

SLA Engineering Division Executive & Advisory Board Report August 2015

- 1- Regular August Board meeting was cancelled. Monthly reports collected and submitted in lieu of meeting minutes.
- 2- Chair, Executive Board & Committee Reports
 - A. Chair (Sara Davis):
 - 1) Sent some photos to Webmaster for posting on the Division website.
 - 2) Worked with Professional Development to get the Sept webinar started.
 - 3) Submitted column to Sci-Tech News.
 - B. Chair-Elect (Giovanna Badia): No report.
 - C. Past-Chair (Andy Shimp): No report.
 - D. Secretary (Christina Byrne):
 - 1) All approved Executive & Advisory Board Meeting Minutes and Annual Meeting Minutes are posted on the Engineering Division website. A draft of the June 2015 Annual Business Meeting Minutes from Boston is posted as well. I sent a message to the Division listserv notifying members of the availability of the 2015 Annual Meeting draft minutes and other minutes on the Division website.
 - 2) I attended the SLA Board candidate webinars.
 - E. Treasurer (Diane Brenes): Attached at the end of the report (Appendix 1).
 - F. Aerospace Section Chair (Mary Whittaker):
 - 1) I wrote a "gleanings" Aerospace listserv posting about the National Technical Reports newsletter website.
 - 2) Edna Paulson, AERO Past-Chair, is seeking a future leader of the Aerospace Section (to be Chair-elect in 2016 and Chair in 2017).
 - G. Aerospace Section Chair-Elect (Gabriele Hysong): No report.
 - H. Aerospace Section Past Chair (Edna Paulson): No report.
 - I. ABCD Section Chair (Kati Arzeta):
 - 1) ABCD now has an email discussion list: sla-deng-abcd@sla.lyris.net . This is actually the old caucus list but it has been renamed to reflect our (wonderful) status as a section of the Engineering Division. (Quan thought this was better/easier than setting up an entirely new list). I'm going to send out a "welcome" announcement to the list AND to the Engineering

Division list to let people know that they can subscribe, etc. It is an open list and the main point is for architecture/building design specific questions. This was the main item discussed and requested at our meeting in Boston and am very happy that it is finally set up.

- 2) Our next big thing is finding a chair-elect for next year. I've emailed a few people but no takers yet. I'm hoping this email list will help!
- J. ABCD Section Chair-Elect (Becca Smith): No report.
- K. ABCD Section Past Chair (Joan Cunningham): No report.
- L. Action Planning Committee (Maureen Kimball): No report.
- M. Archives (Vanessa Eyer): No report.
- N. Awards (Taya Cagle):
- 1) Submitted article for Sci-Tech News. The article included Gabi Hysong's article about her conference experience. This is a post award requirement of the IEEE Continuing Education Stipend.
 - 2) The team has been working to update all award criteria. (You should have received the current draft in a separate email.)
 - 3) All three award sponsors have been contacted about funding awards for 2016. IEEE has confirmed they will sponsor and asked that we invoice in 2016.
- O. Fundraising (Zac Painter): No report.
- P. Membership (Lynn Berard): As of today, July 24, we have 262 Active Members and 8 New Members. (Lynn also included 2 attachments – 1 with a list of the 8 new members and the other is a picture of the start of our membership list from the ULAS system. If you want to see either document, let me [Sara Davis] know and I'll forward them to you.)
- Q. Mentoring (Ashleigh Faith): Presented DENG mentoring opportunities and topics at the 2015 SLA LMD Voices of the Information professional –Mentoring webinar.
- R. Nominations (Andy Shimp): Nominations have been received for Chair-Elect, Treasurer, and Program Planner.
- S. Professional Development (Daureen Nesdill):
- 1) Confirmed that Chemistry will co-sponsor the proposed CE course and submitted the application for the ELN CE course to SLA Headquarters.
 - 2) Communicated with Giovanna Badia, Kati Arzeta and Sara Davis about two webinars; one October 20, 2015 by Katie on Green Buildings and one in early 2016 by Giovanna on Best Databases. Both Katie and Daureen are familiar with the SLA software, GoToMeeting. The

sessions will each be an hour and recorded so our overseas members can also view the webinar.

T. Program Planner, 2015 (Penny Sympson): No report.

U. Program Planner, 2016 (Niamh Tumelty):

- 1) Liaised with Chair-Elect to finalise program proposals.
- 2) Submitted proposals in advance of the program deadline.
- 3) 3. Expecting to hear which proposals have been accepted 13th October 2015.

V. SLA-DENG List (Marge Rhodes): No report.

W. Standards (Jeremy Cusker): No report.

X. Webmaster (Dale Cops): No report.

3- Next Meeting: Thursday, September 24, 2015, 2:00pm (Central)

Respectfully submitted,
Christina Byrne, Secretary
SLA Engineering Division

Appendix 1

SLA Engineering Division and Aerospace Section Treasurer's Report August 2015

From Chase Bank online statements as of August 25, 2015

Bank Accounts

Engineering Division

SLA Eng Div Checking XX8660	\$ 2,004.03
SLA Eng Div Savings XX5502	\$38,820.05
Total	\$40,824.08

Aerospace Section

SLA AeroSec Checking XX8678	\$2,699.72
SLA AeroSec Savings XX5494	\$9,254.72
Total	\$11,954.44

OVERALL TOTAL **\$52,778.52**

Outstanding sponsorship payments as of August 25, 2015

Date Invoiced	Amount
5/07/15	\$2,500.00 (6/10 CC payment to SLA HQ)

Other: Expected conference co-sponsor invoices & or payments.

Report: July 22, 2015- August 25, 2015

1. Paid two Conference expense reimbursement requests.

Report: May 28, 2015-July 21, 2015

1. Received and deposited two Sponsor payments
2. Cut two award checks at the conference
3. Received six Conference expense reimbursement requests. Four paid, two payments in process.
4. Provided to SLA HQ Treasure 2015 SLA Engineering Div List of Individuals (one) paid \$600 or more

Report: April 21, 2015-May 28, 2015

1. Invoiced three Sponsors
2. Deposited one Sponsor payment
3. Received two Conference expense reimbursement requests. One paid, the second expense will be paid at the conference
4. Received requests two cut two award checks at the conference.

Report: March 20, 2015-April 20, 2015

1. Invoiced two Sponsors

2. Received two Sponsor payments (one payment will be deposited after cob 4/20)
3. Deposited two Sponsor payments (one payment was received 3/18 and was deposited 3/20)

Report: Feb21, 2015-March 19, 2015

1. Invoiced one Sponsor
2. Received three and deposited two Sponsor payments. (The third payment was received 3/18 and will be deposited after cob 3/19.)
3. Paid one Leadership Summit expense reimbursement request

Report: Jan 1, 2015-Feb 20, 2015

1. Invoiced ten Sponsors and one "award" Sponsor
2. Received and deposited six Sponsor payments
3. Paid one Leadership Summit expense reimbursement request
4. Prepared and submitted to SLA HQ the *2014 Financial Reports for the Engineering Div and Aerospace Section*.

Respectfully submitted,

Diane F. Brenes, Treasurer
SLA Engineering Division