

Engineering Division Board Meeting, March 22, 2012

Present: Lynn Berard, Kathryn Breining, Diane Brenes, Dale Copps, Sara Davis, Betty Edwards, Pam Enrici, Susan Morley, Mary Strife, Penny Sympton, Beth Thomsett-Scott, Mary Whittaker, Barbara Williams

Not present: Daureen Nesdill, Bonnie Osif, Abby Thorne, Adrianne Washburn, Bob Tolliver, Sara Tompson

1. Welcome and official start: 10:32 Central

2. Introductions

3. Approval of Agenda

4. Approval of Minutes from Jan meeting:

Minutes not yet ready, delayed approval until April meeting

5. Treasurer Report: (Mary Whittaker)

Savings/Check Acct (2/29/12 stmt)	2012	2011
Engineering Division	\$36,531.71	\$52,618.88
Aerospace Section	\$ 7,041.45	\$4,139.60
GRAND TOTAL	\$43,573.16	\$56,758.48

\$13,155.32 less than we did at this (same) time last year

Expenses to note: Travel expense reimbursement for Board member

Five invoices sent to sponsors/partners of programs at SLA 2012

6. CPA honorarium (Mary Whittaker):

A motion was made and approved to give honorarium (\$50) to Robert G. Silva for reviewing the division's 2011 financial records (HQ requirement)

7. 2012 Planning Updates (Pam Enrici):

Board meeting at conference is typically Saturday evening

Time/Place TBD

Penny/Cheryl to find restaurant

Pam suggests Grant Park Concert

8. 2013 Planning Updates (Betty Edwards):

Still waiting for spreadsheet from HQ

9. Vacant chairs follow up (Pam Enrici):

Pam announced that Beth Thomsett-Scott is going to be filling the Professional Development chair.

10. Chair reports:

Awards Diane Brenes:

Librarian of the Year, 5 nominations

Digital travel stipend, 1 applicant only

IEEE CE travel stipend, 1 qualified candidate

Vendor Relations (Sara Davis):

Vendor support for the Chicago conference:

AIAA -	\$2,500	-Aerospace Section annual business breakfast and Mandel award
ASCE -	\$750	-Standards Update session
Elsevier -	\$500	-Engineering Enterprise Information session
McGraw-Hill -	\$1,500	-Engineering Division annual business mtg & awards luncheon
<u>Techstreet -</u>	<u>\$1,500</u>	<u>-Standards Update session</u>
Total:	\$16,500	

Vendor Partners with support, encumbered for various awards (Should make sure these Partners are acknowledged for their support to the Division programs also):

IEEE -	\$1,000	-annual conference CE stipend
IHS -	\$1,500	-Engineering Librarian of the Year award
<u>SPIE Digital Library -</u>	<u>\$1,200</u>	<u>-Student Travel Stipend</u>
Total:	\$3,700	

Sara to get items to hand out for 2012 conference.

Standards: (Susan Morley via email)

Confirmed total: 8

Andy Knopes, SAE International, new presenter

Lead - Catalysts Ltd (UK based)-

Producing something similar to SAI Global's Standards InfoBase product

Brand new service and not launched outside the UK, so if they come through we'll probably be the first North American organization to learn of it

Was approached because of business position. Mentioned SLA Standards Update session, they expressed interest in participating (though don't expect they'll be travelling to Chicago)

IEEE, IHS, MadCad: no reply

Hope to reach out via telephone in April

Worst case, will touch base with them at the conference, assuming they attend

Webpage: No report

Mentoring: (Bonnie Osif via email)

Looking for additional mentors (volunteers) for 2012 conference

Discussion List: No report

Membership: No report

Mentoring: No report

Nominating Committee

Aerospace: No report

Engineering: No report

11. Old business:

None

12. New business:

None

13. Adjournment time: 10:58 Central

Respectfully submitted by, Penny Sympson