></tr></table>				Archivist Committee Chair Joan Phillips joan.phillips@maxwell.af.mil Awards Chair Addie Ross Addie_Ross@rl.fws.gov Bylaws Committee Chair Janice Pepper pepperje@tecom.usmc.mil Discussion List Moderator Tanny Franco tfranco@dtic.mil MLW 2002 Host Carol Ramkey ramkeyce@mcu.usmc.mil MLW 2003 Host Sarah Mikel mikels@ndu.edu	Membership Committee Connie Wiley, Chair cwiley@dtic.mil Vacant, Air Force Rep Kathleen Heincer, Army Rep Heinckl@hqda.army.mil Janice Pepper, Navy/Marine Rep pepperje@tecom.usmc.mil Vacant, DoD Rep Nominating Committee Chair Tracy Landfried tlandfri@arl.army.mil Publications Committee Tracy Landfried, Editor tlandfri@arl.army.mil Pat Alderman, Webmaster (MLD) aldermanp@ndu.edu	James C. Dorsey, Webmaster (MLW) jdorsey@dtic.mil Teri Newsome, Layout (Current Issue) newsomet@usachcs.army.mil Lynne Tobin, Layout tobinl@nima.mil Resources Wendy Sayles Hill whill@dtic.mil Strategic Planning Committee Chair Tracy Landfried tlandfri@arl.army.mil <hr/> Disclaimer: "Special Libraries Association assumes no responsibility for the statements and opinions advanced by the contributions to the Association's publications. Editorial views <u>do not necessarily represent the official position of Special Libraries Association.</u> "
Archivist Committee Chair Joan Phillips joan.phillips@maxwell.af.mil Awards Chair Addie Ross Addie_Ross@rl.fws.gov Bylaws Committee Chair Janice Pepper pepperje@tecom.usmc.mil Discussion List Moderator Tanny Franco tfranco@dtic.mil MLW 2002 Host Carol Ramkey ramkeyce@mcu.usmc.mil MLW 2003 Host Sarah Mikel mikels@ndu.edu	Membership Committee Connie Wiley, Chair cwiley@dtic.mil Vacant, Air Force Rep Kathleen Heincer, Army Rep Heinckl@hqda.army.mil Janice Pepper, Navy/Marine Rep pepperje@tecom.usmc.mil Vacant, DoD Rep Nominating Committee Chair Tracy Landfried tlandfri@arl.army.mil Publications Committee Tracy Landfried, Editor tlandfri@arl.army.mil Pat Alderman, Webmaster (MLD) aldermanp@ndu.edu	James C. Dorsey, Webmaster (MLW) jdorsey@dtic.mil Teri Newsome, Layout (Current Issue) newsomet@usachcs.army.mil Lynne Tobin, Layout tobinl@nima.mil Resources Wendy Sayles Hill whill@dtic.mil Strategic Planning Committee Chair Tracy Landfried tlandfri@arl.army.mil <hr/> Disclaimer: "Special Libraries Association assumes no responsibility for the statements and opinions advanced by the contributions to the Association's publications. Editorial views <u>do not necessarily represent the official position of Special Libraries Association.</u> "				

Introducing Your New Editor



Tracy Landfried, a reference librarian at the U.S. Army Research Laboratory, Aberdeen Proving Ground, Maryland, has been a member of the Military Librarians Division for fifteen years. She has been Membership Chair, served on the strategic planning committee, and written for the newsletter. She was elected Division Chair in June 1999 for the Association year July 2000 - June 2001. She served as the Nominations Chair for the recent Officer elections.

She can be reached at <tlandfri@arl.army.mil> or 410-306-0626, DSN: 458-0626.

She follows a long line of illustrious editors, including the most recent, Lynne Tobin, NIMA. Landfried knows she has high standards to meet. Please help by sending information to her. The newsletter is always seeking articles of interest to Division members: conference reports; program notes; membership news including job changes, promotions, awards, retirement; library renovations; how-to-do-it (justify travel, budget, copier, furniture, electronic journals; prepare for disaster; survive your first year or next job change) articles for Army, Navy/Marine Corps, Air Force librarians (or Defense contractor counterparts), book or website reviews. If you do not feel comfortable writing an article, send the bare bones information and point of contact information and we will find a volunteer to contact you and write the article.

This will be the last paper issue of *The Military Librarian*.

Contact the editor immediately if you cannot access an electronic copy. If you are on the Division discussion list, you will get an email notification when the first electronic issue is available. If you do not wish to join the discussion list, check out the Division

website periodically for the next newsletter.

The Division newsletter is going completely electronic [following the example of many SLA chapters and divisions] with the next issue. — Tracy. ||

MLD Future Directions

by Sharon Lenius



September 11, 2001 is a seminal moment in world history.

Nothing will ever be the same, for the United States of America, for the American Defense Community, for the Military Librarians who support DOD enterprises.

