

SLA Engineering Division Executive & Advisory Board Meeting
March 27, 2014: 1:01-1:43pm Eastern Time

1- Open Meeting and Roll Call (Giovanna Badia)

Present: Andy Shimp, Beth Thomsett-Scott, Giovanna Badia, Penny Sympson, Sara Davis, Jeremy Cusker, Taya Cagle, Edna Paulson, Patricia Aspinwall, Susan Morley, Dale Copps, Mary Strife, Amber Collins

Absent: Diane F. Brenes, G. Lynn Berard, Bonnie Osif, Vanessa Eyer, Ashleigh Faith, Karen Vagts, Moy McIntosh, Mary Whittaker

Guests: Maureen Kimball, Anna McGowan, Bert Saul

2- Changes to Agenda (Andy Shimp) – The sponsorship of the raffle will be discussed under New Business items.

3- Approval of Previous Meeting Minutes (Andy Shimp) – Accepted as corrected.

4- Chair & Committee Reports

A) **Chair** (Andy Shimp) – During the conference, our monthly board meeting will be held on Saturday, June 7th from 4:00-5:30 p.m. There will be a dinner after for those who are interested, dutch treat.

B) **Chair-Elect** (Sara Davis) – Sara will email a preliminary budget for the 2015 conference in the next 2 weeks.

C) **Past-Chair** (Penny Sympson) – No report.

D) **Treasurer** (Diane F. Brenes) – Absent; see report at the end of the minutes.

E) **Secretary** (Giovanna Badia) – No report.

F) **Aero Chair** (Edna Paulson) – Edna is in the midst of obtaining nominations for the Mandel Award. Congratulations to Mary Whittaker, who is the official Chair-Elect for the Aerospace section.

G) **Aero Chair-Elect** (Mary Whittaker) – Absent; no report.

H) **Aero Past-Chair** (Mary Strife) – No report.

I) **Vendor Relations** (Patricia Aspinwall) – See report at the end of the minutes.

J) **2014 Meeting Planner** (Beth Thomsett-Scott) – The planning is going really well. Tickets for breakfast events at the conference will be on sale until May 28th.

K) **2015 Meeting Planner** (Penny Sympson) – See report under New Business.

L) **Membership** (Lynn Berard) – Absent; no report.

M) **Strategic Planning** (Karen Vagts) – Absent; see report at the end of the minutes.

N) **Standards** (Susan Morley) – No change; same number of presenters as last reported.

O) **Awards** (Taya Cagle) – Several nominations were received for each award.

P) **Board Liaison** (Moy McIntosh) – Absent; no report.

Q) **Archives** (Bonnie Osif/Vanessa Eyer) – Absent; no report.

R) **Mentoring** (Bonnie Osif/Ashleigh Faith) - Absent; no report.

S) **Website** (Dale Copps) – No report.

T) **Listserv Owner** (Amber Collins) – No report.

5- Old Business

A) **ABCD Caucus** (Penny Sympson) – The Cabinet Chair asked the Caucus if they were bringing their dissolution to the SLA Board.

B) **Revision to Recommended Practices Section III: Financial Support for Officers** (Andy Shimp) – The following motion was presented, voted on, and accepted: Officers receiving financial support will be allowed to request reimbursement at the time of event registration/flight booking, with attendees being allowed to make a maximum of two requests per attendee, per event.

6- New Business

A) **2015 Boston Program Planning** (Penny Sympson/Sara Davis) – A decision will be made by our next board meeting about whether the annual business meeting for the 2015 conference should happen virtually or remain as is. Thank you to all those who completed the survey.

B) **Raffle Sponsorship** (Patricia Aspinwall) – We can sell raffle tickets at this year’s conference. IOP would be interested in sponsoring raffles, but is not an event sponsor. A discussion ensued. There will be an email sent about our sponsors, which will also mention IOP and the raffles. Suggested wording: “Raffle prizes donated by IOP.” The following motion was approved: Prizes for the charity raffle held at the 2014 SLA Engineering Division Business Meeting will be donated by IOP.

7- Next Meeting (Andy Shimp)

The next meeting will be held on April 24th, 2014 at 1:00 p.m. Eastern Time (ET).

8- Adjournment (Andy Shimp)

The meeting was adjourned at 1:43 pm ET.

Respectfully submitted,

Giovanna Badia, Secretary
SLA Engineering Division

Treasurer's Report

March 27, 2014 Meeting - **From Chase Bank online statements as of March 20, 2014**

Bank Accounts**Engineering Division**

SLA Eng Div Checking XX8660	\$6,943.39
SLA Eng Div Savings XX5502	\$36,620.94
Total	\$43,564.33

Aerospace Section

SLA AeroSec Checking XX8678	\$2,735.32
SLA AeroSec Savings XX5494	\$6,500.07
Total	\$9,235.39

OVERALL TOTAL **\$52,799.72**

Outstanding sponsorship payments as of March 20, 2014

Date Invoiced	Amount
2/20/14	\$750.00
2/27/14	\$750.00
3/06/14	\$500.00
3/11/14	\$500.00
3/11/14	\$1,500.00
3/11/14	\$750.00
3/12/14	\$1,500.00
TOTAL	\$6,250.00

