

**SLA Engineering Division Board Meeting
January 22, 2018: 12:00pm-12:29pm Eastern**

Open Meeting, Call to Order and Roll Call

Present: Jeremy Cusker, Diane F. Brenes, Zachary Painter, Brian McCann,

Absent: Gwen Wang, Tom Nielsen, Ashleigh Faith, et al

Approval of Previous Board Meeting Minutes

Approved via prior emails.

Approval of the Agenda

Old Business - No report

New Business – No report

Chair, Executive Board & Committee Reports

Chair (Brian McCann, acting): Finances posted by Jeremy this morning. Update the officer's list for 2018 is needed. Ashleigh Faith is now past chair. New elected positions needed as well.

Contacted by Kathy Bradley re: talking about companies that have sponsored us in the past. Would like to know what amounts and sessions. Brian feels we have already provided much of this, but due to centralized sponsorship plan, would like to further reify/centralize that information. Will send email requesting good times from Diane and Zach to participate in this.

Also received notice from Lynn Berard that she will be stepping down as membership chair. Will end her leadership there in the next few months. Diane suggested reaching out to the division as a whole. Brian will do so.

Leadership Symposium coming up in New Orleans; Shazia, Tom, Gwen and Brian all plan to attend. Zach said he would not be able to attend. Zach will probably have started new job by June and will make effort to attend then. Brian said he was curious to see how well it would do. Said that paying to go to 2 conferences per year.

Chapters will be having a kiosk, including DENG, and so we should propose having volunteers to staff that kiosk. Possibly just peak hours. If we have items to give away, will need to get those. Last year seemed like a good opportunity to mingle and network with other divisions. Canadian chapter had nice pins last year. Diane believed we might have leftover materials from a prior year.

Past Chair/Nominations (Ashleigh Faith): Absent

Treasurer (Diane Brenes): Diane and Zach have discussed about the transition. Diane said she closed the Chase account, had 2 cashier's checks cut for the balances. Certified mail going to Zach with the funds. Cashier's checks include 16 cents of interest for Jan 2018. Diane will send Zac the Chase Jan 2018 bank statements. Also has box of records from 2007 forward which she will also send.

Two additional things: 2017 allocation. In prior years, would get allocation AND invoice from hq. Invoice would be for any fees covered by hq and we would reimburse them difference. This year: Received no such documents. Asked Kristen Hewitt about this; forwarded to Michael Rosenberg, who also did not respond. So Zach will have to follow up on this, or possibly Brian to ask at the Leadership Symposium.

Cosponsors invoiced include Military division, which has not yet paid or responded as well. Zach will follow up with

them. This is in regards to “Unlocking Government Information” session from 2017.

In past years, has done balances via Quicken, which Diane liked, especially year-over-year display. This year however, hq is only asking for 2017 data, which amounts to negative \$4,440 difference. Would have looked better looking at it year-over-year. Possibly this is due to them having access to QuickBooks online and being able to see everything that way. Nevertheless possible to ‘batch up’ everything.

Brian suggested might be more useful to do multiple years (esp. 5 years) of data rather than year-to-year data. Diane agreed, saying this new arrangement makes it harder to recruit sponsorship. Sponsorship from prior year was \$10,400. But prior year showed large loss with 50th anniversary of the division.

Secretary (Jeremy Cusker): Will not be at conference this coming June.

Aerospace Section Chair (Teresa Powell):

Aerospace Section Chair-Elect (Sara Tompson):

Aerospace Section Past Chair (Barbara Williams):

ABCD Section Chair (Gwen Wang):

ABCD Section Past Chair (Becca Smith):

Action Planning (Danielle Harrison and Maureen Kimball):

Archives (Vanessa Eyer):

Awards (Taya Cagle):

Fundraising (Andy Shimp):

Membership (open): N/A

Mentoring (open): N/A

Program Planner-2018 (Andy Shimp): t

Program Planning (Shazia Azif):

Professional Development (Li Zhang): Base on survey feedback from members in DENG and other communities in the SLA, the Committee developed a webinar: Patent Searching, presented on December 5, 2017. This was a successful program. 72 information professionals registered for the session and 54 attended (some librarians were not able to attend due to technology problems and schedule conflicts). We received many follow-up emails. Per the request of PAM’s Professional Development Committee, we will work with them to develop a webinar for 2018.

Sci-Tech News (Christine Malinowski):

SLA Board Liaison (Tom Nielsen):

SLA-DENG List (Marge Rhodes):

Standards (Kati Arzeta):

Webmaster (Jeremy Cusker): Will make requested updates to officers slate.

Next Meeting (Brian McCann):

Adjournment (Brian McCann):

Respectfully submitted, Jeremy Cusker,

Secretary

SLA Engineering Division