Maybe this is the time for the Military Librarians Division to reach out to those professionals in the Federal Agencies, State Governments, Municipal Governments, International Governmental Agencies, and International Governments within the Special Libraries Association to unite as one Division. There are many benefits to such a union for all involved. Areas of common concern are:

- Wages/Grades - a relatively level "playing" field,
- Job Descriptions emanating from one general sources with a set of standards
- Shared organizational situations
- Shared challenges - A-76

Within the ranks of Military Library Professionals, reduction in a variety of resources --- funding, staffing, facilities, and materials budgets are the norm. And much of this was seen BEFORE 9/11. Within the Military Librarians Division there has been a slow attrition of members as people retire; leave the profession or DOD; library closures...all have led to a reduction in MLD Membership despite the good offices of our past and current Membership Chairs. Many discussions are initiated about the graying of the government workforces in general and at

least Federal Government-wide, this is entirely true. The average age for a Federal Librarian in the GS 1410 series is 48. At a recent Army Library Conference a good two-thirds of those present raised their hands when asked if they would be retirement eligible within 5 years. Just looking around that room at the library leaders and the experienced librarians who could and most probably will retire was rather breathtaking.

A Government Libraries & Information Centers (GLIC?) entity within SLA makes sense in many ways:

- Increase in numbers of a Division members
- Increase in opportunities - training, inter-agency collaboration, consultation
- Increase in knowledge and sharing of new resources in a more timely manner ... And many other advantages

What would this mean for the current Military Librarians Division? It would probably mean that the MLD as we know it would become part of a larger, stronger Division within SLA. The successful model within SLA for such a venture would be something like the Information Technology Division (ITD) which has several Sections or Subunits under the ITD umbrella. These Sections work within the IT Division, however their focus for programs and events is slightly different. So it could be with a Government Libraries & Information Centers division.

What would MLD bring to the table in a new, united division?

- Experience in collaboration among a variety of agencies in the very "jointness" of MLD
- Experience in leadership at the Division level within SLA
- Experience in providing an on-going training workshop
- Experience working within a Chapter as the Military Librarians Group functions within the DC Chapter of SLA. More of these kinds of Government Groups could be established.

See MLD Future Directions, page 4



Timeline For Change

By Sharon Lenius

The Military Libraries Division Members will be given the opportunity to discuss, debate, and ultimately vote on whether MLD would morph to a Government Libraries Division within SLA. At the MLD Board Meeting in July 2002, there was discussion about working closely with other US Federal libraries. Many of us are already doing that kind of coordination. This would make the Division very like what has been done within the American Libraries Association with the merger of the Armed Forces Libraries Roundtable and the Federal Libraries Roundtable --- FAFLRT

This is where we need to consider that SLA is an international association reaching out to information professionals around the world and across cultures. By bringing in librarians and info workers who have not traditionally thought of themselves as government employees of any state, county, or municipal entity anywhere in the world, we will be giving them and us a wider network of contacts. We can expand our ability to communicate with other government workers. MLD members have a lot of experience in dealing with a big bureaucracy. There are more Military Librarians working for the United States Government than there are trained information professionals in most developing countries. Do we want to leave them behind?

A Government Division within SLA offers an opportunity to many people. It will be up to you to consider whether this will be accomplished. Here is what the MLD Board would like to do:

- 1.) This notice in the MILITARY LIBRARIAN
- 2.) Further discussion on the SLA-DMIL Discussion List
- 3.) Quick survey of members via e-mail
- 4.) Discussion at MLW, 2002, report on survey/

Discussions

- 5.) Send out ballots via first class mail to all MLD Members, Jan 2003
- 6.) Receive ballots, report to Membership and SLA, Feb 2003
- 7.) If proposal to expand to Government Division is accepted by MLD Members
 - a. Establish a Transition Task Force with a changeover date of 1 Jul 2004.
 - b. Work to recruit government members to current MLD
 - c. Establish a Military Libraries Section (MLS!) section within a newly forming Division. We (MLD Members) would be writing the rules.
- 8.) If proposal to expand denied....Continue with business as usual.

It is up to Military Library Division members to consider what is best for them personally, and for the greater good we can do for all government information professionals in all forms of government.

Special Libraries Association would be delighted to welcome a new, strong division with proven leaders and insightful thinkers at its base. MLD can be that group. □



NOTICE TO ALL MEMBERS

The Military Librarian is going electronic starting with the next issue.

Current issues are posted to the web, but this will be the last paper issue.

Contact the Editor, Tracy Landfried, (tlandfri@arl.army.mil, 410-306-0626 / DSN 458) if you cannot access an electronic copy. A copy will be printed and mailed to you.

