

**SLA Engineering Community
Board and Advisory Board Special Meeting on the Virtual Conference
August 4, 2020; Zoom via Zac Painter**

Meeting Agenda

1. Call to Order (Sara Tompson, President)

Members attending: Sara Tompson, Kim Beets, Jay Bhatt, David Brackus, Bette Finn, Zac Painter, Stephanie Sheldon

Call to order at 5:03 pm Central by Sara Tompson.

2. Approval of the Agenda for this meeting

Carried by acclamation

3. Virtual Conference Education Sessions – changes needed: Length, Format, Prerecord or Live, etc.

A. “Metamorphosis: Changing Roles for Librarians” – Chemistry sponsoring, we cosponsor. Meredith Ayers reported last Friday that all speakers, including an Eng member, were good to go.

During meeting, reiterated that Meredith Ayers is on top of this and it is a go.

B. “Resilience Engineering to Improve the Agile Organization” – Sara Tompson and Lorri Zipperer are good to go. Will change to recommended 45 minutes length. Looking at animation, other ways to “jazz” it up. May pre-record some parts.

Discussion during meeting reinforced importance of the resilience topic during these times. Will pursue scheduling for 60 minutes instead of 45. Will also allow for time for Q&A.

C. “Best Practices for Collaborating with Colleagues, Industry and Information Seekers, the TRAIL (Technical Report Archive and Image Library) Story” – Zac reports they are working on reformatting. **Any ideas, assistance, etc. needed?**

Discussed challenges of doing this session live versus prerecorded. Daureen’s portion works better live. However, they have 3 time zones to juggle with the presenters. TRAIL team will continue to work on format. Sara will lobby for a live presentation if needed.

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D. ""We Have High Standards": 2020 Standards Update – **Kim** expects vendors to be flexible. **Any ideas on format(s), prerecord or live, other issues? Maybe ask for lots of 15 minutes slots to scatter throughout??**

Kim reached out to all standards vendors. They all seem on board, especially as many were planning on being vendors. Ten different standards organizations plus I.H.S. and Techstreet were invited. Preferences: 90 minute time slot; live presentation to allow for Q&A; may send them leading questions beforehand to prep dialog.

E. Do NOT yet know about these yet:

Innovative Incubators Program
"CI Across Industries"

DBIO is LEAD, we are cosponsor
Competitive Intelligence is LEAD sponsor,
we are cosponsor

4. "Annual Awards and Assembly" – our business meeting and awards presentation

- Per planners Webinar last week, Communities HAVE TO DO PRETTY MUCH ON OUR OWN! We need to schedule a date and time on Go to Meeting, etc.
 - Cannot schedule a time until we know date options – conference spread over 2 weeks!
 - Ideas? Should we do date-separate from the conference? Should we do the business meeting separate from the Awards? (Would together to get better attendance?)
- Sara will get awards plaques made and sent in the next few weeks.
- Need to poll Awardees on whether they would like to participate LIVE or Prerecord, even including submitting a still photo.
 - **Bette and Jay – can you please do the polling**

Discussed length; live vs. prerecorded; format

- Length: Initially asked for 75 minutes; may shorten to 60 minutes.
- Live vs. prerecorded: Time zones will be a challenge. Neeraj is in India.
 - Bette and Jay to poll awardees.
- Format:
 - May start with business meeting
 - Approve minutes from last annual meeting.
 - Mention changes in community structures, including folding Aero and Petroleum into Engineering. Stephanie and David can say more about Aero and Petroleum.
 - Nominal treasurers report since we had some control.
 - David could talk about the archives project.
 - Awards section: Depending on awardees preference for live vs. prerecorded.
 - Bette to ask awardees for a brief bio for introductions. She'll send draft to Sara and Jay. Then send to me and Zac for consistency.

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- Dr. David Mandel is the only for sure award sponsor. Will invite him to participate in presentation.
- Historically included corporate sponsor giving the award to the recipient.
- Traditionally took live photos.
- We'll send awardees plaque and swag ahead of time.

5. Virtual Town Hall/Info Expo (Kim lead)

- We have physical swag (dancing robots!) for – shall we mail them out to some this year? Awardees at least?
 - Decided to mail the swag out to members, awardees, and speakers.
 - There are about 300 dancing robots. Don't want them to sit around for 2 years.
 - Can use for other promotional purposes.
- The notion of “virtual” swag has been proposed by member Judith Theodori – gift certificates, badges for things like reduced carbon footprints, etc. **Any thoughts?**
 - Decided to pass on virtual swag.

6. Virtual Tours are being encouraged.

- **Stephanie lead** – Ideas on one(s) to do? An airport? A members' library? It would be good to do one as a different kind of programming.

Possible ideas:

- Tour by Zac of David Rumsey collection at Stanford, dependent upon covid-19 restrictions and accessibility.
- Linda Hall. Kim to contact them regarding possibility.

7. Other Business

Discussed Midday break scheduled for Wednesday, Aug. 5: Chat topic = How is working from home working for everyone (Virtual reference services, virtual chat)?

8. Adjournment

Meeting adjourned at 5:57 pm Central.