



Frequently Asked Questions

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GENERAL

When and where is 2026 Summit?

The 2026 Summit will take place in Chicago at the [Chicago Marriott O'Hare](#) from Feb. 20-22, 2026.

What if we cannot attend the Summit?

If your chapter is unable to attend the Summit due to any reason, please complete [this form](#) to let us know why by **Nov. 30**. After Nov. 30, email events@sigmakappa.org to let us know.

What is the event schedule?

The Summit will start promptly at 6 p.m. CT on Friday evening and the weekend event will conclude by Sunday at 12:30 p.m. CT. Please plan your travel accordingly.

Attendees should arrive at the hotel on Friday prior to 6 p.m. to allow time for hotel check-in and event registration. If flying, book flights late enough in the day to allow attendance at the event until 12:30 p.m. CT on Sunday, travel to the airport and allow sufficient time to complete pre-flight procedures. It is recommended to book a flight that leaves no earlier than 3 p.m. CT on Sunday.

Friday	Saturday	Sunday
4-6 p.m.: Registration Open 6-7:30 p.m.: Welcome & Keynote 7:30-8:30 p.m.: Dinner 7:30-10 p.m.: Evening Sessions	8-9 a.m.: Breakfast 9 a.m.-12 p.m.: Morning Sessions 12-1:30 p.m.: Lunch 1:30-6:30 p.m.: Afternoon Sessions 7-10 p.m.: Dinner & Evening Sessions	8-9 a.m.: Breakfast 9 a.m.-12:30 p.m.: Morning Sessions & Closing

TRAVEL & LODGING

What hotel will we be at?

The 2026 Summit will take place at the [Chicago Marriott O'Hare](#).

- **Chicago Marriott O'Hare**
 - 8535 West Higgins Road
Chicago, IL 60631
- **On-Site Parking:** Self-parking charge of \$15 per vehicle per night.
 - **Incidentals:** The hotel will put a \$50 hold/day/person, plus parking, on your card for incidental charges. Chapter members in the same room can use 1 card for both people staying in the room; this card can be the chapter's Billhighway card. Advisors must each put down a card each at check in for incidentals.
 - Chapters should ensure funds are loaded on the card for at least \$300 plus any parking charges, as well as funds needed for traveling to and from the event (gas, tolls, meals while traveling, etc.). It is the chapter's responsibility for these types of expenses for their members.

What airport should I fly into?

We recommend attendees fly in and out of **O'Hare International Airport (ORD)**.

- **Airport to Hotel Transportation:** Complimentary ground transportation is available between ORD and the hotel. The shuttle runs every 30 minutes at the top and bottom of the hour, from 3 a.m.-midnight. No reservations are needed. The ride will take about 10 minutes.
 - **Airport Pickup Location**—Terminal 2, Door 2 C
 - Look for the shuttle labeled **Chicago Marriott O'Hare** (not Chicago Marriott Suites O'Hare).
 - **Hotel Pickup Location**—Hotel front entrance

Attendees may opt to fly into Chicago Midway International Airport (MDW). This airport is much further from the hotel, and complimentary ground transportation is not available.

- **Airport to Hotel Transportation:** Door-to-door transportation service provided by Windy City Limousines. Call +1 847-916-9300 or visit <https://windycitylimos.com/>.

Who will book my transportation?

Chapters are responsible for booking their own travel for Summit participants (flights, rental cars, coordinating carpools, etc.). Chapters should finalize travel details, including booking flights, by **Jan. 15**. Once finalized, [share your travel plans with us here](#).

Who will book my hotel room?

All hotel rooms will be booked and managed by Sigma Kappa.

Who will my roommate be?

Collegiate attendees have been paired in a double room with another attendee from their chapter. Advisors have been paired in a double room with another advisor from another chapter.

Can I have a single occupancy room?

Attendees interested in rooming by themselves can let us know [here](#). Please note—those interested in rooming alone will be responsible for covering the cost of the single occupancy room (\$164/night). Also, we are limited in the requests we can fulfill. Medical needs will be reviewed prior to paid requests. *All hotel rooms will be booked and managed by Sigma Kappa.*

We are driving to the event, what do we need to do?