Please provide your email address to the Membership Chair, Connie Wiley, (cwiley@dtic.mil, 703-767-9112 / DSN 427) if you wish electronic notification with link to the electronic copy when it is available. □

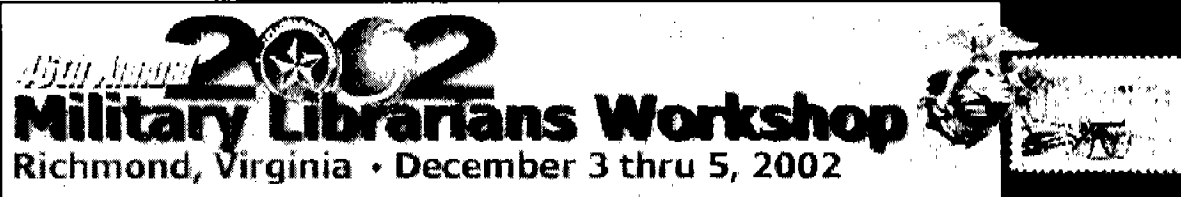
MLD Future Directions, from page 3

- Experience with Government Relations.....we Are the Government Relations!

Would MLD still be able to have an Annual Military Librarians Workshop? Very probably so....and it would be stronger because other government people would be focused on many of the same issues addressed by MLW and more readily join with an MLD subunit for training. What about MLD Awards? Still a viable idea. And MLD sub-unit members could probably compete quite handily within a Government Libraries arena!

What about our identity as Military Librarians? Many of you know the story of the ALA AFLRT and FLRT now know as FAFLRT (and may be members), the union of the Armed Forces and Federal Libraries Round Table as a single unit. There is still lingering resentment concerning the Armed Forces retaining their almost separate identity. After all, comment the former FLRT members, we're all Federal professionals! For this and several other reasons, a brand new Division name makes sense.

Think about this "unthinkable thing," a union that will bring strength, recognition and increase your circle of fellow professionals. If this is the "unthinkable thing" for you, work to increase MLD Membership across DoD. Work to strengthen the Division. Step forward, volunteer for elected office, for Committee positions. Use your energy in a positive manner. But consider the union of government libraries and how, together, we could bring additional energy and enthusiasm to a Division and to the Special Libraries Association. □



MLW Daily Schedule:

Go to www.dtic.mil/mlw/2002 for the most current schedule

Monday, Dec 2, 2002 (Pre-Workshop Activities)

0800-1630 Service Meetings
 1100-1600 Vendor Exhibit Set-Up
 1300-1700 Workshop Registration
 1700-1900 Welcome Reception, Vendor Areas

Tuesday, Dec 3, 2002 (1st Day of Workshop)

0700-0900 Workshop Registration
 0730-0830 Continental Breakfast
 0730-1700 Vendor Exhibits Open
 0830-0900 Opening Remarks, Welcome
 0900-1015 Leadership and Influence (Pat Wagner)
 1015-1045 Break
 1045-1200 Leadership and Influence (Pat Wagner)
 1200-1330 MLD Business Luncheon (Hotel Buffet)
 1330-1355 FEDLINK Update (Susan Tarr)
 1400-1530 Knowledge Management as Storytelling (Michael Kull)
 1530-1550 Break
 1600-1700 Storytelling (Donna Scheeder and Janet Scheitle)

Wednesday, Dec 4, 2002 (2nd Day of Workshop)

0700-0900 Workshop Registration
 0730-0830 Continental Breakfast
 0730-1700 Vendor Exhibits Open
 0830-0845 Admin Remarks
 0845-1015 Marketing (Pat Wagner)
 1015-1045 Break
 1045-1200 Marketing (Pat Wagner)
 1200-1330 Lunch on your own
 1330-1410 Army Update
 1350-1410 Navy Update
 1410-1430 Air Force Update
 1430-1530 Library E-Measurement (Joe Ryan)
 1530-1550 Break
 1600-1700 Library E-Measurement (Joe Ryan)
 1900-2130 Holiday Party (Hotel)

Thursday, Dec 5, 2002 (3^d Day of Workshop)

0700-0900 Workshop Registration
 0730-0830 Continental Breakfast
 0830-0845 Admin Remarks
 0845-1015 Program - Strategic Planning (Pat Wagner)
 1015-1045 Break
 1030-1200 Strategic Planning (Pat Wagner)
 1200-1330 Lunch (Hotel Buffet)
 1330-1430 DTIC Update

1430-1530 Strategic Planning Lessons Learned (Sylvia Piggott)
 1530-1550 Break
 1600-1700 Strategic Planning Lesson Learned (Andrea Stewart)
 1700-1720 Closing Ceremony

Friday, Dec 6, 2002 (Post-Workshop Activities)

0730-0830 Continental Breakfast
 0830-1600 Air Force Meetings
 0900-1200 Proposed Group Tour to the State Library of Virginia

SLA 2003, from page 1

2003 MLD Board Members will be on hand to accept Special Libraries Association's congratulations! This event will be coordinated by Ann Cashin.

2.) At the SLA 2003 Conference in New York City several ideas are in the works.

a.) A no-host dinner on Wednesday evening, Jun 11, 2003 at historic Fraunces Tavern where General George Washington bid farewell to his Continental Army troops is planned. A tour of the building prior to dinner may eventuate. <http://www.frauncestavernmuseum.org/> Click Restaurant drop-down menu for views of the recently renovated dining area. Sharon Lenius working on this event.

b.) Special golf shirt with Division Logo to wear on MLD Business Meeting day.