Respectfully submitted,

Diane F. Brenes, Treasurer
SLA Engineering Division

Sponsorship Report

Vendor	Amount	Program sponsored	Donation level
Access Copyright	\$750	Standards Update	Megabyte
ACM	\$2,500	Science & Engineering 101, Crossing Boundaries, Luncheon	Terabyte
AIAA	\$1,500	Aero breakfast & Crossing Boundaries	Gigabyte
ASCE	\$750	Standards Update	Megabyte
ASME	\$2,500	Luncheon	Terabyte
ASTM	\$750	Standards Update	Megabyte
Basch	\$200	Luncheon	Kilobyte
Dialog/Proquest		waiting to hear	
Elsevier	\$500	Luncheon	Kilobyte
ICE Publishing	\$750	Luncheon	Megabyte
IEEE	\$2,500	Standards Update, Science & Engineering 101, Crossing Boundaries	Terabyte
IET/Inspec			
IHS			
Knovel			
McGraw-Hill Professional	\$2,500	Engineering Café (sole)	Terabyte
Morgan & Claypool	\$500	Luncheon	Kilobyte
SAE	\$2,500	Engaging Users with Technology (sole)	Terabyte
SAGE Publications	\$1,500	Aero breakfast & Crossing Boundaries	Gigabyte
Taylor & Francis / CRC Press	\$750	Crossing Boudaries	Megabyte
Techstreet	\$1,500	Luncheon & Standards Update	Gigabyte
Total	\$21,950		

Respectfully submitted,

Patricia Aspinwall, Fundraising Chair
SLA Engineering Division

2015 Meeting Planner Report

UPDATES/INFO:

- Ann Cullen at Emory recommends another speaker for Public Speaking program, Mary Shapiro. <https://www.simmons.edu/som/research/faculty/shapiro.php>
- Cosponsorships, received interest from:

<u>Program</u>	<u>Division</u>
Standards Update	Transportation
SharePoint Portal Megaminds	Transportation

- We've been ask to cosponsor B&F Division program, "Understanding the pros and cons of economic data" (economist and representatives from EIU or ISI and Consensus Economics, Jonathan Schlefer, who recently [wrote a book](#))

SURVEY RESPONSES: (Thank you to the 14 Board members who responded.)

Rank interest in each program:

Rank	Program Title	Score (lower = more interest)
1	Standards Update	2.79
2	Nanotechnology: What's the Big Deal?	3.21
3	SharePoint Portal Megaminds	3.57
4	Implementing the Balanced Scorecard in a Corporate Library	4.43
5	Public Speaking	4.57
6	Stressed is Just Desserts Spelled Backwards	4.64
7	Science of Sweets/Vegan Food Engineering	4.79

What other program ideas should be pursued?

- 3D printing: are we cosponsoring? We might also continue with Lightning Talks or a roundtable
- I like the idea of an enneagram workshop
- Data Management
- There was a lot of interest in some form of contributed papers/lightning talks again. Need to see how the Engineering Café works out
- Internet of Things: How the connections meet the library
- Cyber security: Protecting your IP
- Special Libraries: Where the jobs are and who they are looking for (advocacy of special libraries)

Should we pursue a tour of the FMGlobal Site?

- yes – 8 (57%)
- no – 6 (43%)

Should the Division have Annual Business Meeting & Luncheon as in previous years or should have online business meeting with after-hours awards ceremony/ appreciation event at conference?

Answer Options	Percent	Count
Lunch Meeting at Conference	42.9%	6
Online Meeting/ Afterhours Award Ceremony/Sponsor Appreciation at Conference	57.1%	8

Other comments about programming for 2015:

- I don't have a strong opinion about the luncheon or awards ceremony.
- I am open to either way on question 4. Part of the "afterhours" dilemma is that there is so much "free" stuff to go to in the evening. It might be competitive to get folks to attend.
- Ensure that there is enough content for 60 or 90 minute sessions. I found that some programs did not take the entire time that was allotted to them.
- I like all the programs put forward.
- I believe that any measures we can take to encourage participation in the Annual Business Meeting should be encouraged. Possibly even extending the award offerings to those who aren't attending the conference?? However there are time constraints in having the Awards Ceremony after hours as there are many vendor sponsored events which will draw the attendees away from Engineering Division functions. I wonder if we might consider joining forces with a major sponsor or group of sponsors who support the Engineering Division Awards? i.e. I.H.S., IEEE, Momentum and SPIE holding a joint sponsor /award event?? Maybe something to consider for the future?
- I believe SharePoint is so troublesome that there is a session in almost every conference for it. I would suggest finding something better worth our efforts. My ideas are listed above.
- I think that if you move to an afterhours award ceremony, we really start to compete with lots of other activities (poster sessions, division and chapter cocktail parties, vendor parties, etc.). (Especially since the conference was reduced one night.) I think we would also get better attendance at the luncheon than a conference call. Last year at the luncheon we had good conversation on what was going on with our division and this year with the strategic plan and the ABCD becoming a section, I feel there is lots to talk about with our members that we wouldn't get at an afterhour session. No matter what, I think we definitely need some sort of network, awards, and sponsor appreciation event.

Respectfully submitted,

Penny Simpson, Past-Chair & 2015 Meeting Planner
SLA Engineering Division

Strategic Planning Report

The SP Committee released a member survey to review the proposed Strategic Plan, which included a proposed scope and vision, in early March. The survey closes on the last day of March. Andy Shimp issued a reminder nudge about the survey on March 24. As of March 25, the survey had collected 36 responses, of which 29 were completed. The Committee hopes for a more statistically significant response.

Note: Board members who've not yet completed the survey should please do so at <https://www.surveymonkey.com/s/F7ZYSY6>

Once the survey is closed, the SP Committee will review the results and incorporate feedback as appropriate into the draft SP. We will issue a new draft to the Board for review and then, after incorporating your feedback, hope that the SP will be finalized and ready to present at the Annual Meeting in June.

Respectfully submitted,

Karen Vagts, Strategic Planning Chair
SLA Engineering Division