



BOARD OF DIRECTORS
Meeting Minutes
December 7, 2022
Virtual

Attended: Nicole Boston (CEO), Chris Butts, John Denhardt, Jimmy Jönsson (President-Elect), Shaun Kelly, Amanda Kimball (Secretary/Treasurer), Bob Libby, Elizabeth Pennachio, Jack Poole (Immediate Past-President), Shamim Rashid-Sumar, Beth Tubbs (President),

Guests: Doug Fisher, John Frank, Fang Li, Sarge Slicer, Craig Vesely

Staff Guests: Hana Herron, Chris Jelenewicz, Kevin Mlutkowski

Regrets: John Campbell, Albert Simeoni, Michael Wojcik

Tubbs called the meeting to order at 8:39 am and introduced our new 2023 Board members – John Frank and Fang Li.

1. A motion was made and seconded to approve the consent agenda as follows:

- October Board Meeting Minutes
- October Financial Statements
- Approval of Position Statement 2022-02: Engineering Technology Degree for Professional Engineering Licensure
- SFPE Branding Standards
- Review the list of members who have not renewed and follow up as appropriate
- Board approval of SFPE South Africa Chapter
- Board Manual

The motion passed unanimously.

2. Tubbs gave the President's report. She reminded board members that on Monday, December 12 there will be a virtual presentation of the Annual Business Meeting so that those who didn't attend the Annual Conference can participate. She also asked all board members to review the link that was included in the Board package of strategic alliances and to continue to gather information to update the document.

Tubbs asked Jonsson to share information on a proposed position statement regarding sustainability issues. Jonsson explained the Committee is currently being formed with the aim to have the position statement ready for board approval by late March 2023. An update will be sent to the SFPE Board of Directors within a week from now.

Commented [NTB1]: @Bryan Bennett put in alpha order please

3. Boston shared SFPE plans for 2023. The 3-year strategic plan we currently have in place ends in 2023. We will be working on the next strategic plan tomorrow and in 2023. Our next strategic plan will start in 2024. Boston will meet with Frank and Li, to do a deeper dive into the governance documents and budgeting process to bring the new board members up to speed. While SFPE is a global organization, for 2023, SFPE will limit global focus to Europe, the United States, and Canada.
4. Kimball reviewed the October Financial Report, noting that when comparing this year to January-October of 2021, SFPE is trending positively. The publications are currently low due to not receiving revenue from Springer until April on what's been sold. The only significant outstanding expense is from our conference in Detroit.
5. Boston reviewed the Standing Rules that had been edited to include all of the votes that the Board took in 2022. The Brand standards will also be added per the approval in the consent agenda.
New changes to the Standing Rules were also required to comply with FEMA.

Action item: Staff will update the website and share with members.

A motion was made to table further discussion of the standing rules until after the ad hoc report on awards and fellows. Motion passed unanimously.

Action Item: Tubbs and Boston will meet to review how changes to the Standing Rules and other governance documents are done going forward.

Vesley and Slicer entered the meeting at 9:22.

6. Rashid-Sumar presented the Awards and Fellows Ad Hoc Board Committee report. Not a lot is broken in the process for awards and fellows. The Committee focused on clarifications that need to be made as well as maintaining the prestige and honor of the awards.

Action Item: Jonsson to reserve time at our January meeting to go over additional recommendations made by the Awards and Fellows Ad Hoc Board Committee for consideration in the next awards and fellows cycle.

A motion was made and seconded to approve the revised Standing Rules. The motion passed unanimously.

A motion was made and seconded to remove the word "consecutive" from the Standing Rules requiring Fellows to have served 10 consecutive years before being eligible and accepting the rest of the revisions.

The motion passed with all in favor and Poole voting against it.

Action Item: Bennett to remove the term “consecutive” from the Standing Rules for fellows before finalizing.

Fisher entered the meeting at 9:58 am.

7. Kelly gave an update on his Canadian discussion. The Canadian Commission of Building and Fire Codes is responsible for code development in Canada. They are looking to develop a provincial oversight role. As part of this change, they are looking to establish an advisory council to feed into the code development process. SFPE should have a seat on that advisory council. Fire protection engineering isn't recognized as a formal engineering discipline in Canada. Chapters in Canada want to collaborate a lot more and talk about ongoing challenges in Canada as well as forming joint events. The discussion is still in the preliminary stage, discussion has happened asking if Canada should be forming an official region is needed or if Canada needs to form a more collaborative effort and regular meetings. This should be an important consideration going into next year's strategic plan and seeing if that would align with where we would like to go with the strategic plan. A national chapter was proposed for Canada, or maybe a National SFPE Canadian Board. There were no objections to Kelly having exploratory discussions regarding the advisory council.
8. Jelenewicz and Fisher presented the Competency and Credentialing Ad Hoc Board Committee Report. The survey results have come back with 350 responding. Mickie Rops, our hired consultant for this work, will put together an estimate for what it would take to develop and run a certification program. They are still on track to present to the board and will be meeting with the subcommittee tomorrow.

Action Item: Bennett to follow up with Wojcik about not using his company letterhead when submitting SFPE reports.

Tubbs thanked and bid farewell to the departing Board Members: Jack Poole, John Campbell, and John Denhardt.

9. Meeting Schedule for 2023

January 6 from 9-10 ET - virtual
January 18 from 8am to 5pm ET – WDC @ ICC
January 19 from 8am- 3pm ET – WDC @ ICC
March 27-28 @ Berlin
May 23 from 8am-11am ET - virtual
May 24 from 8am-11 am ET - virtual
October 7-8 @ Bethesda, MD
December 12 from 8-12:30 - virtual

Any Other Business- Gina Abudi is wrapping up her organizational report. The committee will meet with her before the end of the year and then the board will meet with her next year. Jonsson presented an update on the SFPE European Conference. Currently, there are 40

technical sessions and 90% of speakers have confirmed. More information will be coming soon. A hybrid element has been added and registration is now open. It looks great and the team is excited.

10. A motion was made and seconded to adjourn at 10:51 am. Motion passed unanimously.