Engineering Division Board Meeting, March 22, 2012

Present: Lynn Berard, Kathryn Breininger, Diane Brenes, Dale Copps, Sara Davis, Betty Edwards, Pam Enrici, Susan Morley, Mary Strife, Penny Sympson, Beth Thomsett-Scott, Mary Whittaker, Barbara Williams

Not present: Daureen Nesdill, Bonnie Osif, Abby Thorne, Adrianne Washburn, Bob Tolliver, Sara Tompson

1. Welcome and official start: 10:32 Central

2. Introductions

3. Approval of Agenda

4. Approval of Minutes from Jan meeting:
   Minutes not yet ready, delayed approval until April meeting

5. Treasurer Report: (Mary Whittaker)

<table>
<thead>
<tr>
<th></th>
<th>2012</th>
<th>2011</th>
</tr>
</thead>
<tbody>
<tr>
<td>Engineering Division</td>
<td>$36,531.71</td>
<td>$52,618.88</td>
</tr>
<tr>
<td>Aerospace Section</td>
<td>$ 7,041.45</td>
<td>$4,139.60</td>
</tr>
<tr>
<td>GRAND TOTAL</td>
<td>$43,573.16</td>
<td>$56,758.48</td>
</tr>
</tbody>
</table>

$13,155.32 less than we did at this (same) time last year
Expenses to note: Travel expense reimbursement for Board member
Five invoices sent to sponsors/partners of programs at SLA 2012

6. CPA honorarium (Mary Whittaker):
   A motion was made and approved to give honorarium ($50) to Robert G. Silva for reviewing the division’s 2011 financial records (HQ requirement)

7. 2012 Planning Updates (Pam Enrici):
   Board meeting at conference is typically Saturday evening
   Time/Place TBD
   Penny/Cheryl to find restaurant
   Pam suggests Grant Park Concert

8. 2013 Planning Updates (Betty Edwards):
   Still waiting for spreadsheet from HQ

9. Vacant chairs follow up (Pam Enrici):
   Pam announced that Beth Thomsett-Scott is going to be filling the Professional Development chair.

10. Chair reports:
   **Awards** Diane Brenes:
       Librarian of the Year, 5 nominations
       Digital travel stipend, 1 applicant only
       IEEE CE travel stipend, 1 qualified candidate

   **Vendor Relations (Sara Davis):**
Vendor support for the Chicago conference:
- AIAA - $2,500 - Aerospace Section annual business breakfast and Mandel award
- ASCE - $750 - Standards Update session
- Elsevier - $500 - Engineering Enterprise Information session
- McGraw-Hill - $1,500 - Engineering Division annual business mtg & awards luncheon
- Techstreet - $1,500 - Standards Update session
Total: $16,500

Vendor Partners with support, encumbered for various awards (Should make sure these Partners are acknowledged for their support to the Division programs also):
- IEEE - $1,000 - annual conference CE stipend
- IHS - $1,500 - Engineering Librarian of the Year award
- SPIE Digital Library - $1,200 - Student Travel Stipend
Total: $3,700
Sara to get items to hand out for 2012 conference.

Standards: (Susan Morley via email)
Confirmed total: 8
- Andy Knopes, SAE International, new presenter
- Lead - Catalysts Ltd (UK based)—
  - Producing something similar to SAI Global’s Standards InfoBase product
  - Brand new service and not launched outside the UK, so if they come through we’ll probably be the first North American organization to learn of it
  - Was approached because of business position. Mentioned SLA Standards Update session, they expressed interest in participating (though don’t expect they’ll be travelling to Chicago)
- IEEE, IHS, MadCad: no reply
  - Hope to reach out via telephone in April
  - Worst case, will touch base with them at the conference, assuming they attend

Webpage: No report
Mentoring: (Bonnie Osif via email)
Looking for additional mentors (volunteers) for 2012 conference

Discussion List: No report
Membership: No report
Mentoring: No report
Nominating Committee
  - Aerospace: No report
  - Engineering: No report

11. Old business:
None

12. New business:
None

13. Adjournment time: 10:58 Central

Respectfully submitted by, Penny Symson