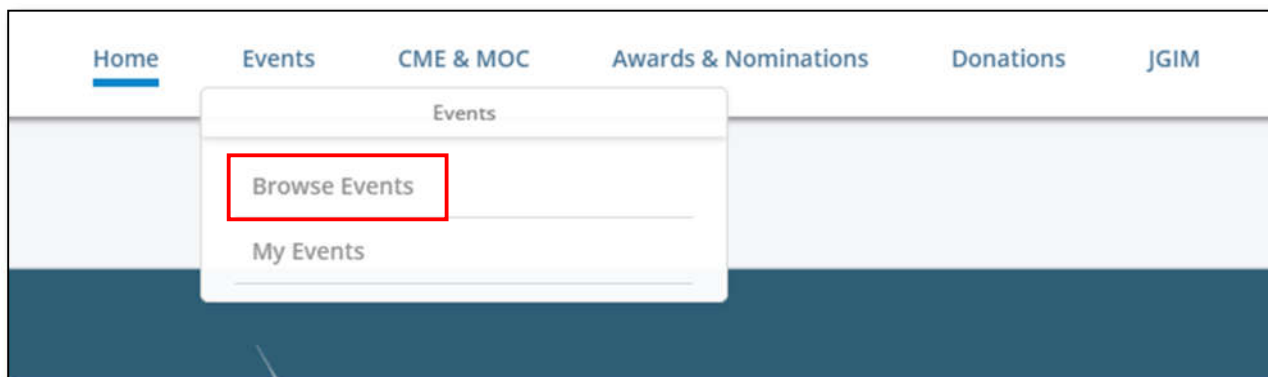


HOW TO USE AVAILABLE SGIM ACCOUNT CREDITS

If you received a refund for the SGIM 2020 Annual Meeting in the form of a credit on your SGIM account, here is how you can apply that credit towards your SGIM 2021 Annual Meeting Registration. You may apply credit to both a membership renewal and meeting registration in a single order. Any remaining credit balance is non-refundable but does not expire and can be used for future orders.

Step 1: Login to your SGIM Account: <https://sgim.users.membersuite.com/home>.

Step 2: Click the “Events” link at the top of the page and select “Browse Events” and then select the meeting you wish to register for.

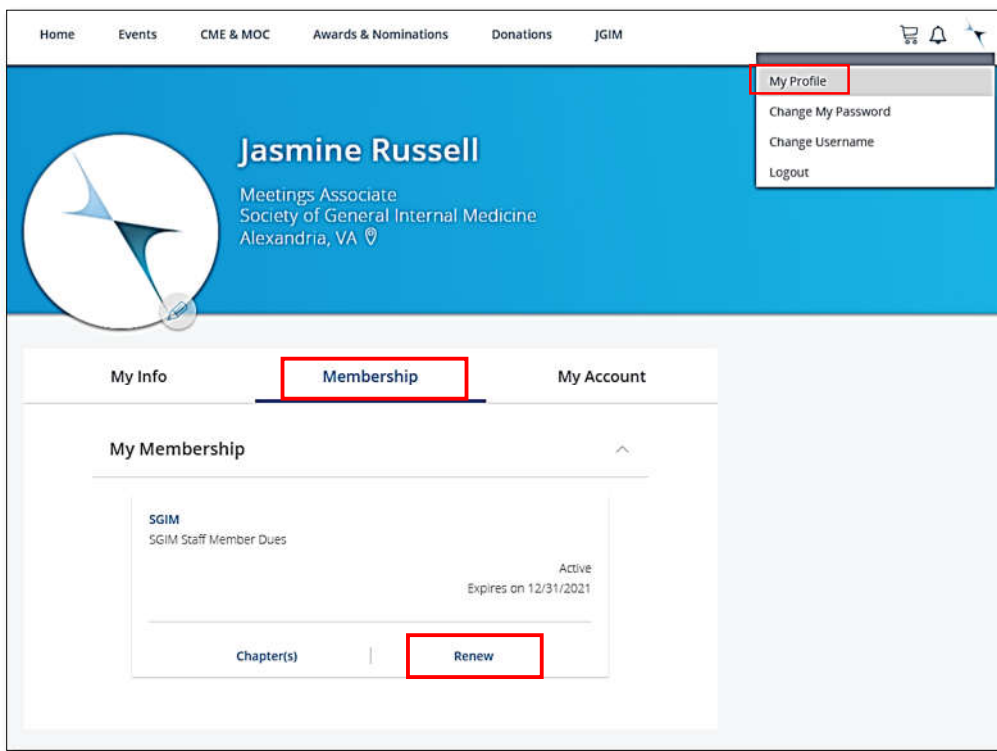


Step 3: Once you have selected the meeting of your choice, click the blue “Register” button at the upper right corner of the screen.



If you wish to apply a credit towards membership renewal:

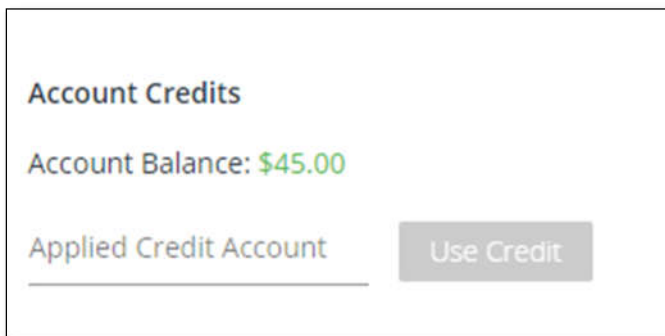
- a. Click the profile icon at the upper right corner of the screen
- b. Click “My profile” and then select the “Membership” tab
- c. Click the “Renew” button



Step 4: Follow the steps to complete your registration or membership renewal, add the order to your shopping cart, and click the “Process Order” button when you are ready to checkout.



Step 5: From the checkout page, you will see your available account balance. Enter the cost of your registration or membership (up to the amount of available credits) into the “Applied Credit Account” section and then select “Use Credit.”



If you need assistance applying account credits or have any questions or concerns, please feel free to contact SGIM Annual Meeting Staff at annualmeeting@sgim.org.