

## SLA Engineering Division Virtual Board Meeting

Wednesday, September 18, 2019 11:30 am -12:30pm, CDT

### Board Meeting Minutes

#### 1. Open Meeting, Call to Order, and Roll Call (Gwen & Kim)

Gwen Wang called the meeting to order at 11:30 a.m. Members present include Gwen, Kim Beets, Jeremy Cusker, Sara Tompson, David Brackus, Zac Painter, Stephanie Sheldon, Li Zhang and Teresa Powell

#### 2. Approval of the Agenda for this meeting

Items added to the agenda include the SLA Leadership Symposium. Motion to adopt agenda as amended was made by Kim/seconded by Sara—motion passed.

#### 3. Approval of the minutes from March 15, 2019 DENG Board Virtual meeting

Motion to approve made by Sara/seconded by Stephanie—motion passed.

#### 4. Election of Board members

- It was decided to follow procedures that an election with the members needs to take place.
- Slate of Candidates:
  - Chair Elect: Sara Tompson
  - Candidates for Secretary & Chair Elect: Kim Beets
  - Candidates for Treasurer: Zac Painter (Treasurer is a two-year term)
- Still seeking an ABCD Chair
- Motion to approve the slate of candidates made by Gwen/seconded by Stephanie—motion passed.
- Election will take place online using Survey Monkey.

#### 5. Recap of the 2019 SLA Annual Conference

- **Review/Feedbacks on the programs, events, Kiosk in Main Street (Becca & Li)**

A recap was provided of the programs and events sponsored by DENG at the conference. Comments were made about the success of the Blockchain and Standards Updates programs. Positive feedback was received on the kiosk swag, museum tour and dine-around. Gwen thanked Becca and Li for all their hard work as conference planners. Becca was also thanked for managing the social media presence.
- **Awards (Barb, Sara, and Stephanie)**

Sara & Stephanie commented that the awards went well and that members should be thinking about nominations for next year.

#### 6. 2010 SLA Annual Conference Planning (Sara)

Sara shared that she has already submitted program proposals for Standards Update, Technical Report Archive and Image Library (TRAIL) session and the Awards & Business Meeting. We are looking at co-sponsoring a session on Metamorphosis (career change) with Chemistry and a

Resilience Engineering panel with Transportation. Many commented about how successful the Blockchain program and there was some brainstorming about ways to provide a follow up program. Sara reported that all proposals are due by September 30, 2019.

## **7. Chair, Executive Board and Committee Updates**

### **A. Chair (Gwen)**

- **Welcome all members of the Petroleum and Energy Resources Section**
  - Gwen introduced the Chair, David Brackus
  - David will stay on for now, but he would eventually like to find a new chair
  - Still trying to confirm exact membership numbers (probably around 30)
  - Working on trying to merge accounts: \$2700 in checking, \$25,000 in pooled funds
  - Archives have been donated to the University of Texas
- **Proposed changes by SLA on restructuring units**
  - Gwen reported that she has not received any updates
- **Volunteers needed for those vacant positions**
  - Still need an ABCD Section Chair
  - Still need an Aerospace Chair Elect
- **Deadlines to submit annual report and other forms to SLA HQ**
  - Gwen, Sara and Kim will work on these
- **2020 SLA Leadership Symposium**
  - Sara will attend for DENG and Zac will also be there
  - Division will pay Sara's expenses
  - Division will pay part of Zac's expenses
- **DENG governing document**
  - Gwen needs help to update and would possibly like to form a committee

### **B. Treasurer (Zac)**

- \$13,000 in DENG and \$6,500 in Aerospace
- Has tried to reach out to SLA several times to get Quickbooks updated to our current bank Wells Fargo
- Still waiting to receive PER funds

**\*Meeting had run over the allotted time and we were not able to get to the rest of the reports**

## **8. Adjournment**

Motion to adjourn at 12:35 p.m. made by Sara/seconded by Kim—motion passed.