

SLA Engineering Division Executive & Advisory Board Meeting

October 23, 2014: 1:01-1:37 pm EDT

1- **Open Meeting and Roll Call** (Giovanna Badia)

Present: Andy Shimp, Giovanna Badia, Mary Whittaker, Edna Paulson, Joan Cunningham, Sara Davis, Penny Sympton, Taya Cagle, Maureen Kimball, Dale Copps, Kati Arzeta

Absent: Mary Strife, Ashleigh Faith, Moy McIntosh, G. Lynn Berard, Daureen Nesdill, Patricia Aspinwall, Jeremy Cusker, Amber Collins, Vanessa Eyer, Beth Thomsett-Scott, Diane F. Brenes, Susan Morley, Danielle Harrison, Marge Rhodes

Guests: Niamh Tumelty, Christina Byrne, Gabriele Hysong

2- **Changes to Agenda** (Andy Shimp) – New Business will be discussed before the Old Business.

3- **Approval of Previous Meeting Minutes** (Andy Shimp) – Minutes approved as submitted.

4- **Chair & Committee Reports**

A) **Chair** (Andy Shimp) – It will be the end of Andy's term as chair at the end of this year. He needs to produce an annual report for HQ and would like to include the major accomplishments and activities for each of the chairs. He will send everyone an email about what he needs from us.

B) **Chair-Elect** (Sara Davis) – Sara is still looking for a Fundraising Chair and will send out a notice to the division's listserv.

C) **Past-Chair** (Penny Sympton) – No report.

D) **Treasurer** (Diane F. Brenes) – Absent; see report at the end of the minutes.

E) **Secretary** (Giovanna Badia) – No report.

F) **ABCD Chair** (Joan Cunningham) – No report.

G) **Aero Chair** (Edna Paulson) – The Aero Chair-Elect for 2015 is Gabriele Hysong.

H) **Aero Chair-Elect** (Mary Whittaker) – Mary is happy that Gabriele joined the group.

I) **Vendor Relations** (Patricia Aspinwall) – Absent; no report.

J) **2014 Meeting Planner** (Beth Thomsett-Scott) – Absent; no report.

K) **2015 Meeting Planner** (Penny Sympson) – Penny emailed everyone the list of accepted programs on October 7th. The Standards Development and Update session is being co-sponsored by the Transportation Division and the Sci-Tech Division is going to co-sponsor the FM Global Facility Tour. Penny is also talking to the Business Division about sponsoring the tour.

L) **Membership** (G. Lynn Berard) – Absent; no report.

M) **Standards** (Susan Morley) – Absent; no report.

N) **Awards** (Taya Cagle) – Taya will discuss her report in the New Business.

O) **Board Liaison** (Moy McIntosh) – Absent; no report.

P) **Archives** (Vanessa Eyer) – Absent; no report.

Q) **Mentoring** (Ashleigh Faith) – Absent; no report.

R) **Professional Development** (Daureen Nesdill) – Absent; no report.

S) **Website** (Dale Copps) – Please update your profiles on the division's website or submit one if you have not already. Highlight or boldface changes when you are submitting changes to a web page.

T) **Listserv Owner** (Andy Shimp) – Marge Rhodes is the new listserv owner.

U) **Action Planning** (Danielle Harrison/Maureen Kimball) – From the board's response to the DENG Action Planning Grid, 3 items were selected in each of the categories. Members of the board will be asked to send action items for these items and to send ideas for projects that can be included in the plan. A decision will be made as a group about which projects to do.

5- New Business

- Discussed the future of the Momentum Press SLA Annual Conference Grant, a \$1,500 grant that was used to cover the payment of expenses incurred while attending the SLA Annual Conference (see <http://engineering.sla.org/momentum-press-sla-annual-conference-grant/>). Momentum Press decided not to renew their sponsorship of the award. It was created because of Momentum Press's interest in sponsoring an award. It was awarded in 2013 and 2014. The following motion was presented and approved: **The Momentum Press SLA Annual Conference Grant is suspended.**
- Should we recognize committee members by including them on the list of officers and board members on our division's website? See current list at: <http://engineering.sla.org/officersboard-2014/> Other divisions include their

committee members on their website, see for example:

<http://pam.sla.org/manual/staff/current/>

<http://scitech.sla.org/about-the-division/officers-and-committees/>

A motion was passed to: **Add committee members to the DENG Officers/Board 2014 webpage.** Penny suggested streamlining the page like that of the PAM division; Andy will investigate this and propose it at our next meeting.

6- Old Business

- The following motion was voted on and approved by the Executive Board:
The Recommended Practices as revised and emailed on October 16th, 2014 are accepted and any information about the Momentum Press SLA Annual Conference Grant will be removed.

7- Next Meeting (Andy Shimp)

The next meeting will be held on November 20th, 2014.

8- Adjournment (Andy Shimp)

The meeting was adjourned at 1:37 pm EDT.

Respectfully submitted,

Giovanna Badia, Secretary
SLA Engineering Division

Treasurer's Report
SLA Engineering Division and Aerospace Section Treasurer's Report
October 23, 2014 Meeting

From Chase Bank online statements as of October 16, 2014

Bank Accounts

Engineering Division

SLA Eng Div Checking XX8660	\$3,687.31
SLA Eng Div Savings XX5502	\$32,794.63
Total	\$36,481.94

Aerospace Section

SLA AeroSec Checking XX8678	\$2,699.72
SLA AeroSec Savings XX5494	\$7,002.04
Total	\$9,701.76

OVERALL TOTAL ***\$46,183.70**

***Pending co-sponsorship payment as of October 16, 2014**

Date Invoiced	Amount
9/23/14 Engineering Café)	\$432.43 – Transportation Div (Standards Update,

TOTAL	\$432.43

 Respectfully submitted,

Diane F. Brenes, Treasurer
 SLA Engineering Division