3.) During the Military Librarians Workshop 2003, hosted by the National Defense University Library there will be an evening Reception and Special Review of the History of Military Libraries at the Navy Memorial and U.S. Naval Heritage Center. Pat Liquori and Lynne Tobin are coordinating arrangements.

As you can see, the Task Force has been working. If you would like to join this group or you have suggestions about successful anniversary celebrations, please share. This will be a fun year for MLD! □

Websites and Tips

By Marie O'Mara, DTIC

A new Web resource, Current Focus, has been created by the Defense Technical Information Center (DTIC®) in response to the events of September 11 and subsequent related occurrences. This Homeland Security site was designed to provide authoritative, timely, and accurate information about the latest critical issues affecting the United States such as homeland security, cyberterrorism and chemical warfare. Current Focus provides a unified resource that leverages the efforts of a wide range of subject matter experts, both within and outside the DTIC community.

Full-text electronic documents, links to Web resources, including media and appropriate organizational sites, bibliographic citations to copyrighted material, and items not available in electronic format are brought together at this site. Some of the topics include:

- Anthrax
- Bioterrorism
- Chemical Terrorism Defense
- Counterterrorism
- Cyberterrorism
- Emergency Preparedness
- Evacuation
- Homeland Security/Defense

As one of the Topic Editors on the Current Focus Team, I initiate my research efforts with a comprehensive search in the DTIC Web-Enabled DROLS (WED) database. To compliment my WED search, I visit Secure STINET that covers other Federal databases, Gray Literature information and International journal databases.

From there I move on to FirstGov, the new Federal Government Internet portal sponsored by GSA.

FirstGov, powered by the engine FAST, provides relevant search results from federal and state web pages on the Net. FAST has the ability to limit a search to specific State Governments, Federal Government, or both.

Clicking on the Site Map, I found the well-hidden Advanced Search template at

<http://www.firstgov.gov/fgsearch/index.jsp>

Here one can limit the search to a specific domain, or terms in the title, the URL, and/or the text.



FAST also searches for documents in various formats, to include PDF, HTML, XML, plain text, PowerPoint, Excel and Word.

FirstGov is also a gateway to Science.gov at <http://www.science.gov/>. Two major types of information are included here—selected authoritative science Web sites and databases of technical reports, journal articles, conference proceedings, and other published materials. The Web pages and the databases can be searched individually or simultaneously from the search page.

Continuing my search, I discovered some next-generation Search En-

gines that are using a new algorithm or searching technique called "clustering."

Clustering enables some Search Engines to gather results into groups around a certain theme, or in some cases just providing related keywords.

Google Sets, for instance, helps one find terms similar to those already entered allowing for more complex queries in a specific area.

<http://labs.google.com/sets>

Another discovery was Wisenut, a full-text Search Engine, which offers links to related queries and clusters results from individual sites. Instead of the usual "more results from this site" link, Wisenut lists the exact number of pages on a site that it has determined as relevant to the initial query.

<http://www.wisenut.com/preferences/preferences.html?ce=True>

Teoma has an interesting clustering technology as well. Teoma is able to refine the search and identify Expert Resources on the given subject. These sites feature lists of other relevant authoritative sites and links.

<http://www.teoma.com/>

I realize that while these Search Engines are greatly improving the search effort, they should not be used exclusively. There are many databases and resources inaccessible by Search Engines that need to be mined to round out ones searching experience but that is a topic for another day.

By the way, if you are interested in further information about DTIC's Current Focus, contact DTIC at currentfocus@dtic.mil

Please forward questions or comments to me at momara@dtic.mil □

WELCOME NEW MEMBERS!!

Connie Wiley, Membership Committee Chair

Thirty new members have chosen the Military Librarians Division since September 2002. Please welcome:

Raymond (Rick) Bogdan
Army Research Laboratory
Adelphi, MD
rbogdan@arl.army.mil

Tina Pinnix-Broome
US Air Force 89th MDG, Malcolm
Grow Medical Center
Andrews AFB, MD
tina.pinnix-broome@mgmc.af.mil

Kathleen Chee
Hawaii Pacific University
Honolulu, HI
kchee@hpu.edu

Ron Dial
Air University Library
ron.dial@maxwell.af.mil
Maxwell AFB, AL

Mary E. Dowdell
Ruth H. Hooker Research Library
Washington, DC
marybethd@library.nrl.navy.mil

Rebecca Evans (Student)
Brookfield, IL
becca_lynn@hotmail.com

Karen Filkil
US Army Research Laboratory
Aberdeen Proving Ground, MD
kfilkil@arl.army.mil

Theresa Frydryk
National Fire Protection Association
Quincy, MA
tfrydryk@nfpa.org