For individuals driving to the event, complete the [Designated Driver Form](#) and email to reports@sigmakappa.org by **Jan. 31**. If your campus allows use of university vehicles for group transportation, please contact [Jordan Bentlage](#) at national headquarters, to verify insurance requirements prior to reserving the vehicles.

There is a self-parking charge of \$15 per vehicle per night at the hotel for this event.

I'm arriving late due to class or delayed travel. What should I do when I get to the hotel?

If there are travel or scheduling issues that will delay your attendance, email events@sigmakappa.org as soon as you are able. Sorority staff will be monitoring the weather and will communicate any cancellations by noon on the Thursday before the event.

What should I do if I have to miss class to arrive at the Summit on time?

We are happy to provide you with a class excuse letter. Email events@sigmakappa.org to request a letter for your chapter attendees.

REGISTRATION

When will registration be open?

Registration for the 2026 event has closed. Email events@sigmakappa.org with any questions or changes.

Who should attend?

Chapters should send three individuals to the 2026 Summit for Collegiate Leadership.

- Two chapter officers
 - President
 - Vice president of member integrity
- One advisor
 - Values advisor

Our chapter elections won't occur until after registration closes. Can we still register?

If elections will not occur prior to registration closing, contact events@sigmakappa.org. We will work with you individually to ensure attendees are registered as soon as possible.

One of the officers cannot attend, who should go to the Summit?

Content has been designed for the specific roles listed so every effort should be made to send the individuals who hold those roles. If an officer cannot attend, use the chart below to identify who to send instead.

Officer/Advisor	Replace With
President	Learning and development officer OR New member experience officer
Vice president of member integrity	Member of the standards council OR DEIA officer
Values advisor	membership experience advisor

If the above-listed officers are still unable to attend, any officer or advisor is welcome to attend.

FINANCIAL ASSISTANCE & BILLING

What is included in the registration fee?

The registration fee is all-inclusive for the event! This includes lodging for Friday and Saturday nights, all meals during the event (dinner on Friday through breakfast on Sunday) and all education and programmatic support materials.

How much is the registration fee for the Summit?

Registration fees for the Summit are assessed on a sliding scale based on chapter size. The breakdown can be found below.

Chapter Size	Registration Fee per Person
1-50 Members	\$158
51-100 Members	\$410
101-150 Members	\$620
151+ Members	\$805

When will my chapter be billed for Summit registration costs?

Chapters can be expected to be billed for registration on **Dec. 1 via Dove Hub**. Payments are due by **Jan. 15, 2026**. Chapters will be charged for all three attendees regardless of how many individuals register/attend. A late fee of \$75 will be assessed to chapters who do not pay registration fees, in full, by Jan. 15.

My chapter needs financial assistance, how do we get it?

Chapters needing financial assistance for the Summit will need to complete the [Special Dispensation—Summit for Collegiate Leadership](#) form. Completed forms should be sent to reports@sigmakappa.org no later than **Dec. 15** for consideration. Chapters will be notified if they will be receiving financial assistance by Jan. 12, 2026.

MISCELLANEOUS

What if I have a meal restriction or special request?

You will be able to include your dietary and special request information when you register.

Meals

If necessary, we will provide coded meal cards for those that have an allergy or restriction to present to the wait staff, and you will receive a special meal if there is not a sufficient amount of food on the standard event meal choice. Our event meal selection is nut-free, but the hotel's kitchen is not. **Please let us know if you have an airborne nut allergy and we will be sure to reiterate all allergy issues with the hotel.**

If you did not indicate a food allergy or restriction on your event registration, please email events@sigmakappa.org let us know the nature of your restriction.

Accessibility

Indicate all accessibility needs via the registration form. If you have needs not indicated in the form, email events@sigmakappa.org.

What is the inclement weather plan?

The decision to cancel the Summit due to inclement weather will be made no later than noon on Thursday prior to the event. If such a decision is made, it will be communicated to all attendees and facilitators via email and social media postings.

If inclement weather impacts travel to or from the Summit, contact the onsite team/staff members and they will help you plan how to remain safe during your travels. *Contact information will be included closer to the event.*

What can I expect to do and learn while at the Summit?

