



**SLA Engineering Business Meeting
2013 SLA Annual Conference & INFO-EXPO
San Diego, California
June 10, 2013 – 12:05-1:18pm PST**

1- Open Meeting and Roll Call (Penny Sympson)

Present: Penny Sympson, Andy Shimp, Pamela Enrici, Mary Silva Whittaker, Mary Strife, Edna Paulson, Giovanna Badia, Barbara Williams, Diane F. Brenes, Patricia Aspinwall, Betty Edwards, Beth Thomsett-Scott, Susan Morley, Karen Vagts, Sara Tompson

Absent: Dale Copps, Bonnie Osif, Abby Bedford, Amber Collins, G. Lynn Berard

Guests: Division members and sponsors were also present.

2- Changes to Agenda (Penny Sympson) – No additions.

3- Approval of July 2012 Business Meeting Minutes (Penny Sympson) – The sponsor abbreviation, “ACSE,” needs to be changed to “ASCE.” With this change, the minutes were approved.

4- Introductions

A) **Sponsors** (Patricia Aspinwall) -- Patricia thanked all of the sponsors for supporting the Division’s events at this year’s conference. She named each organization and the session they sponsored.

| Sponsor | Award or Program Sponsored |
|--------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| IEEE | Systems Thinking In Libraries Engineering Division Business Meeting and Luncheon Aerospace Section Meeting and Breakfast Continuing Education Travel Stipend |
| IHS | Standards Update Engineering Librarian of the Year Award |
| ACM | Systems Thinking In Libraries Race to the Patent Office Engineering Division Business Meeting and Luncheon |
| AIAA | Aerospace Section Meeting and Breakfast |
| ASME | Engineering Division Business Meeting and Luncheon |
| McGraw-Hill Professional | Engineering Division Business Meeting and Luncheon |
| Momentum Press | SLA Annual Conference Grant |
| Techstreet | Standards Update Engineering Division Business Meeting and Luncheon |
| SPIE | Library Student Travel Stipend |
| ASCE | Standards Update |
| ASTM | Standards Update |
| IET/Inspec | Race to the Patent Office |
| Knovel | Systems Thinking In Libraries |
| Springer | Race to the Patent Office |
| Dialog | Race to the Patent Office |
| Elsevier | Engineering Division Business Meeting and Luncheon |
| Morgan & Claypool | Engineering Division Business Meeting and Luncheon |
| Basch | Engineering Division Business Meeting and Luncheon |

- B) **Officers** (Penny Sympson) – Penny introduced members of the Division’s Executive and Advisory Board and each person briefly described their roles.
- Penny Sympson, Chair of the Engineering Division, represents the Division on the SLA Board
 - Andy Shimp, Chair Elect, learns what the chair does and plans next year’s conference in Vancouver
 - Pamela Enrici, Past Chair, shares her experience and involved in the Nominating Committee
 - Mary Strife, Aerospace Chair, organized programming for this year’s conference with Penny and Betty
 - Edna Paulson, Aerospace Chair Elect, supports Mary and involved in planning the programming for next year’s conference in Vancouver
 - Barbara Williams, Aerospace Past Chair
 - Mary Silva Whittaker, Treasurer, manages the Division’s money
 - Patricia Aspinwall, Fundraising Chair, responsible for fundraising
 - Betty Edwards, Conference Program Planner 2013
 - Beth Thomsett-Scott, Conference Program Planner 2014, would like feedback on programming for next year’s conference
 - Susan Morley, Standards Chair, organizes the Engineering Standards Update conference session
 - Giovanna Badia, Secretary, records the minutes of the Division’s Annual Business Meeting and of its monthly Executive Board and Advisory Board Meetings
 - Diane F. Brenes, Awards Chair
 - Karen Vagts, Strategic Planning Chair
 - Sara Tompson, SLA Board Liaison to the Division, present to proctor the conference sessions

Not present but mentioned:

- G. Lynn Berard, Membership Chair, welcomes new Division members
- Abby Bedford, SciTech News Bulletin Editor
- Amber Collins, Listserv Administrator
- Bonnie Osif, Archivist and Mentoring Chair
- Dale Copps, Webmaster
- Professional Development Chair position is still opened.

5- Chair & Committee Reports

- A) **Chair** (Penny Sympson) – No report.
- B) **Chair-Elect** (Andy Shimp) – Actively looking for your ideas for next year’s conference, especially ideas for local speakers.
- C) **Past-Chair** (Pamela Enrici) – No report.
- D) **Aero Chair** (Mary Strife) – No report.
- E) **Aero Chair Elect** (Edna Paulson) – No report.
- F) **Treasurer’s Report** (Mary Silva Whittaker) – See report at the end of the minutes.
- G) **Secretary** (Giovanna Badia) – No report.

