



## Marine Corps Service Report Library of the Marine Corps MLTW 2017



The Marine Corps has two types of libraries: (1) the General Library Program Libraries otherwise known as Base Libraries and (2) the Library of the Marine Corps (LoMC), a research library at Marine Corps University (MCU). The General Library Program report is attached.

The LoMC is the only research/academic library within the Marine Corps. It is located on the MCU campus which is on Marine Corps Base Quantico. The mission of the LoMC is to support study and research throughout the Marine Corps in expeditionary, tactical, operational and strategic warfare in a joint and combined environment by providing comprehensive storage, retrieval, analysis, and distribution of warfighting-related information. The library has three branches:

1. Research Branch directly supports the study and research of the resident students and faculty at MCU; MCU student-fellows at international PME schools and civilian institutions; and MCU distance education students with a complete range of reference, bibliographic, research and loan services. In addition, LoMC provides reference support to Marines worldwide.
  - o Branch Head: Greg Cina [gregory.cina@usmcu.edu](mailto:gregory.cina@usmcu.edu)
2. Virtual Branch provides technical oversight and management of all digital information resources and also the systems used to organize, catalog, and provide access to the library's electronic resources.
  - o Branch Head: Monika Maslowski [monika.maslowski@usmcu.edu](mailto:monika.maslowski@usmcu.edu)
3. Quantico Base Library supporting not only the military members and their families at MCU but also all military and their families stationed at MCB Quantico as well as retirees who live in the area.
  - o Branch Head: Richard Freeman [richard.freeman@usmcu.edu](mailto:richard.freeman@usmcu.edu)

The library is open seven days a week during the academic year for a total of 76.5 hours per week. Weekend and evening hours are reduced during the summer.

#### Staffing:

- 10 Librarian billets, currently 1 vacancy
- 11 Technicians, 3 vacancies
- 2 NAF FTE

#### Collection

- Books 136,756
- E-books 144,285
- Audio 1,688
- Videos 1,428
- Weblinks 9,601

#### Highlights of 2016-2017

- New branch heads in the Research Branch (RB) and the Virtual Branch (VB). Both promoted from within the LoMC staff.
- Two new librarians added to the staff: Chris Ellis (VB) and Deb Rixon (RB).
- Collection Management and Special Collections moved into new spaces, an area previously occupied by the Archives, which moved into the newly constructed John Warner Center for Advance Military Studies. This space is larger and allowed the workspace to be determined by the workflow to maximize productivity. Special Collections is now housed in the existing compact shelving and a workspace is available for researchers using these resources.
- Began pilot programs with College of Distant Education and Training (CDET) providing reference support and access to online resources.

#### Current initiatives

- Currently using OCLC's WMS but in the process of procuring a new library management system with the goal of going live June 2018.
- Administratively move the Conference Center under Director, LoMC; update policies and procedures.
- Refresh conference room equipment.
- Selecting new office furniture for Reference Office and update furniture in public areas.
- Rewrite Collection Development Policy.
- Adjust and realign staff, updating all PDs.