SFPE Subcommittee on Research & Innovation

Roadmap Working Group – Meeting Report

August 11, 2016

Present: Amanda Kimball (Group Leader), Adam Barowy, Hubert Biteau, Al Condello, Tom Woodford, Aixi Zhou, Greg Baker (Chair SCRI), and Chris Jelenewicz (Staff).

The following was discussed:

1. **Draft Survey –** Amanda developed a draft survey. The first part of the survey provides an initial list of research topics and askes the respondents to review the list and provide up to three additional research topics that may be missing from this list. Based on the list of research needs, respondents will be asked to choose his or her top five research priorities in fire safety engineering (FSE) and rank each of them from 1 to 5 (with one having the highest priority). The survey will also ask each respondent to indicate his/her profession and ask for any additional comments.

2. **Next Steps –** A copy of the draft survey is attached. **Working group members are asked to provide comments back to Amanda before August 19.** Once the comments are received Amanda will update the survey based on these comments.

   CJ will input the survey into Survey Monkey. This will include an introduction statement that indicates the terms fire safety engineering, fire protection engineering and fire engineering are interchangeable. Once this is completed, the working group will receive a link to Beta-Test the survey.

   It was agreed that a hard-copy of this survey will be distributed at the SFPE Conference in Denver.

3. **Path Forward** -- The survey will remain open until after the SFPE Conference. At the next working group meeting, the working group will review the data from the survey and the workshop in Denver. Additionally, format ideas for the roadmap will be discussed (graphical vs. text). Greg will send some examples.to the group. The number of topics will also be discussed.

4. **Next Meeting** -- CJ will schedule the next working group meeting via a Doodle Poll. This meeting will be held sometime in mid-October.

End of Report