

**Meeting of the SLA Engineering Division Executive & Advisory
Board
August 23, 2012**

Present:

Pam Enrici, Mary Whittaker, Daureen Neddill, Sara Davis, Penny Sympson, Diane Brenes, Patricia Aspinwall, Beth Thomsett-Scott, Bob Tolliver

Absent:

Bonnie Osif, Abby Thorne, Dale Copps, Betty Edwards, Kathryn Breininger, Lynn Berard, Adrienne Washburn, Susan Morley, Mary Strife, Barbara Williams, Sara Tompson,

1. Welcome & Introductions

Meeting started at 10:06am CDT

This is the first meeting to utilize the GoToMeeting software provided by SLA Headquarters at no cost to the Division.

<https://www1.gotomeeting.com/join/587486816>

Use your microphone and speakers (VoIP) - a headset is recommended. Or, call in using your telephone. Dial [+1 \(786\) 358-5419](tel:+17863585419)

Access Code: 587-486-816

Audio PIN: Shown after joining the meeting

Meeting ID: 587-486-816

Some members were not able to logon and attended via telephone.

2. Approval of agenda

Beth Thomsett-Scott, Chair of Professional Development, was added to the agenda to discuss planning for the CE program.

3. Approval of previous minutes

A motion to approve the minutes for the July 14, 2012 Board meeting was made by Mary Whittaker seconded by Penny Sympson and approved by a majority of members.

4. Treasurer's Report – Mary Whittaker

SLA Engineering Division and Aerospace Section Treasurer's Report

August 23, 2012 Meeting

The figures in blue are our bank account totals as of July 31, 2012 bank statement.

The figures in red come from the July 2011 bank statement to help show a comparison from year-to-year.

Engineering Division	2012	2011
Savings and Checking accounts total	\$45,023.79	51,251.79
Aerospace Section		
Savings and Checking accounts total	\$ 9,892.38	7,069.78

GRAND TOTAL

in SLA ENG and SLA AERO accounts \$54,916.17 58,321.57

Change in Treasury: we have \$3,405.40 less than we did at this (same) time last year.

Since the bank statement was issued at the end of July, I have disbursed funds for travel reimbursements for the executive board and for speakers. I also wrote a check for 200.00 to the Sit, Stay, Read organization and received a thank you letter from the executive director (Attached).

From past history, I will receive invoices from the conference itself (from HQ and other divisions) in September or October.

The unit treasurers met during this conference and asked for our own listserv so that we can keep each other informed of treasurer's duties and news.

Respectfully submitted,
Mary Silva Whittaker
SLA Engineering Division Treasurer

Pam Enrici also informed the Board that there will be an additional charge to the Division resulting from the mix-up in food being ordered for the Standards Update session at the annual conference. There was no evidence that the Division had cancelled the meal request.

5. Chair's report – Pam Enrici

There was a proposal put forth in Chicago from SLA HQ to allow people to join SLA without declaring a Division and/or Chapter. This was discussed at Division Cabinet. The change would mean that there would no longer be free membership for a Division, Section and a Chapter per member. Discussion followed. Either Pam Enrici or Penny Sympton will follow-up on this one thru the SLA Leadership listserv.

At the SLA conference in Chicago Pam followed up with Petroleum & Energy Resources Division (PER) and it appears as though they do want to pursue becoming a Section with us. They are in a good financial situation, but additional work needs to be accomplished. This procedure will eventually be the responsibility of the Chair Elect, Penny Sympton, as it is long and involved.

Penny Sympton told the Board that she will follow up with the winner of one of the gift certificates (event at the Business meeting in Chicago) who had said he would reimburse Wiss, Janney, Elstner Associates, Inc. for the cost of the certificate.

6. Election information

Kathryn Breininger and Adrienne Washburn are working on the elections.

7. Professional Development - Beth Thomsett-Scott

Beth will email the listserv to get ideas on what the membership is interested in doing. Daureen Nesdill will send Beth information about the Rocky Mountain Chapter prof Dev programs. Partnering with other Divisions was suggested and we were reminded of the request from the Chemistry Division.

Penny reported that Adrienne Washburn had submitted a proposal for a CE course for 2013 SLA in San Diego. It will be on project management. In response to a question, Sara Davis stated that CE courses are funded by the attendees, but the break/lunch can be funded by sponsor.

8. Membership information – Pam Enrici

Pam reported that there has been a problem with Lynn Berard obtaining access to the membership workspace to obtain reports on membership. Pam hopes it has been resolved.

9. Awards Committee - Diane Brenes

Diane reported that she would have information for the next meeting.

9. Suggestions for the Division's Best Practices, etc. document.

Kathryn Breininger has a team in place to work on this.

10. Adjournment

Next meeting Sept 27, 2012 at

11:00am EDT

10:00am CDT

9:00am MDT

8:00am PDT

Meeting was adjourned at 10:40am CDT

Respectively,

Daureen Nesdill, Secretary
SLA Engineering Division