



**BOARD OF DIRECTORS**  
**Meeting Minutes**  
**October 11-12, 2022**  
***Detroit Marriott***

**Attended:** Nicole Boston (CEO), Chris Butts, John Campbell, John Denhardt, Jimmy Jönsson (President-Elect), Shaun Kelly, Amanda Kimball (Secretary/Treasurer), Bob Libby, Jack Poole (Immediate Past-President), Albert Simeoni, Shamim Rashid-Sumar, Beth Tubbs (President), Michael Wojcik

**Guests:** Greg Baker (called in), Mark Fessenden, Doug Fisher, David Grossmann (called in), Jimmy Landmesser, Cynthia Mills (called in), Matt Paprocki, Peter Senez, Craig Vesely

**Staff Guests:** Hana Herron, Chris Jelenewicz, Leslie Marshall, Jackie McLaughlin, Kevin Mlutkowski

Tubbs called the meeting to order at 8:08 am.

1. A motion was made and seconded to approve the consent agenda as follows:

- September Board Meeting Minutes
- RTM Update
- CPQ Update
- CPD Update
- CMC Update
- Staff developed Chapter Engagement Strategy Document
- Staffing Update
- Position Descriptions

The motion passed unanimously.

2. Tubbs gave an update on the Annual Business Meeting noting that we will also hold it virtually on 12/12/2022 for those not able to attend in person.

Tubbs explained that the board needs to prioritize and add missing organizations to SFPE's strategic alliance document.

Action Item: Bennett to convert the strategic alliance document into a google document and send it to the board for updates. Add the Center for College Fire Safety to the list.

Action Item: Boston to contact SWE and have FPEs added to their engineering list.

Boston introduced the strategic plan and Cynthia Mills who led our strategy session.

**Commented [KA1]:** I think there was a short discussion about what groups are strategic and which are just those that we regularly interact with. Is there going to be a distinction on the document?

**Commented [NTB2R1]:** That hasn't been determined and had hoped that this documentation would help the board with the discussion around which organizations should be strategic and which we could/should reassess our commitment if not strategic.



3. Mills presented the strategic framework design. She will consolidate the breakout notes along with the survey results into a strategic summary in another document.
4. Grossmann gave an update on SFPE Europe. Two additional directors have been nominated, Robert McNamee and Wojciech Wegrezegi. There will be a formal vote during the General Assembly Meeting on 11/3 to approve them. The next Chair will be nominated in March 2023 to take charge of the position for 2024 and 2025 and to guarantee a safe transition. The responsibility of the new Board members will be decided at the next SFPE Europe board of directors meeting on 11/30/2022.

Grossmann discussed the credentialing needs in Europe and suggested that SFPE could consider an accreditation system in Europe that accredits members as competent engineers, but does not give the member a license to practice in all of Europe.

SFPE needs to support more chapters in providing courses, the work on core competencies, and consider teaming with universities to deliver education programs.

He also indicated that they are not ready for dedicated staff in Europe at this time and that the current support from SFPE is sufficient and working well.

5. Senez presented the SFPE Foundation report noting that the Foundation is headed in a very positive direction with several new programs such as the Grand Challenges Initiative, FEMA grants, and more scholarships. He also thanked the Society for its support in making it all possible.
6. Jonsson gave a short presentation on his vision for 2023 during lunch.
7. Fessenden presented the CPD report focusing on the need for more course development as well as continuing the remote webinars and seminars, symposiums, and the PE Exam Review with the creation of a mock exam.
8. Vesely presented the CMC report and discussed different tactics to attract high school students to the profession, including a student chapter competition. He also presented different strategies on ways to increase the number of awards and fellow nominations each year.

The former Margaret Law Award, now renamed the Trailblazer Award, will be added back to the slate in 2023.

Boston explained instead of sunseting the chapter relations subcommittee it would be transitioned into a chapter leadership council to provide more representation and communication with all chapters.

Action Item: Rashid-Sumar to chair an ad hoc board committee with Poole, Denhardt, Butts, Pennacchio, Wojcik, and Kelly to review recommendations on changes to the awards and fellow process from staff and the respective committees and present to the board in December.



9. Baker presented the RTM report, summarizing its activities and progress this year. He also updated the board on the various publications contracted through Springer that will be published in the next year.

10. The board went into Executive Session to discuss Boston's performance.

11. The board meeting adjourned for the day at 5:35.

12. The board meeting resumed at 8:00 AM.

13. Fisher presented the CPQ report, reviewing the work the committee has done with Mickie Rops over the past 1.5 year on competency & credentialing. A survey is out and the results will be analyzed and reported to the board in 2023.

Fisher also reviewed the recent PE exam statistics and the challenges of including new questions in the exam per NCEES's requirements.

A new position statement showing support for the engineering technology degree for a PE license will be submitted to the board at the December meeting.

Action Item: Wojcik to chair an ad hoc board committee with Butts, Poole, Kelly, Rashid-Sumar, Fisher, and Jelenewicz to review and better understand our competency & credentialing goals by liaising with the sub-committee and reporting back to the Board to facilitate easier decision-making in 2023.

14. Kimball presented the Finance & Audit Committee Report. Paprocki presented the Q3 investment report statement noting that while the markets have been down, historically they have recovered and does not recommend any changes from our current course and investment strategy.

A motion was made and seconded to approve the 2023 budget as presented. The motion passed unanimously.

The Board was also in agreement that it is ok for staff to start the search for the FPE now since that position may take some time to fill.

15. Poole presented the Governance Committee Report.

A motion was made and seconded to accept the governance committee's recommendation to modify the membership dues for recent graduates to be discounted 50% from the regular membership due. The motion passed unanimously.

A motion was made and seconded to approve the revised SFPE privacy policy. The motion passed unanimously.

16. Boston presented the CEO report and provided updates on the board election.

17. Under Any Other Business (AOB), there was a discussion on whether there was a need for a board Governance Committee and if that could be eliminated and the work given to staff.

**Commented [KA3]:** I think the intent is for this committee to liaise with the sub committee and report back to the Board.

**Commented [NTB4R3]:** We need clarification on this as I thought we had discussed the challenges with board members injecting themselves into committee work and that it would be better if they were "brought up to speed" through conversations with staff and chairs.

**Commented [WM5R3]:** Due to the sensitive and complex nature of this issue, it is my recollection that the ad hoc board committee was to discuss with the sub-committee (Doug Fisher) about the matter and report back to the wider board. We've accomplished part of this task. The second part is forthcoming and will be scheduled. There has been no direction or otherwise given to the subcommittee on behalf of the BoD.



Action: Boston to send the Board Manual out for a review of the roles and responsibilities of officers and committees.

Action: Jonsson to chair an ad hoc board committee with Simeoni, Kimball, Kelly, and Rashid-Sumar to discuss the creation of a sustainability initiative and report back to the board.

Meeting adjourned at 12:47 pm.