POSITION TITLE: Editor-in-Chief
Journal for ImmunoTherapy of Cancer (JITC)
REPORTS TO: SITC Board of Directors

GENERAL SUMMARY
JITC has grown as a reflection of the basic, translational, and clinical research advancements in cancer immunotherapy that have led to increased clinical application. With a 10.9 Journal Impact Factor (JIF), the journal ranks among the top 11% percent of all journals published in the category of immunology and 13% in the category of oncology in the 2023 Journal Citation Reports (JCR). The journal also continues to drive large, diverse audiences from around the globe to its content with over one million article views each year. JITC’s position as a leading, fully open access journal dedicated to cancer immunotherapy requires effective and experienced leadership to maintain and surpass its current stature over the next several years.

The Editor-in-Chief (EIC) serves as the chief officer of the journal. The EIC is an active scientist, academic, or clinician, well-known and well-regarded in their discipline. The EIC must be active in soliciting the best science from scientists/clinicians to be published in the journal. Working with the other editors and SITC staff, the EIC is the arbiter of the content of the journal. Among other functions, the EIC is responsible for:

POSITION RESPONSIBILITIES

Strategy and Leadership
- Adhere to standards of editorial best practice, as defined in COPE’s Code of Conduct and Best Practice Guidelines for Journal Editors
- Work with SITC staff and fellow editors to determine the strategy for the journal, including short- and long-term goals
- Nominate, appoint, and secure Editorial Board members consisting of distinguished international researchers, scientists, and practitioners across the field
- Demonstrate commitment to the principles of diversity, inclusion, access, and equity in terms of editorial engagement, reviewer recruitment, and author relations
- Ensure that their conduct conforms to the highest standards of professional conduct and scientific integrity, including strict adherence to conflict of interest policies, and promote the same standards of conduct by the rest of the Editorial Board
- Deal with all queries received relating to the journal in a timely fashion

Peer Review and Content Oversight
- Ensure that the journal maintains high standards for the refereeing and acceptance of articles
- Make the final decision about which articles are accepted for publication based on quality and suitability for the journal and without interference from the journal owner/publisher
- Oversee high-level decisions on papers with controversial or disputed decisions (rebuttals and declined articles) and resolve disputes relating to editorial and ethical matters.
- Oversee the identification and selection of suggested topics and authors for commissioned works
Meetings and Activities
- Serve as the primary spokesperson in activities where the journal is represented and provide authorization for alternative representation where necessary
- Actively promote the journal at relevant conferences and meetings and attract appropriate submissions for the journal
- Lead JITC Editorial Board meetings and work with staff to set the agendas
- Oversee the annual JITC awards selection process and other special projects managed by the Deputy EIC
- Attend Editors’ Webinars and meetings sponsored by the Publisher where applicable
- Serve as an ex officio member of the SITC Board of Directors
- Other duties as assigned

Term
The EIC will be appointed for a term of five (5) years that may be renewed. The EIC will serve at the pleasure of the SITC Board of Directors and can be removed from the position for cause without notice. SITC will pay the EIC an annual honorarium as approved by the SITC Board of Directors.