

Poster Production and Printing

Presenting a Poster?

SGIM has partnered with Phil Shelton of [The Graphic Arts Studio](#) since 2004 to offer convenient and competitively-priced poster printing services to poster presenters for the Annual Meeting.

Please note: Using The Graphic Arts Studio is not required.

Poster presenters are welcome to print posters wherever they wish.

To order a poster:

1 Design your Poster in PowerPoint

1. From the file menu select > New and choose a Blank Presentation.
2. Go to the file menu and choose Page Setup > Custom
 - o In PowerPoint 2007, choose Page Setup on the Design tab.
 - o In PowerPoint 97 and previous, choose File, Slide Setup.
3. Set your PowerPoint Page Size to 42"(w) x 21"(h) or ½ the final dimensions you wish the poster to be printed.

2 Save as a PDF

Save your poster as a PDF file.

Name the file with your **last name**.

3 Order online

Submit your pdf file and order online using the easy order portal:

http://www.gasink.net/customer_portal/login.html?ut=d44b72d1-5d22-42b4-b62f-bbdd9e8a9b7c



Graphic Arts Studio
Distinctive Prepress & Print

Dates, Deadlines, & Fees

Order by	Paper	Fabric
April 20th	\$45	\$65
April 21st – April 28th	\$62	\$82
After April 28th <i>Onsite Printing Only</i>	\$125	N/A

Due to the high volume of orders, no exceptions to these published deadlines regarding pricing can be made.

Questions? Need help?

Contact Phil Shelton

pshelton@gasink.net

(847) 970-8350

- o Request templates for poster design.
- o Don't have access to PowerPoint? Phil can work with you to identify an alternative.