Pat Garman
Northrop Grumman IT
Air Force OSR
Arlington, VA
pat.garman@afosr.af.mil

Gina M. Harrington (Student)
St. Louis, MO
lkharrington@earthlink.net

Laura L. Janover
ProQuest Information and Learning
Ann Arbor, MI
laura.janover@il.proquest.com

Ronald Joe
Naval Submarine Med Research Lab
Groton, CT
joe@nsmrl.navy.mil

Wendy K. Johnson
Student
Annandale, VA

Judith Levy
Dialog Corporation
Arlington, VA
judith.levy@dialog.com

Alta Linthicum
Vredenburg, Inc.
Crystal City, VA
alinthicum@vredenburg.com

Patricia Liquori
Joint Forces Staff College Library
Norfolk, VA
liquorip@jfsc.ndu.edu

Mary Martha Lorber
Mitre Corporation
McLean, VA
mlorber@mitre.org

Amy Loughran
US Army Comm Family Support Ctr
Alexandria, VA
amy.loughran@cfsc.army.mil

Ana Macias
Weed Army Community Hospital
Ft. Irwin, CA
ana.macias@amedd.army.mil

Lily A. McGovern
Defense Technical Information Center
Fort Belvoir, VA
lmcgover@dtic.mil

Alissa F. Morel
Student
Beverly Hills, CA
amorel@ucla.edu

Sheri Moreau
CACI Technologies
Eatontown, NJ
sher.moreau@iew.s.monmouth.army.mil

Jane Pellegrino
Naval Medical Center
Portsmouth, VA
japellegrino@pnh10.med.navy.mil

Gregory A. Pierce
Student
Toledo, OH
gapierce@iname.com

Gretchen Schlag
Department of the Navy
Arlington, VA
Schlag.Gretchen@hq.navy.mil

Rita Smith
AISO Library
Monterey, CA
smithr@pom-emhl.army.mil

Gregory Shelton
US Naval Observatory Library
Washington, DC
gas@usno.navy.mil

Audrey Thomas
US Army Corps of Engineers
Alexandria, VA
audrey.j.thomas@hq02.usace.army.mil

William Turner
Colorado Springs, CO

Linda Venable
PTFS, Inc.
Bethesda, MD
lvenable@ptfs.com

**Special Libraries Association
Military Librarians Division
Minutes of the Transition Board Meeting
Andrews Air Force Base Library
July 20, 2002**

1. Suzanne Ryder, Chair, called the meeting of the Executive Board and Committees of the Military Librarians Division to order at 9:10 a.m. Attendees: Suzanne Ryder, Chair; Pat Alderman, Sharon Lenius, Tracy Landfried, Diane Schnurpusch, Ann Cashin, Tanny Franco, Lorna Dodt, Candy Parker, Carol Jacobson, Janice Pepper, Connie Wiley, Wendy Hill.

2. Present by conference call: Claudia Tavares, Carol Emery, Sandy Bradley.

3. Board heard Chairperson Ryder's remarks.

4. Agenda: The agenda for the July 20 meeting was approved as presented except for the order of several discussion items.

5. Minutes: Sharon Lenius thanked Joyce Hardy for her hard work on the minutes of the June 9, 2002 meeting in Los Angeles. The minutes were amended to add Stewart Brand's name to the New York program. The minutes were approved.

6. Treasurer's Report: Claudia Tavares said \$30,000 was removed from the MLW account and sent to SLA to begin the SLA/MLD portion of SLA's Pooled Fund Account. The check had not yet cleared. Claudia will talk to the SLA treasurer about that.

7. Membership Report: Connie Wiley said the membership had increased by 7 members since the SLA conference. There are 274 members now. Connie wants to send personal invitations to MLD members about the Military Librarians Workshop. Wendy Hill suggested also putting a letter in PDF form on the web. It was suggested that the CO at Quantico sign the letter, making it official for those needing a letter to attend. Tracy talked about the importance of personal contact with potential members at meetings.

8. Awards: Sharon said she still had not reached B. J. Fox. Joan Buntzen's award had not been mailed.

9. Old Business: Sharon Lenius promised to take care of the cancellation process for MLW 2001 in Colorado Springs, CO.

10. New Business

10.1 Lessons Learned - SLA Annual Conference in Los Angeles, CA

10.2 Update on MLW 2002 in Richmond, VA: Dates for MLW in Richmond are Dec. 3-5, 2002. Reservations should be made as soon as possible to get the \$79 per diem rate. When making reservations, the words "Military Librarians Workshop" should be mentioned. Recently, Carol and Sharon met with the Conference Manager, Mr. Ralph Bauer, to work out menus, rooms and associated details.

AV responsibilities will be split between the USMC University Library and the hotel, saving MLD money. There will be a technician at the conference at all times. The planners recommended round, half-moon tables with 6 people per table. The feedback from the Monterey workshop was that this arrangement was beneficial for participant interaction. This fits in with the main speaker's (Pat Wagner) request to enable networking. Room has been reserved for 25 vendors.

