



# INTERNATIONAL THESPIAN SOCIETY<sup>SM</sup>

HONORING STUDENT ACHIEVEMENT IN THEATRE

## Middle school information needed to charter or reinstate a troupe 2018–2019

Use this prep kit to gather and record all of the information you need to begin the online troupe charter or reinstatement process. Do not return these worksheets to the International Thespian Society as they are for your use and reference only.

### Middle school information:

School name

Address

City  State/Prov.  Zip/Postal code

Country

Phone  Ext.  Best time to call  Fax

Preferred troupe email required (monitored regularly by troupe director)

### Troupe director information:

Prefix  Name: First  Middle I.  Last  Suffix

Job title  Troupe director's preferred first name  ☐ Male ☐ Female

Address

City  State/Prov.  Zip/Postal code  Country

Personal phone  ☐ Home ☐ Cell  Best time to call

Personal email required (used as log-in ID)  Birthdate

### Principal information:

Prefix  First  Last  Suffix

Email

### Fees for 2018-2019:

Charter or reinstate fee:	\$100
Annual troupe dues:	\$100
One time induction fees: \$12 per student	\$72 (6 minimum)*
Minimum total:	\$272

\* Assumes six new inductees are required for charter or reinstatement.



## *Invitation to Junior Thespian Induction*

*Congratulations, \_\_\_\_\_.*

*Through your hard work and commitment to excellence in theatre arts,  
you have earned the privilege of induction into the*

### *International Thespian Society*

*as a member of Junior Thespian Troupe \_\_\_\_\_ at*

*\_\_\_\_\_.*

*We invite you to join over 2.3 million Thespians and Junior Thespians  
who have been inducted into the honor society since its inception in 1929.*

*Please confirm your request for Junior Thespian induction by returning the attached  
R.S.V.P. to your troupe director by the following date*

\_\_\_\_\_

### **R.S.V.P.**

*Please print your name legibly as you would like it to read on your official Junior Thespian membership card and certificate. Detach this R.S.V.P. and return it to your troupe director. Do not return this form to ITS.*

☐ *Please submit my name for induction into the International Thespian Society as a Junior Thespian. I have attached payment for my one-time induction fee in the amount of \$\_\_\_\_\_. (All information below is required)*

☐ *Please do not induct me into the International Thespian Society at this time.*

*Name: First \_\_\_\_\_ M/I \_\_\_\_\_ Last \_\_\_\_\_*

*Grade (for current school year, August 1 through July 31):*    ☐ 6    ☐ 7    ☐ 8

*8<sup>th</sup> grade graduation year \_\_\_\_\_ Birthdate (mm/dd/yyyy) \_\_\_\_\_*

*Further information and instructions may be obtained from your troupe director.*



## Terms of membership for middle school Junior Thespian troupes disclaimer notice

**Agreement is required for school affiliation with ITS.**

### **Terms of membership for ITS troupes.**

To be affiliated with the International Thespian Society (ITS), a division of the Educational Theatre Association (EdTA), a school's charter application must be successfully processed, annual troupe dues must be paid, and minimum membership requirements must be met. A school-based student organization, a Thespian troupe or Junior Thespian troupe, is created. The school administration appoints the troupe director who becomes the single, official representative of the school and troupe to EdTA. Troupe directors are subject only to the authority of the school's administration and the EdTA board of directors. The troupe director is a professional member of EdTA as long as the troupe maintains active status. All correspondence from EdTA will be sent to the troupe director's attention only. It is the troupe director's responsibility to forward all invoices and statements for processing as required by the school's payment policies and procedures. The troupe director must authorize all transactions, orders, rosters, and membership queries EdTA receives from the troupe and is responsible for keeping copies of all correspondences for the troupe record. **The school agrees to be legally and financially responsible for all troupe activity. By submitting the online charter or reinstatement form, the troupe director indicates that he or she agrees to the terms and has received permission from the school principal to activate the troupe. After submission of the application, an email will be sent to the principal to verify permission and his or her agreement to these terms. Agreement to these terms also constitutes agreement to those set forth in the EdTA Code of Regulations, Code of Professional Standards, policies, and the Thespian or Junior Thespian Troupe Handbook, which are available for review at [schooltheatre.org](http://schooltheatre.org).**

### **Additional Information.**

Upon successful submission and acceptance of a new troupe charter application, a new troupe packet complete with a charter certificate and a membership roll to collect inductee signatures will be shipped to the troupe director once payment by credit card or an official school purchase order document is received and processed at the National Office.

Upon successful submission of Junior Thespian inductees, membership certificates, membership cards, parent stickers, and induction pins for all new members submitted will be mailed to the troupe director once payment by check or credit card or an official school purchase order document is received and processed at the National Office. Induction materials may be shipped separately from new troupe packets.

As a benefit of active ITS troupe affiliation, the single, official school troupe director receives full professional membership in ITS' parent organization, the Educational Theatre Association, a value of \$100.

Your annual troupe dues support the operation of the International Thespian Society and help defray the cost of troupe director benefits, including subscriptions to *Dramatics* and *Teaching Theatre*, with a retail value of \$85.

**Troupe management information is available online at [schooltheatre.org/juniorthespiantroupehandbook](http://schooltheatre.org/juniorthespiantroupehandbook).**