Board of Directors Meeting Minutes  
Thursday, July 15, 2021 - Virtual

Attendees: Dan Arnold, Nicole Boston (CEO), John Campbell, Mike Crowley (immediate past President), Jimmy Jonsson, Shaun Kelly, Amanda Kimball (Secretary-Treasurer), Bob Libby, Tony Militello, Armelle Muller, Jack Poole (President), Albert Simeoni, Shamim Rashid-Sumar, Beth Tubbs (President-Elect)


Poole called the meeting to order at 8:03 am EDT.

1. Request to pull out the Shanghai Student Chapter, University of Illinois Student Chapter Dissolution, and Proposed Changes to Dues from the consent agenda.

   A motion was made and seconded to approve the consent agenda as listed below:
   - May Board Meeting Minutes
   - Award Recipients
   - May Financials
   - Professional Development Committee Report

   The motion passed unanimously.

   The Board discussed the preference to have the chapter charters signed by the chapter before being brought to the Board.

   A motion was made and seconded to approve the Shanghai Student Chapter. Motion passed unanimously.

   The Board discussed that the University of Illinois Student Chapter's request for dissolution was due to the faculty advisor leaving and had no faculty member to fill the role. Board also requested that future dissolutions be made by the chapter rather than the staff.

   A motion was made and seconded to approve the dissolution of the University of Illinois Student Chapter. The motion passed unanimously.

   A motion was made and seconded to approve the dues increase to $225 for 2022. Motion passed unanimously.

2. Poole presented the President's report, updated the Board on the in-person meeting in Baltimore, and explained that he got to congratulate the fellows' class.
3. Boston presented the CEO's report and gave an update on the 2021 Annual Conference in Baltimore from October 16-19, 2021. Boston explained that the University of Maryland would be hosting their alumni dinner offsite one night of the conference and said that Jensen Hughes is interested in hosting the fellow's reception. Boston also shared that she had provided the requested Professional Development Check-In to Poole at the end of Q2.

4. Kimball reviewed the consolidated audit and explained that SFPE and the Foundation had a clean audit. Kimball then gave an update on the 990. Kimball explained that the investment policy would be discussed at the September 9 meeting.

Tubbs left the meeting at 8:34 am.

Action Item: Boston to work with KWC to correct a few items on the 990s before filing.

5. Crowley presented the Governance Committee report.

   **A motion was made and seconded to approve the SFPE Draft Policy for Voting Online/Via E-mail Outside of Board Meetings. Motion passed with Poole opposed.**

Crowley presented the Finance & Audit Committee Description. Kimball explained the new description.

   **A motion was made and seconded to approve the Finance & Audit Committee Description. Motion passed unanimously.**

6. Crowley presented the Nominating Committee report and shared the 2021 slate with the Board.

   Action Item: Crowley will provide a finalized version of the report before the next meeting.

   Crowley also explained that it was difficult to find applicants to be part of the nominating committee. He suggested that SFPE call for applications for nominating committee be separate from the Board of Directors in the future.

7. Fisher gave an update on the activities of the CPQ committee, including the career guide, online portal, Academic Leadership Council, and executive sessions for advocacy initiatives. In-depth interviews will start in the next few weeks.

   Rops presented on the credentialing initiative. She provided the Board with an update that the planning team met and talked about the different options and they also identified guiding principles for credentialing exploration. Rops also explained that she meet with the entire subcommittee to go through all the options, and then they planned and developed a credentialing concept. Rops also explained that they had created focus groups to gather feedback on the different options. The subcommittee will meet again to go through the feedback from the focus groups and modify the concept if needed.

8. Guerrazzi presented the CPD report, outlining current activities and sharing the core curriculum planned for development.

   Arnold left the meeting at 10 am
Tubbs returned to the meeting at 10:32 am

9. Senez presented the SFPE Foundation update.

10. Dannaway presented the information about the book sponsorship. Dannaway explained that he is asking for $5,000 to support the book's development and approval to use the SFPE logo.

   A motion was made and seconded to approve $5,000 for sponsorship. Motion passed with Crowley, Libby, and Muller abstaining.

11. Under AOB, Rashid-Sumar asked about which version of the budget will be used since the Board approved a revised version of the budget at the last meeting based on the Annual Conference being virtual. Boston explained that neither of the budgets would be accurate since dividing to go in-person in Baltimore.

   Action: The Finance Committee will discuss whether or not to re-forecast based on an in-person meeting in Baltimore at their meeting on Wednesday, July 28.

Poole adjourned the meeting at 12:17 pm EDT.