Other workshop details:

- Thursday at 6 p.m. will be the Lessons Learned with pizza party
- A master account will be set up for MLW.
- Board members should arrive by 2 p.m. on Sunday, December 1st. There will be a board meeting from 4-6 p.m.
- At 6:30 that same night there will be a no-host bar and dinner.
- Pat Wagner will be the morning speaker for all workshop days.
- Jim Dorsey will put up the MLW web page.
- Pat Alderman will put some information on the MLD page.
- Tours: Friday morning there will be a tour of the VA Historic Library that is 4 blocks away. Possible late evening tour of the Richmond Times Dispatch.

Candy Parker spoke about the registration process. She will work out the details, including the new credit card procedure, so Jim Dorsey could have the page ready by August 15th. There was discussion about cut-off dates for registration.

Early registration cut-off will be October 15th. Costs for early registration will be \$280 for members and \$330 for non-members.

November 21th will be late registration cut-off. Costs for late registration will be \$330 for members and \$380 for non-members.

The cost will be \$130 for single day registration. If attending the banquet, those persons pay \$45 more.

November 8th will be the cutoff for hotel registration though the final day for the government room rate is Nov. 11, 2002, a federal holiday.

See next page

from previous page

There will be a \$50 conference cancellation fee. 100-125 people usually attend. There were only a handful of people registering on-site at the Williamsburg MLW.

Carol Emery asked about Joe Ryan. She mentioned the DOD forum for general base libraries. Something was mentioned about poster board sessions. There is no time in the program for this kind of activity. When in more final form, the "DOD Metrics Standards" will be sent to Joe Ryan so he can include it in his presentation. People should send information to Carol and Sharon to get it to Joe Ryan.

10.3 Update on MLW 2003:

Pat Alderman said the Wyndham City Center Hotel in Washington, DC is two blocks from the Foggy Bottom Metro. The hotel was very cooperative concerning food requirements. There is also a special lodging plan. Since we will be there during "double point days," we will get \$1000 credit to our Master Account. The Wyndham City Center is a "boutique" hotel. We will take most of their meeting space. The committee is working on the program.

10.4 Update on MLW 2004:

Teri Newsome is the lead organizer for local arrangements. The workshop will be held in Columbia, SC at the Adams Mark Hotel, December 7-9, 2004.

10.5 Review of sponsorship by Sharon, Tanny, Wendy, and Suzanne.

Wendy has talked with other divisions. We usually have more sponsors for MLW than the annual meeting. Wendy has heard from a lot of people she talked to at SLA. We can't put advertising on the MLD list. There was talk about sponsor logos on website. We may want to limit the length of time for logos to be up on the Web.

10.6 Plans for MLW 2005:

The Naval Research Lab will sponsor the 2005 MLW that will be held from Dec 6-8. Fred Rettenmaier at NRL is assisting in finding a location.

10.7 Plans for SLA in NYC 2003:

Tanny Franco and Suzanne Ryder talked about conference plans. Tanny said nothing is set in stone and there is a schedule conflict they are trying to resolve now.

There will be a session on digital libraries co-sponsored by the Info. Tech. Division. MLD will co-sponsor a session on copyright with the legal division.

There will also be a licensing session with the legal division as the lead sponsor. The committee also wants to have a session on Federal downsizing. We would be the lead.

It was mentioned that some sponsors want to sponsor programs rather than social events. We need to know if we are the lead group or not in sponsorship.

Also mentioned was a no-host dinner at Fraunce's Tavern where Washington bid farewell to his troops with a possible tour of that historic building prior to the dinner. Sharon has also been talking with the West Point library about a tour there. That tour would include lunch at the historic Thayer Hotel on post and a tour of the library. There might be a stop at the Point (romantic favorite of students). The entire trip would be completed between 9 a.m. and 5 p.m.

Tanny mentioned adding a board meeting to the N.Y. agenda. It could be held at the New York Public Library. Tanny will check into that.

Sharon suggested that for the MLD 50th Birthday we go over to Good Morning America or other morning show and hold up signs for the cameras.

10.8 Plans for SLA 2004, Nashville, TN:

Carol Jacobson says the planning starts in New Orleans.

11. Other business:

The Library of Congress Book Festival will be held on Oct. 12, 2002. Sharon told Susan Tarr of FLICC that we would help. There would be a combined FLICC, MLD, and FAFLRT booth. One topic idea is the history of military libraries. We may just give money rather than volunteers. Tracy Landfried moved to support the Book Festival up to \$500. Sharon Lenius will coordinate this, including recruiting people, if necessary.

Report of the Strategic Planning Committee:

Tracy Landfried says strategic planning needs more people. The next meeting was scheduled to meet after this board meeting.

Bylaws and Procedures Manual:

Janice Pepper is the new Bylaws Committee Chair. There will be a lot of activity this fall on bylaws at SLA. The last bylaws were adopted in November 2001.