- H) **Vendor Relations** (Patricia Aspinwall) – No report.
- I) **2013 Meeting Planner** (Betty Edwards) – Reminded everyone of the All Sciences Poster Session and the Lightning Talks.
- J) **2014 Meeting Planner** (Beth Thomsett-Scott) – Thanked our sponsors.
- K) **Membership** (G. Lynn Berard) – Absent; no report.
- L) **Strategic Planning** (Karen Vagts) – According to SLA headquarters, each Division needs a strategic plan. The strategic planning survey is now closed. Ninety responses were received. Most members understand the stated scope of the Engineering Division but do not fully understand the goals and objectives of SLA. For example, SLA's number one focus is the annual conference, but this is not the case for Engineering Division members. While 92% of participants believe in the Division's scope, they would like it to be refined. We also need to involve members that are not in North America.
- M) **Standards** (Susan Morley) – Discussed the Engineering Standards Update conference session, which occurred on the previous day. There were 12 live presenters and 2 remote/proxy presenters. The room was packed. We will need a larger room for next year's conference.
- N) **Awards** (Diane Brenes) – See next section of minutes.
- O) **Board Liaison** (Sara Tompson) – No report.
- P) **Archives/Mentoring** (Bonnie Osif) – Absent; no report.
- Q) **Website** (Dale Copps) – Absent; no report.
- R) **Listserv Owner** (Amber Collins) – Absent; no report.

6- **Presentation of Awards** (Diane Brenes) – Diane thanked the Awards Committee, thanked sponsors, introduced each award winner, and distributed the awards to the winners.

- 2013 SLA Engineering Librarian of the Year Award (\$1,500) – Susan Morley; award sponsored by I.H.S
- SPIE Digital Library Student Travel Stipend Award (\$1,200) – Jenny Wong-Welch
- Momentum Press SLA Annual Conference Grant (\$1,500) – Laura Palumbo

Penny congratulated the award winners and reminded everyone to submit nominations for next year's conference.

7- **New Business** (Penny Sympton)

- A) **Facebook/LinkedIn pages** – Should we have Facebook/LinkedIn pages for the Division? A discussion ensued. Penny will obtain feedback from other Divisions about the success of their social media pages and about any problems that arose. A survey will be sent out to the membership about this.
- B) **Non-SLA Members on Engineering Discussion List** – As of May 30th, about 600 people are on the Engineering Division listserv, of which 286 are active Engineering Division members and 71 are SLA members from other divisions. Sixty members have recently let their SLA and Engineering Division memberships lapse. There are 175 non-SLA members on the listserv. Penny mentioned that some SLA divisions (e.g., academic, education, legal, military,

etc.) restrict their listserv memberships to division members only. Thirteen out of twenty-six divisions allow all interested parties to subscribe to their listservs. A discussion ensued. A survey will be sent out to the membership about this.

8- Volunteer Opportunities (Penny Sympson) – The positions that are coming up and need to be filled are the Chair-Elect and Treasurer positions. The Division is run by volunteers. Penny spoke about the personal benefits of volunteering and invited each executive and advisory board member to speak about the benefits they gained from their work in the Division. Some benefits of volunteering that were mentioned are:

- Developing your network
- Learning new skills
- Practicing leadership skills
- Meeting incredible colleagues

The positions that are currently opened in the Division are the Professional Development Chair position and the position of Archivist.

9- Raffle (Penny Sympson) – A total of \$50 was collected from the purchase of raffle tickets. This money will be donated to the charity, Rolling Readers. The winners of the raffle were Nancy Maloney (\$50.00 Amazon gift card), Karen Mackey (\$15.00 Amazon gift card), and Christina Byrne (\$15.00 Amazon gift card).

10- Adjournment (Penny Sympson)

The meeting was adjourned at 1:18pm PST.

Respectfully submitted,

Giovanna Badia, Secretary
SLA Engineering Division

*Treasurer's Report***SLA Engineering Division and Aerospace Section Treasurer's Report**

June 10, 2013 Meeting

From Chase Bank statements as of May 31, 2013

Treasurer's report:

| | |
|-------------------------------------|--------------------|
| Engineering Division | TOTAL |
| Savings and Checking accounts total | \$39,810.44 |
| | |
| Aerospace Section | |
| Savings and Checking accounts total | \$ 9,773.79 |
| | |
| GRAND TOTAL | |
| in SLA ENG and SLA AERO accounts | \$49,584.23 |

Respectfully submitted,

Mary Silva Whittaker

SLA Engineering Division Treasurer