Through a mix of general sessions and cohort groups led by trained facilitators, attendees will learn more about leadership skills and how they can be used, both in their chapters and in everyday situations.

Attendees will:

- Develop and deepen relationships with their peers
- Focus on leadership and personal skill development
- Create action plans for continued learning and skill development
- Learn and grow in a fun environment

What is the dress code?

Dress for the conference is casual (jeans, skirts or casual dresses are appropriate). Letter t-shirts are also appropriate and encouraged. Please bring a light jacket or sweater, as meeting rooms tend to be cool. Check out our [Pinterest board](#) for inspiration!

- Friday: Letters!
 - Show off your favorite Sigma Kappa letters or apparel. Be on the lookout for other Sigma Kappa travelers.

- Saturday: Show your school spirit!
 - Wear something in your school colors.
- Sunday: Lavender and maroon!
 - Bring your best Sigma Kappa colors.

What should I pack for the Summit?

Sigma Kappa will provide everything you will need during your time at the Summit, but we suggest you ensure these items make it into your bag:

- Your favorite pen or writing utensil
- Phone charger
- Water bottle
- Tote bag or purse to store your items
- A jacket or light sweater—meeting spaces can be chilly
- Questions and ideas!

Will there be a Shop Sigma Kappa marketplace?

We are thrilled to offer a variety of licensed vendors at the event, providing Sigma Kappa apparel and gifts!

- [The Campus Culture](#)
- [The Collegiate Lineup](#)
- [The Letter Market](#)

Am I required to sign the Summit Participant Learning Agreement?

Yes. The success of the Summit relies on everyone being actively engaged and participating throughout the event. Collegians, advisors and facilitators all contribute to shared learning and growth. To foster this collaborative environment, we ask each attendee to uphold the commitments outlined in the learning agreement.

What is the Summit Participant Learning Agreement?

The participant agreement reads as follows:

Summit Participant Learning Agreement

A successful Summit for Collegiate Leadership (Summit) depends upon the full participation and interaction of everyone in attendance. We learn from each other—collegians, advisors and facilitators. To support this environment, we need you to commit to the following:

1. Participants will not have alcohol or drugs on hotel property and will not engage in use of these items during the Summit.
2. Participants will commit to conducting themselves in a manner that supports the values and purpose of Sigma Kappa Sorority.
3. Participants will commit to respecting the hotel facilities and treating them as their own home.
4. Participants will take responsibility for their own learning by arriving on time and attending every session during the Summit.
5. Participants will commit to keeping an open mind, will respect individual differences and the dignity of all people during all conversations throughout the Summit.

WAIVER

I further acknowledge and agree to, on my own behalf and on behalf of my personal representatives, heirs, assigns, executors, administrators and next of kin, as follows:

- Upon entering the premises of the Summit, I will inspect the same and my observation and use of said premises and facilities shall constitute an acknowledgement that I find and accept them to be safe and reasonably suited for their intended purpose.
- I hereby release Sigma Kappa Sorority and its officers, members, advisors, volunteers and employees from and against any and all liability for any loss, damage, injury, expense, demand or cause of action that I may suffer whether with respect to personal injury, death, damage to or destruction of personal property, theft or otherwise, which may arise as a result of my presence in, upon or about the premises and as a consequence of my participation in this event or use of the facilities and equipment.
- I acknowledge that Sigma Kappa Sorority is NOT responsible for the errors, omissions, acts or failures to act of any party or entity conducting a specific activity on their behalf.
- I CERTIFY THAT I HAVE READ THIS WAIVER/RELEASE AND I FULLY UNDERSTAND ITS CONTENTS. I AM AWARE THAT THIS IS A RELEASE OF LIABILITY AND I SIGN IT OF MY OWN FREE WILL.

By signing , you indicate understanding that the Summit is a substance-free program, and agree to not bring, purchase, use or consume any substances throughout the course of the weekend. Additionally, you indicate your commitment to making the Summit a positive and productive learning environment for all in attendance. Should this agreement be violated, your chapter will address this through standards council upon your return to campus and you will be required to leave the Summit immediately at your own expense. Thank you for helping us ensure we live with heart!