50th MLD Anniversary Celebration:

The MLD Anniversary Task force includes Ann Cashin for Winter Meeting in New Orleans, Sharon Lenius for SLA 2003 in NYC, and Pat Liquori for MLW 2003 in Washington, DC. Ann Cashin says ideas include cakes and pins. Also, Sharon had suggested going to the window at the TV station of the Today Show or Good Morning America. Wendy said this would be a good time to approach vendors for support. The idea of having tee-shirts with vendor logos on them was discussed.

Budget:

SLA has wanted us to do this for several years. Cost information has to be sent to Suzanne. For example, the cost of invitations, cost of tee-shirts, etc.

See next page

from previous page

Claudia outlined the alternatives for credit card processing. She compared NOVA Information Services used by SLA and Innovative Merchant Solutions from our bank (Commerce Bank). It had been thought that we would have to utilize NOVA, but Claudia verified with SLA that that was not the case. There was not a lot of difference in the costs of the two plans, especially since our bank would waive some of the start-up fees. Claudia recommended we go with our bank. Claudia explained the equipment. Suzanne asked Claudia to get together the procedures that would have to be used. It was recognized that the only use would probably be for the Military Librarians Workshop.

Communications Update:

Discussion list – When it was taken over by SLA it became unmoderated. Tanny recently took off 41 names. She sent the removed names with their email addresses to Connie to follow up on membership. We went from 183 to 142 people on the list. Everyone on the list now is a member.

Military Librarian newsletter. Tracy is the new editor. July 31st is the next deadline with publication occurring in early September. Suzanne has to approve articles before they are included.

Privacy issues, membership only access – Parts of the MLD procedures manual shouldn't be available to the public. After some discussion about what we should be able to do about it, Pat said that for now she will leave out some of the appendices.

Future Directions:

Sharon talked about creating a Government Division. MLD would be a section of that division. Sharon said she understood we could keep our own treasury. Others wanted to have that clarified. Suzanne thought that public librarians and academic librarians at state colleges and universities might not consider themselves government librarians. She thinks it is better to make it a Federal Librarian Division. We will put the proposal out in the Military Librarian Newsletter to get feedback. Someone else suggested there were other strategies to make our membership grow, such as encouraging contractor librarians. Sharon will talk to Linda Broussard at SLA.

Proclamations:

Suzanne asked if we as a group want to issue proclamations. Sharon will ask Linda Broussard if we can do this within SLA's guidelines. We can take a vote via SLA-

DMIL and then make the proclamations. SLA has Survey Monkey in which you can ask 5 or 6 questions. The shorter and more succinct, the better. The cost is around \$40.

Next MLD Board Meeting at MLW in Richmond, VA on Dec. 1, 2002

Mid-winter Meeting in New Orleans, Hyatt Regency – Jan. 23-25 2003. We should probably arrive on the 22nd. There are no government rates available for these days at the Hyatt Regency. The per diem rate is \$139 per night. Sharon will send us more information when she hears from Alicia.

The meeting was adjourned at 1:22 p.m. □

From The Chair, from page 1,

I was very impressed with the work done by SLA members during my tenure as MLD Chair-Elect. I was particularly impressed by the work of MLD board members. It certainly wasn't a year filled with fun and games. MLD board members, service representatives, and workshop hosts put a lot of time and effort into planning and later "un-planning" the Military Librarians' Workshop that was scheduled to be held in Colorado Springs last Fall. The tragic events of 9/11, the resultant changes in the security posture throughout DOD and the restrictions concerning voluntary training and travel, required that the workshop be canceled. There was also a great deal of controversy within SLA related to differences of opinion among executive leadership, chapters, and divisions, concerning proposed changes in the SLA Bylaws.

Despite setbacks and problems the Association and our Division have been able to move ahead. The Annual Conference held in Los Angeles (June 8-13, 2002) was very successful and MLD was well represented. Our programs were well attended and received, particularly our first ever CE Course, *Secrets From the Deep: Mining Government Information From the Invisible Web*. Thanks once again to our course instructor Greta Marlatt from the Naval Post Graduate School, and to our co-sponsors IEEE and DIALOG.

A truce has been declared between SLA management and the Divisions and Chapters. The entire membership will be given an opportunity to vote on proposed changes to the bylaws this fall.

The Military Librarians' Workshop is back on Track. MLD board members have been working diligently with host Carol Ramkey (Marine Corps University) to plan

See MLW, next page

Write for The Military Librarian

by Tracy Landfried, Editor

Have you ever wanted to see your name in print? As a byline? Ever considered writing for publication?

The Military Librarian (TML) is an excellent place to start if you have not written for publication (or continue if you have published before.)

Have you something of professional interest to inform your military librarian colleagues? An after-action report on a program, conference, meeting? A case study? Trends to watch (or watch out) for? Book or website review? Are you on the cutting edge in a specialized area? How did you do something better? What would you recommend avoiding in implementing a database, online system, move, or facilities facelift?

How to start? Remember the "rules" you learned in high school?

