



**CHAPTER REQUEST FOR AUTHORIZATION TO USE
SHRM AT-LARGE MEMBER LISTS FOR **INTERNAL PURPOSES ONLY****

The _____ (*insert chapter name*), an affiliate of the Society for Human Resource Management (hereafter called SHRM), requests permission from SHRM for the following:

Data Lists:

_____ SHRM At-Large Members within Chapter's established zip code range(s).
(this list will **only** contain name, company, city, zip)

This list will be used only for audit and strategic planning purposes only.

The Chapter understands and agrees that (i) they may not use this list for any purpose other than for internal purposes only; (ii) the Chapter will not disclose or distribute the list to any third parties, and (iii) this list is owned exclusively by SHRM.

Signature of Chapter or designate

Print Name

Title

Date

Send the signed document to:

Email: SHRM.MemberRelations@shrm.org or To Your [Member Engagement Associate](#) (MEA)