Outline your thoughts. Have a beginning, a middle, and a conclusion. Can you provide a thesis sentence or executive summary? Consider your subject, then write, write, write.

Do not worry about organization, grammar, or punctuation – yet.

Review what you have written – I often have to set aside my work for a few days in order to review it. You may find items you have omitted. Ever tried to give someone driving directions and forget the last traffic signal or whether to turn left or right at an intersection? It is too easy to do!

Revise as necessary. Organize your paragraphs logically, review punctuation and grammar (even if your computer spell check or grammar check has already done so!).

Write as you speak. Write in an active voice. Write with your audience in mind. Delete unnecessary words.

And now for something you never had to do in high school. Make sure you have any necessary permissions – if required by your organization. Does your supervisor or public affairs officer have to sign off on your article? If so, it will take additional time.

When your article or review (a paragraph, a few paragraphs, or a few pages) is finished, please send it to TML. Send your article by fax, by mail, or (preferably) electronically – in MS Word or other word processing software. Prefer MS Word 97 or higher or ASCII / plain

text format. Send a fax if formatting may be lost in conversion to ASCII text.

Please do not use fancy fonts or formats. (use Times New Roman, 11 font, whenever possible) This will help out our layout editors and reduce time spent in modifying formats.

Send contact information with your article. Include your byline, by [insert your name] as you want to see it in print. If your article concerns your area of expertise, please include a line or two describing your expertise and/or credentials.

Remember the Division Chair, Suzanne Ryder, must approve all materials appearing in Division publications (bulletin, discussion list, and website). □

MLW. *from previous page*

MLW 2002 which will be held in Richmond Virginia December 2-6, 2002. Many thanks to Carol, her team, and the MLD board members who have organized what promises to be an excellent program. Plans for MLW 2003, which will be held in Washington DC and will be hosted by Sarah Mikel and the National Defense University, are also well underway.

Tanny Franco, MLD Director-at-Large, is busily organizing programs and events for SLA 2003 which will be held next June in New York City. Ann Cashin and Sharon Lenius are planning some special events for the division during 2003.

I look forward to a productive year for MLD and SLA. I want to thank the Board and Committee members who have worked so hard during the past year including Sharon Lenius, Ann Cashin, Tracy Landfried, Pat Alderman, Tanny Franco, Wendy Hill, Connie Wiley, Claudia Tavares, Joyce Hardy, Lynne Tobin, and Teri Newsome. Thanks also to MLW Webmaster Jim Dorsey and to service representatives Candy Parker, Carol Emery, Lorna Dodt, and Sandy Bradley. I welcome the new board and committee members and look forward to working with them. I hope that more MLD members will choose to take an active role in the Association and in our Division. We need you, your input, and your talent. I also would like to take this opportunity to urge members to encourage colleagues and friends to join the Military Librarians Division. 2003 is a special year, the 50th Anniversary of the Military Librarians Division, so please come help us celebrate and plan for the future. □

PHONE: 1-410-306-0626
FAX: 1-410-306-0630 / DSN: 458
EMAIL: TLANDFRI@ARL.ARMY.MIL

EDITOR
TRACY LANDFRIED C/O
ARMY RESEARCH LABORATORY
4600 DEER CREEK LOOP AMSRL-CI-OK-TP
ABERDEEN PROVING GROUND, MD 21005-5067

MILITARY LIBRARIANS DIVISION OF SLA

LAST PAPER ISSUE — SEE THE WEB FOR FUTURE ISSUES — LAST PAPER ISSUE — SEE THE WEB...

Subscribe to the MLD List

The Military Librarians Division (MLD) Discussion List, SLA-DMIL, is one of the oldest email discussion lists of the Special Libraries Association. The list began in 1994, when MLD asked the Defense Technical Information Center (DTIC) to sponsor a discussion list, MLD-L. The purpose of the original list was to distribute the MLD quarterly bulletin and to provide a vehicle for timely information exchange. In 1999, the MLD Executive Board requested that MLD-L focus on MLD business and activities. MLD-L became a moderated list open to MLD members only.

In 2001, MLD-L moved to a SLA server and became SLA-DMIL. There are 195 subscribers to SLA-DMIL. Our purpose remains the same, we seek to provide a vehicle for timely information exchange. We try to limit our postings so that you will receive only one posting per week. The week's posting might contain several announcements.

To subscribe to the Military Librarians Discussion

DON'T MISS OUT!!
REGISTER FOR
MLW 2002
TODAY!!

www.dtic.mil/mlw/2002

List (SLA-DIL), follow these instructions:

- 1.) Send a message to: lists@lists.sla.org
- 2.) Leave the subject line blank.
- 3.) In the body of the message type:
Subscribe SLA-DMIL first_name last_name
For example, type in the body of the message:
Subscribe SLA-DMIL Joan Smith

Tanny Franco is the list moderator. She can be reached at: tfranco@dtic.mil or at (703) 767-8027 / DSN: 427-8027.

MLD always welcomes new members. □